# インク回収ユニット交換手順書

# ⚠警告



本製品に使用しているポリ袋・手袋 などを乳幼児の近くに放置しないで ください。口や鼻をふさぎ、窒息する恐れがあります。

### ⚠ 注意



子供の手の届かない所に保管してく インクが衣服や周囲のものに付着す

- ると落ちにくいこともありますの で、インク回収ユニットを交換する ときは、衣服や周囲のものを汚さな いように注意してください。 ・インクが眼に入った場合、速やかに
- 流水で洗い、異常のあるときは医師 にご相談ください。 ・インクを飲み込んだ場合、濃い食塩
- 水を飲ませるなどして吐き出させ、 医師にご相談ください。 ・インクが皮膚に付いた場合は、すぐ に水または石鹸水で洗い流してくだ
- 交換の際には、必ず同梱されている 手袋をして作業を行ってください。

お使いの機種によっては、イラストが異なる 場合があります。

操作部に次のメッセージが表示されたときは、インク 回収ユニットを交換してください。 次のメッセージは、インク回収ユニットが満杯の時に 表示されます。

> インクガイシュウエニットヲ コウカンシテクタッサイ

\*7/37\* インクガイシュウエニット マンハッイ

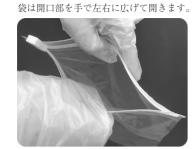
\*7/37\* インクカイシュウエニット コウカン

□取り出したインク回収ユニットで床等を汚さな いように紙等を敷いて作業してください。

1 本機の電源を切ります。

2 箱の中に入っている新しいインク回収ユニットを 取り出します。

3 ファスナー付き袋を開きます。

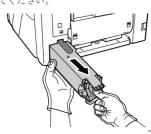


4 本体背面の左カバーを、ゆっくりと開けます。





**5** 本体内部から、満杯になったインク回収ユニット を水平にして静かに取り出します。交換の際には 必ず同梱されている手袋をし、作業は両手で行っ



🧳 補足 □「PUSH」部分を押しながら、水平にして手前

6 ファスナー付き袋に入れます。

### 🕸 重要

□ インクがこぼれたり漏れたりする恐れがありま すので、袋にインク回収ユニットを入れるとき は、以下のことに注意して作業を行ってくださ

・インク回収ユニットを傾けないでください。 ・インク回収ユニットを落とさないでください。 ・ファスナー付き袋を破らないでください。



ファスナーに付いているつまみを少し強めにつま みながら引き、空気を抜いてしっかり閉じてくだ ※袋が閉まっているか確認してください。きちん と閉まっていない場合は、もう一度ファスナーを

7 空気を抜きながらファスナーを閉じます。



3 新しいインク回収ユニットを本体内部にカチッと 音がして止まるところまで、ゆっくりと差し込み

### 🗱 重要

□ インク回収ユニットはしっかりと奥まで押し込 んでセットしてください。本体内部に液体が漏 れる原因になります。



- ¶ 本体背面の左カバーを、ゆっくりと閉めます。
- ↑ 本機の電源を入れます。
- **11** 操作部に内部ユニット交換のメッセージが表示さ れるので、以下の手順でリセットをしてください。

インクカイシュウエニットヲ コウガンシテクタドサイ

\*ケイコク\* インクガイシュウエニット マンハピイ

\*ケイコク\* インクガイシュウュニット コウガン

# Replacing the Ink Collector Unit

## ⚠ Warning:

 Keep the polythene materials (bags, gloves, etc.) supplied with this machine away from babies and small children at all times. Suffocation can result if polythene materials are brought into contact with the mouth or nose.

### **⚠ CAUTION:**

- · Keep the ink collector unit out of reach of children. When replacing the ink collector unit, be careful not to spill ink on your clothes or nearby objects. Ink stains on clothes are hard to remove.
- If ink comes into contact with your eyes, rinse immediately in running water. For other symptoms, consult a doctor.
- If ink is ingested, induce vomiting by drinking a strong saline solution. Consult a doctor immedi-
- · If your skin comes into contact with ink, wash the affected area thoroughly with soap and water.
- You must use the supplied gloves when changing the ink collector unit.

The illustrations shown here might not match your model exactly.

Replace the ink collector unit when the following message appears on the control panel:

The following message appears when the ink collector unit is full.

### Replace Ink Collector Unit

\*Warnin8\* Ink Collector Full

\*Warning\* Replace Ink Collectr

### Note

removed. Cover nearby surfaces with paper or similar.

☐ Ink can spill when the ink collector unit is

- 1 Turn off the machine's power.
- 2 Take the new ink collector unit out of the box.
- 3 Open the zipper storage bag. Aerate the inside of the storage bag by separating the opening edges.



4 Carefully open the machine's rear side left cover.





**5** Put on both supplied gloves, and then slide the full



☐ When pulling the unit out, keep the unit level and press on the area marked "Push".

6 Put the ink collector unit into the bag.

### # Important

- ☐ Take the following precautions to prevent ink leaking from the ink collector unit while you are putting it inside the bag:
- Do not drop the unit.
- Do not tear the bag.



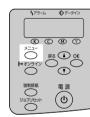
7 While squeezing the air out of the bag, draw the

Close the bag by gripping and drawing the slide

\*Make sure the bag is properly sealed. If it is not, repeat this step.



12 【メニュー】キーを押します。



[3] 【▲】または【▼】キーを押して、「システムセッ テイ」を表示させ、【OK】キーを押します。 【プリンター】キーがある機種は、「エンジンセッ テイ」を表示させ、【Yes】キーを押します。

> </12-> システムセッティ

> > OK=Yes / マタハ 1-7 ▼

[ 【▲] または【▼】キーを押して、「5.インクカ イシュウコウカン」を表示させ、【OK】キーを

【プリンター】キーがある機種は、「インクカイ シュウユニットコウカン」を表示させ、【Yes】キー

くシステムセッティン 5.インクカイシュウコウガン

7.インクカイシュウユニットコウカン 🛦 OK=Yes

以下のメッセージが表示されます。 インクガイシュウユニット コウカンセス ^ ニリセットスルト

アフレルコトかやアリマス リセットシマスカ?

**15** 【OK】キーを押します。

【プリンター】キーがある機種は、【Yes】キー インク回収ユニットがリセットされて、以下の

りせっトシマシタ テペンケペンサイトウニュウ

メッセージが表示されます。

16 一度本機の電源を切り、再度電源を入れます。

□ 電源を入れ直しても以下のメッセージが出る場 合は、手順①にもどり、作業を繰り返してくだ

インクカイシュウコニットヲ コウカンシテクタッサイ

\*7737\* インクガイシュウエニット マンハピイ

\*5/37\* インクガイシュウエニット コウガン

□インク回収ユニットにはガリウムヒ素を用いた LEDセンサーを使用しています。インク回収ご ニットの廃棄方法については、各自治体の廃棄 方法にしたがって処理するか、回収業者にお問

3 Slide the new ink collector unit carefully into the Press the [Menu] key. machine, until you hear it click.

## Important

☐ Make sure the ink collector unit is fully inserted. If it is not, ink will leak inside the

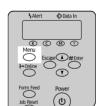


- **9** Carefully, close the machine's rear side left cover.
- Switch on the machine's power.
- 11 The "Replace Ink Collector Unit" or "Ink Collector Full" message is still displayed, so reset the machine using the following steps.

Replace Ink Collector Unit

\*Warnin8\* Ink Collector Full

\*Warnin§\* Replace Ink Collectr





Scroll to "System" by pressing the [▲] or [▼] key, and then press the [#Enter] key. If your model of printer has the [Printer] key, scroll

to "Engine Settings" by pressing the [▲] or [▼]

Menu: System

En§ine Settin§s? ▲ OK=Yes / or 1−7 🌹

key, and then press the [Yes] key.

II Scroll to "Ink CU Replace" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of machine has the [Printer] key, scroll to "Replce InkCollct" by pressing the [▲] or [▼] key, and then press the [Yes] key.

System: Ink CU Replace 7 Replce InkCollct?#

OK=Yes

The following message appears:

Overflow may occur if Unit is

not replaced. Reset counters?

Press the [#Enter] key. If your model of machine has the [Printer] key,

press the [Yes] key.

Reset complete Power Off/On

ing message appears:

Turn off the machine's power, and then turn it back

☐ If the "Replace ink collector unit" or "Ink Collector Full" message is still displayed, repeat the replacement procedure from step 1, taking care to properly insert the

Replace Ink Collector Unit

\*Warnin§\* Ink Collector Full

\*Warnin&\* Replace Ink Collectr

Important ☐ The sensor inside the ink collector unit has an LED that contains trace quantities of gallium arsenide. Dispose of the ink collector unit in accordance with local regulations or consult a waste disposal agent.

**CE Marking Traceability Information** (For EU Countries Only.)

Manufacturer: Ricoh Co., Ltd.

3-6 Nakamagome 1-chome, Ohta-ku, Tokyo,143-8555 Japan

Authorized representative: Ricoh Europe PLC

### **⚠** Warning:

 Keep the polythene materials (bags, gloves, etc.) supplied with this machine away from babies and small children at all times. Suffocation can result if polythene materials are brought into contact with the mouth or nose.

### **A** CAUTION:

- Keep the ink collector unit out of reach of children. · When replacing the ink collector unit, be careful not to spill ink on your clothes or nearby objects. Ink stains on clothes are hard to remove.
- · If ink comes into contact with your eyes, rinse immediately in running water. For other symptoms, consult a doctor.
- · If ink is ingested, induce vomiting by drinking a strong saline solution. Consult a doctor immedi-
- · If your skin comes into contact with ink, wash the affected area thoroughly with soap and water.
- · You must use the supplied gloves when changing the ink collector unit.

The illustrations shown here might not match your model exactly.

Replace the ink collector unit when the following message appears on the control panel: The following message appears when the ink collector

Replace Ink Collector Unit

> \*Warnin8\* Ink Collector Full

\*Warnins\* Replace Ink Collectr

☐ Ink can spill when the ink collector unit is removed. Cover nearby surfaces with paper or similar.

- 1 Turn off the machine's power.
- 2 Take the new ink collector unit out of the box.
- **3** Open the zipper storage bag. Aerate the inside of the storage bag by separating



4 Carefully open the machine's rear side left cover.





5 Put on both supplied gloves, and then slide the full ink collector unit carefully out, keeping it level.



☐ When pulling the unit out, keep the unit level and press on the area marked "Push".

6 Put the ink collector unit into the bag.

### # Important

☐ Take the following precautions to prevent ink leaking from the ink collector unit while you are putting it inside the bag:

- Do not tilt the unit.
- Do not drop the unit.
- Do not tear the bag.



While squeezing the air out of the bag, draw the

Close the bag by gripping and drawing the slide

\*Make sure the bag is properly sealed. If it is not,



# Replacing the Ink Collector Unit

### **⚠** Warning:

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- · If your skin comes into contact with ink, wash the affected area thoroughly with soap and water.

strong saline solution. Consult a doctor immedi-

You must use the supplied gloves when changing the ink collector unit.

The illustrations shown here might not match your model exactly.

Replace the ink collector unit when the following message appears on the control panel

The following message appears when the ink collector unit is full.

### Replace Ink Collector Unit

\*Warning\* Ink Collector Full

### \*Warning\* Replace Ink Collectr

# ☐ Ink can spill when the ink collector unit is

removed. Cover nearby surfaces with paper or similar

- 1 Turn off the machine's power.
- 2 Take the new ink collector unit out of the box.
- 3 Open the zipper storage bag. Aerate the inside of the storage bag by separating the opening edges.



4 Carefully open the machine's rear side left cover.





**5** Put on both supplied gloves, and then slide the full



☐ When pulling the unit out, keep the unit level and press on the area marked "Push".

6 Put the ink collector unit into the bag.

### # Important

- $\Box$  Take the following precautions to prevent ink leaking from the ink collector unit while you are putting it inside the bag:
- Do not drop the unit.
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7 While squeezing the air out of the bag, draw the

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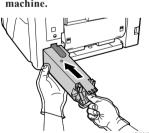
\*Make sure the bag is properly sealed. If it is not, repeat this step.



3 Slide the new ink collector unit carefully into the Press the [Menu] key. machine, until you hear it click.

## # Important

☐ Make sure the ink collector unit is fully inserted. If it is not, ink will leak inside the



9 Carefully, close the machine's rear side left cover.

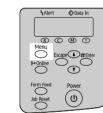
10 Switch on the machine's power.

The "Replace Ink Collector Unit" or "Ink Collector Full" message is still displayed, so reset the machine using the following steps.

> Replace Ink Collector Unit

\*Warnin\$\* Ink Collector Full

\*Warnin§\* Replace Ink Collectr





Scroll to "System" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of printer has the [Printer] key, scroll to "Engine Settings" by pressing the [▲] or [▼] key, and then press the [Yes] key.

Menu: System

Engine Settings? 🔺 OK=Yes / or 1−7 🌹

 Scroll to "Ink CU Replace" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of machine has the [Printer] key, scroll to "Replce InkCollct" by pressing the [▲] or [▼] key, and then press the [Yes] key.

System: Ink CU Replace

7 Replce InkCollct?# OK=Yes

The following message appears:

Overflow may occur if Unit is

not replaced. Reset counters?

Reset complete

Power Off/On

15 Press the [#Enter] key.

If your model of machine has the [Printer] key, press the [Yes] key.

ing message appears:

16 Turn off the machine's power, and then turn it back

☐ If the "Replace ink collector unit" or "Ink Collector Full" message is still displayed, repeat the replacement procedure from step 1, taking care to properly insert the

Replace Ink Collector Unit

\*Warnins\* Ink Collector Full

\*Warnin&\* Replace Ink Collectr

# Important

☐ The sensor inside the ink collector unit has an LED that contains trace quantities of gallium arsenide. Dispose of the ink collector unit in accordance with local regulations or consult a waste disposal agent.

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3-6 Nakamagome 1-chome, Ohta-ku, Tokyo,143-8555 Japan Authorized representative:

66 Chiltern Street London W1U 4AG U.K.

**9** Carefully, close the machine's rear side left cover.

10 Switch on the machine's power.

machine, until you hear it click.

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serted. If it is not, ink will leak inside the

Important

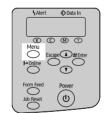
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\*Warnin&\* Ink Collector Full

\*Warnin§\* Replace Ink Collectr

8 Slide the new ink collector unit carefully into the Press the [Menu] key.





Scroll to "System" by pressing the [▲] or [▼] key, and then press the [#Enter] key. If your model of printer has the [Printer] key, scroll

key, and then press the [Yes] key.

to "Engine Settings" by pressing the [▲] or [▼]

Menu: System

En§ine Settin§s? ▲ OK=Yes / or 1−7 🌹

II Scroll to "Ink CU Replace" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of machine has the [Printer] key, scroll to "Replce InkCollct" by pressing the [▲] or [▼] key, and then press the [Yes] key.

Ink CU Replace 7 Replce InkCollct?#

The following message appears:

System:

OK=Yes

Overflow may occur if Unit is

not replaced. Reset counters?

Press the [#Enter] key. If your model of machine has the [Printer] key,

press the [Yes] key.

Reset complete Power Off/On

ing message appears:

Turn off the machine's power, and then turn it back

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Replace Ink Collector Unit

> \*Warnin8\* Ink Collector Full

\*Warnins\* Replace Ink Collectr

☐ Ink can spill when the ink collector unit is removed. Cover nearby surfaces with paper or similar.

- 1 Turn off the machine's power.
- 2 Take the new ink collector unit out of the box.
- 3 Open the zipper storage bag. Aerate the inside of the storage bag by separating the opening edges.



4 Carefully open the machine's rear side left cover.





5 Put on both supplied gloves, and then slide the full ink collector unit carefully out, keeping it level.



☐ When pulling the unit out, keep the unit level and press on the area marked "Push".

6 Put the ink collector unit into the bag.

### # Important

☐ Take the following precautions to prevent ink leaking from the ink collector unit while you are putting it inside the bag:

- Do not tilt the unit.
- Do not drop the unit.
- Do not tear the bag.



While squeezing the air out of the bag, draw the

Close the bag by gripping and drawing the slide

\*Make sure the bag is properly sealed. If it is not,



# Replacing the Ink Collector Unit

## **⚠** Warning:

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The following message appears when the ink collector unit is full.

### Replace Ink Collector Unit

\*Warning\* Ink Collector Full

\*Warning\* Replace Ink Collectr

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- 1 Turn off the machine's power.
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- 3 Open the zipper storage bag. Aerate the inside of the storage bag by separating the opening edges.



4 Carefully open the machine's rear side left cover.





**5** Put on both supplied gloves, and then slide the full



☐ When pulling the unit out, keep the unit level and press on the area marked "Push".

6 Put the ink collector unit into the bag.

### # Important

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Close the bag by gripping and drawing the slide

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3 Slide the new ink collector unit carefully into the Press the [Menu] key. machine, until you hear it click.

## # Important

☐ Make sure the ink collector unit is fully inserted. If it is not, ink will leak inside the



9 Carefully, close the machine's rear side left cover.

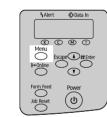
10 Switch on the machine's power.

The "Replace Ink Collector Unit" or "Ink Collector Full" message is still displayed, so reset the machine using the following steps.

> Replace Ink Collector Unit

\*Warnin\$\* Ink Collector Full

\*Warnin§\* Replace Ink Collectr





Scroll to "System" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of printer has the [Printer] key, scroll to "Engine Settings" by pressing the [▲] or [▼] key, and then press the [Yes] key.

Menu: System

> En≋ine Settin≋s? ▲ OK=Yes / or 1−7 🌹

 Scroll to "Ink CU Replace" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of machine has the [Printer] key, scroll to "Replce InkCollct" by pressing the [▲] or [▼] key, and then press the [Yes] key.

System: Ink CU Replace

7 Replce InkCollct?4 OK=Yes

The following message appears:

Overflow may occur if Unit is

not replaced. Reset counters?

Reset complete

Power Off/On

15 Press the [#Enter] key.

If your model of machine has the [Printer] key, press the [Yes] key.

ing message appears:

Turn off the machine's power, and then turn it back

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**9** Carefully, close the machine's rear side left cover.

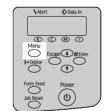
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Scroll to "System" by pressing the [▲] or [▼] key, and then press the [#Enter] key. If your model of printer has the [Printer] key, scroll to "Engine Settings" by pressing the [▲] or [▼]

Menu: System

En§ine Settin§s? ▲ OK=Yes / or 1−7 🌹

key, and then press the [Yes] key.

14 Scroll to "Ink CU Replace" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of machine has the [Printer] key, scroll to "Replce InkCollct" by pressing the [▲] or [▼] key, and then press the [Yes] key.

Ink CU Replace 7 Replce InkCollct?# OK=Yes

The following message appears:

System:

Overflow may occur if Unit is

not replaced. Reset counters?

Press the [#Enter] key. If your model of machine has the [Printer] key, press the [Yes] key.

ing message appears: Reset complete Power Off/On

Turn off the machine's power, and then turn it back

☐ If the "Replace ink collector unit" or "Ink Collector Full" message is still displayed, repeat the replacement procedure from step 1, taking care to properly insert the

Replace Ink Collector Unit

\*Warnins\* Ink Collector Full

\*Warnin§\* Replace Ink Collectr

Important

☐ The sensor inside the ink collector unit has an LED that contains trace quantities of gallium arsenide. Dispose of the ink collector unit in accordance with local regulations or consult a waste disposal agent.

**CE Marking Traceability Information** (For EU Countries Only.)

Manufacturer: Ricoh Co., Ltd.

3-6 Nakamagome 1-chome, Ohta-ku, Tokyo,143-8555 Japan

Authorized representative: Ricoh Europe PLC 66 Chiltern Street London W1U 4AG U.K.

### **⚠** Warning:

 Keep the polythene materials (bags, gloves, etc.) supplied with this machine away from babies and small children at all times. Suffocation can result if polythene materials are brought into contact with the mouth or nose.

### **A** CAUTION:

- Keep the ink collector unit out of reach of children. · When replacing the ink collector unit, be careful not to spill ink on your clothes or nearby objects. Ink stains on clothes are hard to remove.
- · If ink comes into contact with your eyes, rinse immediately in running water. For other symptoms, consult a doctor.
- · If ink is ingested, induce vomiting by drinking a strong saline solution. Consult a doctor immedi-
- · If your skin comes into contact with ink, wash the affected area thoroughly with soap and water.
- · You must use the supplied gloves when changing the ink collector unit.

The illustrations shown here might not match your model exactly.

Replace the ink collector unit when the following message appears on the control panel: The following message appears when the ink collector

Replace Ink Collector Unit

> \*Warnin8\* Ink Collector Full

\*Warnins\* Replace Ink Collectr

☐ Ink can spill when the ink collector unit is removed. Cover nearby surfaces with paper or similar.

- 1 Turn off the machine's power.
- 2 Take the new ink collector unit out of the box.

**3** Open the zipper storage bag. Aerate the inside of the storage bag by separating



4 Carefully open the machine's rear side left cover.





5 Put on both supplied gloves, and then slide the full ink collector unit carefully out, keeping it level.



☐ When pulling the unit out, keep the unit level and press on the area marked "Push".

6 Put the ink collector unit into the bag.

### # Important

☐ Take the following precautions to prevent ink leaking from the ink collector unit while you are putting it inside the bag:

- Do not tilt the unit.
- Do not drop the unit.
- Do not tear the bag.



While squeezing the air out of the bag, draw the

Close the bag by gripping and drawing the slide

\*Make sure the bag is properly sealed. If it is not,



# Replacing the Ink Collector Unit

### **⚠** Warning:

Keep the polythene materials (bags, gloves, etc.) supplied with this machine away from babies and small children at all times. Suffocation can result if polythene materials are brought into contact with the mouth or nose.

### **⚠** CAUTION:

- · Keep the ink collector unit out of reach of children. When replacing the ink collector unit, be careful not to spill ink on your clothes or nearby objects. Ink stains on clothes are hard to remove.
- If ink comes into contact with your eyes, rinse immediately in running water. For other symptoms, consult a doctor. If ink is ingested, induce vomiting by drinking a
- · If your skin comes into contact with ink, wash the

strong saline solution. Consult a doctor immedi-

affected area thoroughly with soap and water. You must use the supplied gloves when changing the ink collector unit.

The illustrations shown here might not match your model exactly.

### Replace the ink collector unit when the following message appears on the control panel

The following message appears when the ink collector unit is full.

### Replace Ink Collector Unit

\*Warning\* Ink Collector Full

### \*Warning\* Replace Ink Collectr

# ☐ Ink can spill when the ink collector unit is

removed. Cover nearby surfaces with paper or similar

- 1 Turn off the machine's power.
- 2 Take the new ink collector unit out of the box.
- 3 Open the zipper storage bag. Aerate the inside of the storage bag by separating the opening edges.



4 Carefully open the machine's rear side left cover.





**5** Put on both supplied gloves, and then slide the full



☐ When pulling the unit out, keep the unit level and press on the area marked "Push".

6 Put the ink collector unit into the bag.

### # Important

- $\Box$  Take the following precautions to prevent ink leaking from the ink collector unit while you are putting it inside the bag:
- Do not drop the unit.
- Do not tear the bag.



7 While squeezing the air out of the bag, draw the

Close the bag by gripping and drawing the slide

\*Make sure the bag is properly sealed. If it is not, repeat this step.



### 3 Slide the new ink collector unit carefully into the Press the [Menu] key. machine, until you hear it click.

## # Important

☐ Make sure the ink collector unit is fully inserted. If it is not, ink will leak inside the



- 9 Carefully, close the machine's rear side left cover.
- 10 Switch on the machine's power.
- The "Replace Ink Collector Unit" or "Ink Collector Full" message is still displayed, so reset the machine using the following steps.

Replace Ink Collector Unit

\*Warnin\$\* Ink Collector Full

\*Warnin§\* Replace Ink Collectr





Scroll to "System" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of printer has the [Printer] key, scroll to "Engine Settings" by pressing the [▲] or [▼] key, and then press the [Yes] key.

Menu: System

Engine Settings? 🔺 OK=Yes / or 1−7 🌹

 Scroll to "Ink CU Replace" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of machine has the [Printer] key, scroll to "Replce InkCollct" by pressing the [▲] or [▼] key, and then press the [Yes] key.

System: Ink CU Replace

7 Replce InkCollct?# OK=Yes

The following message appears:

Overflow may occur if Unit is

not replaced. Reset counters?

Reset complete

Power Off/On

15 Press the [#Enter] key.

If your model of machine has the [Printer] key, press the [Yes] key.

ing message appears:

16 Turn off the machine's power, and then turn it back

☐ If the "Replace ink collector unit" or "Ink Collector Full" message is still displayed, repeat the replacement procedure from step 1, taking care to properly insert the

> Replace Ink Collector Unit

\*Warnins\* Ink Collector Full

\*Warnin&\* Replace Ink Collectr

# Important

☐ The sensor inside the ink collector unit has an LED that contains trace quantities of gallium arsenide. Dispose of the ink collector unit in accordance with local regulations or consult a waste disposal agent.

**CE Marking Traceability Information** (For EU Countries Only.) Manufacturer:

Ricoh Co., Ltd.

Ricoh Europe PLC

3-6 Nakamagome 1-chome, Ohta-ku, Tokyo,143-8555 Japan Authorized representative:

66 Chiltern Street London W1U 4AG U.K.

8 Slide the new ink collector unit carefully into the Press the [Menu] key. machine, until you hear it click.

## Important

☐ Make sure the ink collector unit is fully inserted. If it is not, ink will leak inside the



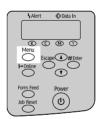
**9** Carefully, close the machine's rear side left cover.

- 10 Switch on the machine's power.
- 11 The "Replace Ink Collector Unit" or "Ink Collector Full" message is still displayed, so reset the machine using the following steps.

Replace Ink Collector Unit

\*Warnin&\* Ink Collector Full

\*Warnin§\* Replace Ink Collectr





Scroll to "System" by pressing the [▲] or [▼] key, and then press the [#Enter] key. If your model of printer has the [Printer] key, scroll to "Engine Settings" by pressing the [▲] or [▼] key, and then press the [Yes] key.

Menu: System

En§ine Settin§s? ▲ OK=Yes / or 1−7 🌹

II Scroll to "Ink CU Replace" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of machine has the [Printer] key, scroll to "Replce InkCollct" by pressing the [▲] or [▼] key, and then press the [Yes] key.

System: Ink CU Replace 7 Replce InkCollct?# OK=Yes

The following message appears:

Overflow may occur if Unit is

not replaced. Reset counters?

Press the [#Enter] key. If your model of machine has the [Printer] key, press the [Yes] key.

Reset complete Power Off/On

ing message appears:

Turn off the machine's power, and then turn it back

☐ If the "Replace ink collector unit" or "Ink Collector Full" message is still displayed, repeat the replacement procedure from step 1, taking care to properly insert the

Replace Ink Collector Unit

\*Warnins\* Ink Collector Full

\*Warnin§\* Replace Ink Collectr

### Important

☐ The sensor inside the ink collector unit has an LED that contains trace quantities of gallium arsenide. Dispose of the ink collector unit in accordance with local regulations or consult a waste disposal agent.

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Manufacturer:

Ricoh Co., Ltd. 3-6 Nakamagome 1-chome, Ohta-ku, Tokyo,143-8555 Japan

Authorized representative: Ricoh Europe PLC 66 Chiltern Street London W1U 4AG U.K.

### **⚠** Warning:

 Keep the polythene materials (bags, gloves, etc.) supplied with this machine away from babies and small children at all times. Suffocation can result if polythene materials are brought into contact with the mouth or nose.

### **A** CAUTION:

- Keep the ink collector unit out of reach of children. · When replacing the ink collector unit, be careful not to spill ink on your clothes or nearby objects. Ink stains on clothes are hard to remove.
- · If ink comes into contact with your eyes, rinse immediately in running water. For other symptoms, consult a doctor.
- · If ink is ingested, induce vomiting by drinking a strong saline solution. Consult a doctor immedi-
- · If your skin comes into contact with ink, wash the affected area thoroughly with soap and water.
- · You must use the supplied gloves when changing the ink collector unit.

The illustrations shown here might not match your model exactly.

Replace the ink collector unit when the following message appears on the control panel: The following message appears when the ink collector

> Replace Ink Collector Unit

\*Warnin8\* Ink Collector Full

\*Warnins\* Replace Ink Collectr

☐ Ink can spill when the ink collector unit is removed. Cover nearby surfaces with paper or similar.

- 1 Turn off the machine's power.
- 2 Take the new ink collector unit out of the box.
- 3 Open the zipper storage bag. Aerate the inside of the storage bag by separating



4 Carefully open the machine's rear side left cover.





5 Put on both supplied gloves, and then slide the full ink collector unit carefully out, keeping it level.



☐ When pulling the unit out, keep the unit level and press on the area marked "Push".

6 Put the ink collector unit into the bag.

### # Important

☐ Take the following precautions to prevent ink leaking from the ink collector unit while you are putting it inside the bag:

- Do not tilt the unit.
- Do not drop the unit.
- Do not tear the bag.



While squeezing the air out of the bag, draw the

Close the bag by gripping and drawing the slide

\*Make sure the bag is properly sealed. If it is not,



# Replacing the Ink Collector Unit

### **⚠** Warning:

Keep the polythene materials (bags, gloves, etc.) supplied with this machine away from babies and small children at all times. Suffocation can result if polythene materials are brought into contact with the mouth or nose.

### **⚠** CAUTION:

- · Keep the ink collector unit out of reach of children. When replacing the ink collector unit, be careful not to spill ink on your clothes or nearby objects. Ink stains on clothes are hard to remove.
- If ink comes into contact with your eyes, rinse immediately in running water. For other symptoms, consult a doctor. If ink is ingested, induce vomiting by drinking a
- · If your skin comes into contact with ink, wash the affected area thoroughly with soap and water.

strong saline solution. Consult a doctor immedi-

You must use the supplied gloves when changing the ink collector unit.

The illustrations shown here might not match your model exactly.

Replace the ink collector unit when the following message appears on the control panel

The following message appears when the ink collector unit is full.

### Replace Ink Collector Unit

\*Warning\* Ink Collector Full

\*Warning\* Replace Ink Collectr

# ☐ Ink can spill when the ink collector unit is

removed. Cover nearby surfaces with paper or similar

- 1 Turn off the machine's power.
- 2 Take the new ink collector unit out of the box.
- 3 Open the zipper storage bag. Aerate the inside of the storage bag by separating the opening edges.



4 Carefully open the machine's rear side left cover.

**5** Put on both supplied gloves, and then slide the full



☐ When pulling the unit out, keep the unit level and press on the area marked "Push".

6 Put the ink collector unit into the bag.

# # Important

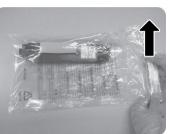
- $\Box$  Take the following precautions to prevent ink leaking from the ink collector unit while you are putting it inside the bag:
- Do not drop the unit. • Do not tear the bag.



7 While squeezing the air out of the bag, draw the

Close the bag by gripping and drawing the slide

\*Make sure the bag is properly sealed. If it is not, repeat this step.



3 Slide the new ink collector unit carefully into the Press the [Menu] key. machine, until you hear it click.

## # Important

☐ Make sure the ink collector unit is fully inserted. If it is not, ink will leak inside the



9 Carefully, close the machine's rear side left cover.

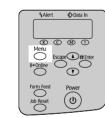
10 Switch on the machine's power.

The "Replace Ink Collector Unit" or "Ink Collector Full" message is still displayed, so reset the machine using the following steps.

> Replace Ink Collector Unit

\*Warnin\$\* Ink Collector Full

\*Warnin§\* Replace Ink Collectr



Scroll to "System" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of printer has the [Printer] key, scroll to "Engine Settings" by pressing the [▲] or [▼] key, and then press the [Yes] key.

Menu: System

En%ine Settin%s? ▲ OK=Yes / or 1−7 🌹

 Scroll to "Ink CU Replace" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of machine has the [Printer] key, scroll to "Replce InkCollct" by pressing the [▲] or [▼] key, and then press the [Yes] key.

System: Ink CU Replace

7 Replce InkCollct?# OK=Yes

The following message appears:

Overflow may occur if Unit is

not replaced. Reset counters?

Reset complete

Power Off/On

15 Press the [#Enter] key.

If your model of machine has the [Printer] key, press the [Yes] key.

ing message appears:

16 Turn off the machine's power, and then turn it back

☐ If the "Replace ink collector unit" or "Ink Collector Full" message is still displayed, repeat the replacement procedure from step 1, taking care to properly insert the

> Replace Ink Collector Unit

\*Warnins\* Ink Collector Full

\*Warnin&\* Replace Ink Collectr

# Important

☐ The sensor inside the ink collector unit has an LED that contains trace quantities of gallium arsenide. Dispose of the ink collector unit in accordance with local regulations or consult a waste disposal agent.

**CE Marking Traceability Information** (For EU Countries Only.) Manufacturer:

Ricoh Co., Ltd.

Ricoh Europe PLC

3-6 Nakamagome 1-chome, Ohta-ku, Tokyo,143-8555 Japan Authorized representative:

66 Chiltern Street London W1U 4AG U.K.

8 Slide the new ink collector unit carefully into the Press the [Menu] key. machine, until you hear it click.

## Important

☐ Make sure the ink collector unit is fully inserted. If it is not, ink will leak inside the



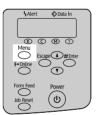
**9** Carefully, close the machine's rear side left cover.

- 10 Switch on the machine's power.
- 11 The "Replace Ink Collector Unit" or "Ink Collector Full" message is still displayed, so reset the machine using the following steps.

Replace Ink Collector Unit

\*Warnin&\* Ink Collector Full

\*Warnin§\* Replace Ink Collectr





Scroll to "System" by pressing the [▲] or [▼] key, and then press the [#Enter] key. If your model of printer has the [Printer] key, scroll

to "Engine Settings" by pressing the [▲] or [▼]

Menu: System

En§ine Settin§s? ▲ OK=Yes / or 1−7 🌹

key, and then press the [Yes] key.

II Scroll to "Ink CU Replace" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of machine has the [Printer] key, scroll to "Replce InkCollct" by pressing the [▲] or [▼] key, and then press the [Yes] key.

System: Ink CU Replace 7 Replce InkCollct?#

The following message appears:

OK=Yes

Overflow may occur if Unit is

not replaced. Reset counters?

Press the [#Enter] key. If your model of machine has the [Printer] key, press the [Yes] key.

ing message appears: Reset complete Power Off/On

Turn off the machine's power, and then turn it back

☐ If the "Replace ink collector unit" or "Ink Collector Full" message is still displayed, repeat the replacement procedure from step 1, taking care to properly insert the

Replace Ink Collector Unit

\*Warnins\* Ink Collector Full

\*Warnin§\* Replace Ink Collectr

Important

☐ The sensor inside the ink collector unit has an LED that contains trace quantities of gallium arsenide. Dispose of the ink collector unit in accordance with local regulations or consult a waste disposal agent.

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Manufacturer: Ricoh Co., Ltd.

3-6 Nakamagome 1-chome, Ohta-ku, Tokyo,143-8555 Japan

Authorized representative: Ricoh Europe PLC 66 Chiltern Street London W1U 4AG U.K.

# **⚠** Warning:

 Keep the polythene materials (bags, gloves, etc.) supplied with this machine away from babies and small children at all times. Suffocation can result if polythene materials are brought into contact with the mouth or nose.

### **A** CAUTION:

- Keep the ink collector unit out of reach of children. · When replacing the ink collector unit, be careful not to spill ink on your clothes or nearby objects. Ink stains on clothes are hard to remove.
- · If ink comes into contact with your eyes, rinse immediately in running water. For other symptoms, consult a doctor.
- · If ink is ingested, induce vomiting by drinking a strong saline solution. Consult a doctor immedi-
- · If your skin comes into contact with ink, wash the affected area thoroughly with soap and water.
- · You must use the supplied gloves when changing the ink collector unit.

The illustrations shown here might not match your model exactly.

Replace the ink collector unit when the following message appears on the control panel: The following message appears when the ink collector

Replace Ink Collector Unit

> \*Warnin8\* Ink Collector Full

\*Warnins\* Replace Ink Collectr

☐ Ink can spill when the ink collector unit is removed. Cover nearby surfaces with paper or similar.

- 1 Turn off the machine's power.
- 2 Take the new ink collector unit out of the box.
- 3 Open the zipper storage bag. Aerate the inside of the storage bag by separating



4 Carefully open the machine's rear side left cover.





5 Put on both supplied gloves, and then slide the full ink collector unit carefully out, keeping it level.



☐ When pulling the unit out, keep the unit level and press on the area marked "Push".

6 Put the ink collector unit into the bag.

### # Important

- ☐ Take the following precautions to prevent ink leaking from the ink collector unit while you are putting it inside the bag:
- Do not tilt the unit.
- Do not drop the unit.
- Do not tear the bag.



While squeezing the air out of the bag, draw the

Close the bag by gripping and drawing the slide

\*Make sure the bag is properly sealed. If it is not,



# Replacing the Ink Collector Unit

### **⚠** Warning:

Keep the polythene materials (bags, gloves, etc.) supplied with this machine away from babies and small children at all times. Suffocation can result if polythene materials are brought into contact with the mouth or nose.

### **⚠** CAUTION:

- · Keep the ink collector unit out of reach of children. When replacing the ink collector unit, be careful not to spill ink on your clothes or nearby objects. Ink stains on clothes are hard to remove.
- If ink comes into contact with your eyes, rinse immediately in running water. For other symptoms, consult a doctor. If ink is ingested, induce vomiting by drinking a
- · If your skin comes into contact with ink, wash the affected area thoroughly with soap and water.

strong saline solution. Consult a doctor immedi-

You must use the supplied gloves when changing the ink collector unit.

The illustrations shown here might not match your model exactly.

### Replace the ink collector unit when the following message appears on the control panel

The following message appears when the ink collector unit is full.

### Replace Ink Collector Unit

\*Warning\* Ink Collector Full

\*Warning\* Replace Ink Collectr

☐ Ink can spill when the ink collector unit is removed. Cover nearby surfaces with paper or similar

- 1 Turn off the machine's power.
- 2 Take the new ink collector unit out of the box.
- 3 Open the zipper storage bag. Aerate the inside of the storage bag by separating the opening edges.



4 Carefully open the machine's rear side left cover.





**5** Put on both supplied gloves, and then slide the full



☐ When pulling the unit out, keep the unit level and press on the area marked "Push".

6 Put the ink collector unit into the bag.

### # Important

- $\Box$  Take the following precautions to prevent ink leaking from the ink collector unit while you are putting it inside the bag:
- Do not drop the unit.
- Do not tear the bag.



7 While squeezing the air out of the bag, draw the

Close the bag by gripping and drawing the slide

\*Make sure the bag is properly sealed. If it is not, repeat this step.



3 Slide the new ink collector unit carefully into the Press the [Menu] key. machine, until you hear it click.

## # Important

☐ Make sure the ink collector unit is fully inserted. If it is not, ink will leak inside the



9 Carefully, close the machine's rear side left cover.

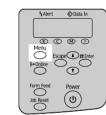
10 Switch on the machine's power.

The "Replace Ink Collector Unit" or "Ink Collector Full" message is still displayed, so reset the machine using the following steps.

> Replace Ink Collector Unit

\*Warnin\$\* Ink Collector Full

\*Warnin§\* Replace Ink Collectr





Scroll to "System" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of printer has the [Printer] key, scroll to "Engine Settings" by pressing the [▲] or [▼] key, and then press the [Yes] key.

Menu: System

Engine Settings? 🔺 OK=Yes / or 1−7 🌹

 Scroll to "Ink CU Replace" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of machine has the [Printer] key, scroll to "Replce InkCollct" by pressing the [▲] or [▼] key, and then press the [Yes] key.

System: Ink CU Replace

7 Replce InkCollct?# OK=Yes

The following message appears:

Overflow may occur if Unit is

not replaced. Reset counters?

Reset complete

Power Off/On

15 Press the [#Enter] key.

If your model of machine has the [Printer] key, press the [Yes] key.

ing message appears:

16 Turn off the machine's power, and then turn it back

☐ If the "Replace ink collector unit" or "Ink Collector Full" message is still displayed, repeat the replacement procedure from step 1, taking care to properly insert the

> Replace Ink Collector Unit

\*Warnins\* Ink Collector Full

\*Warnin&\* Replace Ink Collectr

# Important

☐ The sensor inside the ink collector unit has an LED that contains trace quantities of gallium arsenide. Dispose of the ink collector unit in accordance with local regulations or consult a waste disposal agent.

**CE Marking Traceability Information** (For EU Countries Only.) Manufacturer:

Ricoh Co., Ltd.

Ricoh Europe PLC

3-6 Nakamagome 1-chome, Ohta-ku, Tokyo,143-8555 Japan Authorized representative:

66 Chiltern Street London W1U 4AG U.K.

8 Slide the new ink collector unit carefully into the Press the [Menu] key. machine, until you hear it click.

## Important

☐ Make sure the ink collector unit is fully inserted. If it is not, ink will leak inside the



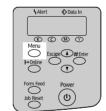
**9** Carefully, close the machine's rear side left cover.

- 10 Switch on the machine's power.
- 11 The "Replace Ink Collector Unit" or "Ink Collector Full" message is still displayed, so reset the machine using the following steps.

Replace Ink Collector Unit

\*Warnin&\* Ink Collector Full

\*Warnin§\* Replace Ink Collectr





Scroll to "System" by pressing the [▲] or [▼] key, and then press the [#Enter] key. If your model of printer has the [Printer] key, scroll to "Engine Settings" by pressing the [▲] or [▼]

Menu: System

En§ine Settin§s? ▲ OK=Yes / or 1−7 🌹

key, and then press the [Yes] key.

II Scroll to "Ink CU Replace" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of machine has the [Printer] key, scroll to "Replce InkCollct" by pressing the [▲] or [▼] key, and then press the [Yes] key.

System: Ink CU Replace 7 Replce InkCollct?# OK=Yes

The following message appears:

Overflow may occur if Unit is

not replaced. Reset counters?

Press the [#Enter] key. If your model of machine has the [Printer] key, press the [Yes] key.

ing message appears: Reset complete Power Off/On

Turn off the machine's power, and then turn it back

☐ If the "Replace ink collector unit" or "Ink Collector Full" message is still displayed, repeat the replacement procedure from step 1, taking care to properly insert the

Replace Ink Collector Unit

\*Warnins\* Ink Collector Full

\*Warnin§\* Replace Ink Collectr

### Important

☐ The sensor inside the ink collector unit has an LED that contains trace quantities of gallium arsenide. Dispose of the ink collector unit in accordance with local regulations or consult a waste disposal agent.

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# **⚠** Warning:

 Keep the polythene materials (bags, gloves, etc.) supplied with this machine away from babies and small children at all times. Suffocation can result if polythene materials are brought into contact with the mouth or nose.

### **A** CAUTION:

- Keep the ink collector unit out of reach of children. · When replacing the ink collector unit, be careful not to spill ink on your clothes or nearby objects. Ink stains on clothes are hard to remove.
- · If ink comes into contact with your eyes, rinse immediately in running water. For other symptoms, consult a doctor.
- · If ink is ingested, induce vomiting by drinking a strong saline solution. Consult a doctor immedi-
- · If your skin comes into contact with ink, wash the affected area thoroughly with soap and water.
- · You must use the supplied gloves when changing the ink collector unit.

The illustrations shown here might not match your model exactly.

Replace the ink collector unit when the following message appears on the control panel: The following message appears when the ink collector

Replace Ink Collector Unit

> \*Warnin8\* Ink Collector Full

\*Warnins\* Replace Ink Collectr

☐ Ink can spill when the ink collector unit is removed. Cover nearby surfaces with paper or similar.

- 1 Turn off the machine's power.
- 2 Take the new ink collector unit out of the box.
- 3 Open the zipper storage bag. Aerate the inside of the storage bag by separating



4 Carefully open the machine's rear side left cover.





5 Put on both supplied gloves, and then slide the full ink collector unit carefully out, keeping it level.



☐ When pulling the unit out, keep the unit level and press on the area marked "Push".

6 Put the ink collector unit into the bag.

### # Important

- ☐ Take the following precautions to prevent ink leaking from the ink collector unit while you are putting it inside the bag:
- Do not tilt the unit.
- Do not drop the unit.
- Do not tear the bag.



While squeezing the air out of the bag, draw the

Close the bag by gripping and drawing the slide

\*Make sure the bag is properly sealed. If it is not,



# Replacing the Ink Collector Unit

### **⚠** Warning:

Keep the polythene materials (bags, gloves, etc.) supplied with this machine away from babies and small children at all times. Suffocation can result if polythene materials are brought into contact with the mouth or nose.

### **⚠** CAUTION:

- · Keep the ink collector unit out of reach of children. When replacing the ink collector unit, be careful not to spill ink on your clothes or nearby objects. Ink stains on clothes are hard to remove.
- If ink comes into contact with your eyes, rinse immediately in running water. For other symptoms, consult a doctor. If ink is ingested, induce vomiting by drinking a
- · If your skin comes into contact with ink, wash the affected area thoroughly with soap and water.

strong saline solution. Consult a doctor immedi-

You must use the supplied gloves when changing the ink collector unit.

The illustrations shown here might not match your model exactly.

### Replace the ink collector unit when the following message appears on the control panel

The following message appears when the ink collector unit is full.

### Replace Ink Collector Unit

\*Warning\* Ink Collector Full

\*Warning\* Replace Ink Collectr

☐ Ink can spill when the ink collector unit is removed. Cover nearby surfaces with paper or similar

- 1 Turn off the machine's power.
- 2 Take the new ink collector unit out of the box.
- 3 Open the zipper storage bag. Aerate the inside of the storage bag by separating the opening edges.



4 Carefully open the machine's rear side left cover.





**5** Put on both supplied gloves, and then slide the full



☐ When pulling the unit out, keep the unit level and press on the area marked "Push".

6 Put the ink collector unit into the bag.

### # Important

- $\Box$  Take the following precautions to prevent ink leaking from the ink collector unit while you are putting it inside the bag:
- Do not drop the unit.
- Do not tear the bag.



7 While squeezing the air out of the bag, draw the

Close the bag by gripping and drawing the slide

\*Make sure the bag is properly sealed. If it is not, repeat this step.



3 Slide the new ink collector unit carefully into the Press the [Menu] key. machine, until you hear it click.

## # Important

☐ Make sure the ink collector unit is fully inserted. If it is not, ink will leak inside the



9 Carefully, close the machine's rear side left cover.

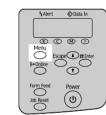
10 Switch on the machine's power.

The "Replace Ink Collector Unit" or "Ink Collector Full" message is still displayed, so reset the machine using the following steps.

> Replace Ink Collector Unit

\*Warnin\$\* Ink Collector Full

\*Warnin§\* Replace Ink Collectr





Scroll to "System" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of printer has the [Printer] key, scroll to "Engine Settings" by pressing the [▲] or [▼] key, and then press the [Yes] key.

Menu: System

Engine Settings? 🔺 OK=Yes / or 1−7 🌹

 Scroll to "Ink CU Replace" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of machine has the [Printer] key, scroll to "Replce InkCollct" by pressing the [▲] or [▼] key, and then press the [Yes] key.

System: Ink CU Replace

7 Replce InkCollct?# OK=Yes

The following message appears:

Overflow may occur if Unit is

not replaced. Reset counters?

Reset complete

Power Off/On

15 Press the [#Enter] key.

If your model of machine has the [Printer] key, press the [Yes] key.

ing message appears:

16 Turn off the machine's power, and then turn it back

☐ If the "Replace ink collector unit" or "Ink Collector Full" message is still displayed, repeat the replacement procedure from step 1, taking care to properly insert the

> Replace Ink Collector Unit

\*Warnins\* Ink Collector Full

\*Warnin&\* Replace Ink Collectr

# Important

☐ The sensor inside the ink collector unit has an LED that contains trace quantities of gallium arsenide. Dispose of the ink collector unit in accordance with local regulations or consult a waste disposal agent.

**CE Marking Traceability Information** (For EU Countries Only.) Manufacturer:

Ricoh Co., Ltd.

Ricoh Europe PLC

3-6 Nakamagome 1-chome, Ohta-ku, Tokyo,143-8555 Japan Authorized representative:

66 Chiltern Street London W1U 4AG U.K.

8 Slide the new ink collector unit carefully into the Press the [Menu] key. machine, until you hear it click.

## Important

☐ Make sure the ink collector unit is fully inserted. If it is not, ink will leak inside the



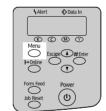
**9** Carefully, close the machine's rear side left cover.

- 10 Switch on the machine's power.
- 11 The "Replace Ink Collector Unit" or "Ink Collector Full" message is still displayed, so reset the machine using the following steps.

Replace Ink Collector Unit

\*Warnin&\* Ink Collector Full

\*Warnin§\* Replace Ink Collectr





Scroll to "System" by pressing the [▲] or [▼] key, and then press the [#Enter] key. If your model of printer has the [Printer] key, scroll to "Engine Settings" by pressing the [▲] or [▼]

Menu: System

En§ine Settin§s? ▲ OK=Yes / or 1−7 🌹

key, and then press the [Yes] key.

II Scroll to "Ink CU Replace" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of machine has the [Printer] key, scroll to "Replce InkCollct" by pressing the [▲] or [▼] key, and then press the [Yes] key.

System: Ink CU Replace 7 Replce InkCollct?# OK=Yes

The following message appears:

Overflow may occur if Unit is

not replaced. Reset counters?

Press the [#Enter] key. If your model of machine has the [Printer] key, press the [Yes] key.

ing message appears: Reset complete Power Off/On

Turn off the machine's power, and then turn it back

☐ If the "Replace ink collector unit" or "Ink Collector Full" message is still displayed, repeat the replacement procedure from step 1, taking care to properly insert the

Replace Ink Collector Unit

\*Warnins\* Ink Collector Full

\*Warnin§\* Replace Ink Collectr

### Important

☐ The sensor inside the ink collector unit has an LED that contains trace quantities of gallium arsenide. Dispose of the ink collector unit in accordance with local regulations or consult a waste disposal agent.

**CE Marking Traceability Information** (For EU Countries Only.)

Manufacturer: Ricoh Co., Ltd.

3-6 Nakamagome 1-chome, Ohta-ku, Tokyo,143-8555 Japan Authorized representative: Ricoh Europe PLC

# **⚠** Warning:

 Keep the polythene materials (bags, gloves, etc.) supplied with this machine away from babies and small children at all times. Suffocation can result if polythene materials are brought into contact with the mouth or nose.

### **A** CAUTION:

- Keep the ink collector unit out of reach of children. When replacing the ink collector unit, be careful not to spill ink on your clothes or nearby objects. Ink stains on clothes are hard to remove.
- · If ink comes into contact with your eyes, rinse immediately in running water. For other symptoms, consult a doctor.
- · If ink is ingested, induce vomiting by drinking a strong saline solution. Consult a doctor immedi-
- · If your skin comes into contact with ink, wash the affected area thoroughly with soap and water.
- · You must use the supplied gloves when changing the ink collector unit.

The illustrations shown here might not match your model exactly.

Replace the ink collector unit when the following message appears on the control panel: The following message appears when the ink collector

Replace Ink Collector Unit

\*Warnin8\*

Ink Collector Full

\*Warnins\* Replace Ink Collectr

☐ Ink can spill when the ink collector unit is removed. Cover nearby surfaces with paper or similar.

- 1 Turn off the machine's power.
- 2 Take the new ink collector unit out of the box.
- 3 Open the zipper storage bag. Aerate the inside of the storage bag by separating the opening edges.



4 Carefully open the machine's rear side left cover.





5 Put on both supplied gloves, and then slide the full ink collector unit carefully out, keeping it level.



☐ When pulling the unit out, keep the unit level and press on the area marked "Push".

6 Put the ink collector unit into the bag.

### # Important

☐ Take the following precautions to prevent ink leaking from the ink collector unit while you are putting it inside the bag:

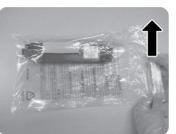
- Do not tilt the unit
- Do not drop the unit.
- Do not tear the bag.



While squeezing the air out of the bag, draw the

Close the bag by gripping and drawing the slide

\*Make sure the bag is properly sealed. If it is not,



# Replacing the Ink Collector Unit

### **⚠** Warning:

Keep the polythene materials (bags, gloves, etc.) supplied with this machine away from babies and small children at all times. Suffocation can result if polythene materials are brought into contact with the mouth or nose.

### **⚠** CAUTION:

- · Keep the ink collector unit out of reach of children. When replacing the ink collector unit, be careful not to spill ink on your clothes or nearby objects. Ink stains on clothes are hard to remove.
- If ink comes into contact with your eyes, rinse immediately in running water. For other symptoms, consult a doctor. If ink is ingested, induce vomiting by drinking a
- · If your skin comes into contact with ink, wash the

strong saline solution. Consult a doctor immedi-

affected area thoroughly with soap and water. You must use the supplied gloves when changing

the ink collector unit.

The illustrations shown here might not match your model exactly.

Replace the ink collector unit when the following message appears on the control panel

The following message appears when the ink collector unit is full.

> Replace Ink Collector Unit

\*Warning\* Ink Collector Full

\*Warning\* Replace Ink Collectr

☐ Ink can spill when the ink collector unit is removed. Cover nearby surfaces with paper or similar

- 1 Turn off the machine's power.
- 2 Take the new ink collector unit out of the box.
- 3 Open the zipper storage bag. Aerate the inside of the storage bag by separating the opening edges.



4 Carefully open the machine's rear side left cover.





**5** Put on both supplied gloves, and then slide the full



☐ When pulling the unit out, keep the unit level and press on the area marked "Push".

6 Put the ink collector unit into the bag.

### # Important

- ☐ Take the following precautions to prevent ink leaking from the ink collector unit while you are putting it inside the bag:
- Do not drop the unit.
- Do not tear the bag.



7 While squeezing the air out of the bag, draw the

Close the bag by gripping and drawing the slide

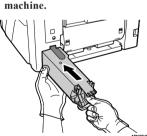
\*Make sure the bag is properly sealed. If it is not, repeat this step.



3 Slide the new ink collector unit carefully into the Press the [Menu] key. machine, until you hear it click.

## # Important

☐ Make sure the ink collector unit is fully inserted. If it is not, ink will leak inside the



9 Carefully, close the machine's rear side left cover.

10 Switch on the machine's power.

The "Replace Ink Collector Unit" or "Ink Collector Full" message is still displayed, so reset the machine using the following steps.

> Replace Ink Collector Unit

\*Warnin\$\* Ink Collector Full

\*Warnin\$\* Replace Ink Collectr





Scroll to "System" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of printer has the [Printer] key, scroll to "Engine Settings" by pressing the [▲] or [▼] key, and then press the [Yes] key.

Menu: System

En≋ine Settin≋s? ▲ OK=Yes / or 1-7 ♥

 Scroll to "Ink CU Replace" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of machine has the [Printer] key, scroll to "Replce InkCollct" by pressing the [▲] or [▼] key, and then press the [Yes] key.

System: Ink CU Replace

7 Replce InkCollct?# OK=Yes

The following message appears:

Overflow may occur if Unit is

not replaced. Reset counters?

Reset complete

Power Off/On

15 Press the [#Enter] key.

If your model of machine has the [Printer] key, press the [Yes] key.

ing message appears:

16 Turn off the machine's power, and then turn it back

☐ If the "Replace ink collector unit" or "Ink Collector Full" message is still displayed, repeat the replacement procedure from step 1, taking care to properly insert the

> Replace Ink Collector Unit

\*Warnins\* Ink Collector Full

\*Warnin&\* Replace Ink Collectr

### Important

☐ The sensor inside the ink collector unit has an LED that contains trace quantities of gallium arsenide. Dispose of the ink collector unit in accordance with local regulations or consult a waste disposal agent.

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66 Chiltern Street London W1U 4AG U.K.

8 Slide the new ink collector unit carefully into the Press the [Menu] key. machine, until you hear it click.

## Important

☐ Make sure the ink collector unit is fully inserted. If it is not, ink will leak inside the



**9** Carefully, close the machine's rear side left cover.

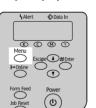
10 Switch on the machine's power.

11 The "Replace Ink Collector Unit" or "Ink Collector Full" message is still displayed, so reset the machine using the following steps.

Replace Ink Collector Unit

\*Warnin&\* Ink Collector Full

\*Warnin§\* Replace Ink Collectr





Scroll to "System" by pressing the [▲] or [▼] key, and then press the [#Enter] key. If your model of printer has the [Printer] key, scroll to "Engine Settings" by pressing the [▲] or [▼]

Menu: System

En§ine Settin§s? ▲ OK=Yes / or 1-7 ♥

key, and then press the [Yes] key.

14 Scroll to "Ink CU Replace" by pressing the [▲] or [▼] key, and then press the [#Enter] key.

If your model of machine has the [Printer] key, scroll to "Replce InkCollct" by pressing the [▲] or [▼] key, and then press the [Yes] key.

Ink CU Replace 7 Replce InkCollct?# OK=Yes

The following message appears:

System:

Overflow may occur if Unit is

not replaced. Reset counters?

Press the [#Enter] key. If your model of machine has the [Printer] key, press the [Yes] key.

Reset complete Power Off/On

ing message appears:

Turn off the machine's power, and then turn it back

☐ If the "Replace ink collector unit" or "Ink Collector Full" message is still displayed, repeat the replacement procedure from step 1, taking care to properly insert the

Replace Ink Collector Unit

\*Warnins\* Ink Collector Full

\*Warnin§\* Replace Ink Collectr

Important ☐ The sensor inside the ink collector unit has an LED that contains trace quantities of gallium arsenide. Dispose of the ink collector unit in accordance with local regulations or consult a waste disposal agent.

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