

Introduction

This manual contains detailed instructions and notes on the operation and use of this machine. For your safety and benefit, read this manual carefully before using the machine. Keep this manual in a handy place for quick reference.

Important

Contents of this manual are subject to change without prior notice. In no event will the company be liable for direct, indirect, special, incidental, or consequential damages as a result of handling or operating the machine.

Do not copy or print any item for which reproduction is prohibited by law.

Copying or printing the following items is generally prohibited by local law:

bank notes, revenue stamps, bonds, stock certificates, bank drafts, checks, passports, driver's licenses.

The preceding list is meant as a guide only and is not inclusive. We assume no responsibility for its completeness or accuracy. If you have any questions concerning the legality of copying or printing certain items, consult with your legal advisor.

Notes:

Some illustrations in this manual might be slightly different from the machine.

Certain options might not be available in some countries. For details, please contact your local dealer.

The model names of the machines do not appear in the following pages. Check the type of your machine before reading this manual.

- Type1: GelSprinter GX 2500
- Type2: GelSprinter GX 7000

For good print quality, the supplier recommends that you use genuine print cartridges from the supplier.

The supplier shall not be responsible for any damage or expense that might result from the use of parts other than genuine parts from the supplier with your office products.

Power Source

- Type1: 220-240 V : 50/60 Hz 0.45 A or more
- Type2: 220-240 V : 50/60 Hz 0.55 A or more

Voltage must not fluctuate more than 10%.

Please be sure to connect the power cable to a power source as above.

Confirm that the wall outlet is near the machine and freely accessible, so that in event of an emergency, it can be unplugged easily.

Safety Information

When using this machine, the following safety precautions should always be followed.

Safety During Operation

In this manual, the following important symbols are used:

 **WARNING:**

Indicates a potentially hazardous situation which, if instructions are not followed, could result in death or serious injury.

 **CAUTION:**

Indicates a potentially hazardous situation which, if instructions are not followed, may result in minor or moderate injury or damage to property.

Environments Where the Machine Can be Used

WARNING:

- ***Keep the machine away from flammable liquids, gases, and aerosols. A fire or an electric shock might occur.***
- ***Do not put any metal objects or containers holding water (e.g. vases, flowerpots, glasses) on the machine. If the contents fall inside the machine, a fire or electric shock could occur.***

CAUTION:

- *Keep the machine away from humidity and dust. Otherwise a fire or an electric shock might occur.*
- *Do not place the machine on an unstable or tilted surface. If it topples over, an injury might occur.*
- *Make sure the room where you are using the machine is well ventilated and spacious. Good ventilation is especially important when the machine is used heavily.*

Note

- ☐ When you use this machine for a long time in a confined space without good ventilation, you may detect an odd smell. To keep the workplace comfortable, we recommend that you keep it well ventilated.

Handling Power Cords and Power Plugs

WARNING:

- *The supplied power cord is for use with this equipment only. Do not use with other appliances. Doing so may result in fire, electric shock, or injury.*
- *Only connect the machine to the power source described on the inside front cover of this manual.*
- *Connect the power cord directly into a wall outlet and never use an extension cord.*
- *Do not plug or unplug the power cord with your hands wet. Otherwise, an electric shock might occur.*
- *Avoid multi wiring.*
- *Do not damage, break or make any modifications to the power cord. Do not place heavy objects on it. Do not pull it hard nor bend it more than necessary. These actions could cause an electric shock or fire.*

CAUTION:

- *When the machine will not be used for a long time, unplug the power code.*
- *When you disconnect the power plug from the wall outlet, always pull the plug (not the cable).*

Important

- ☐ Rating voltage of the connector for option: Max. DC 37V.

Handling the Main Machine

WARNING:

- ***Make sure the wall outlet is near the machine and freely accessible so that in event of an emergency it can be unplugged easily.***
- ***If by any chance this machine falls over or a breakage occurs (e.g. the cover), turn off the main switch, unplug the power cable and contact your service representative. If you continue to use the machine in this state it could result in fire or electric shock.***
- ***If metal, liquid or foreign matter falls into the machine, turn off the operation and main power switches, and unplug the main power cord. Contact your service representative. Do not keep using the machine with a fault or defect.***
- ***Disposal can take place at our authorized dealer.***

CAUTION:

- *Type 1 weighs approximately 13.0 kg (28.7 lb.). Type 2 weighs approximately 19.2 kg (42.4 lb.) (28 kg (61.8 lb.) with options installed).*
- *To avoid injury to self and damage to the machine, lift the machine slowly and carefully by gripping the central areas near the base on both sides. When lifting the machine with options attached, have at least one other person assist you.*
- *Careless handling and over exertion when lifting can result in breakage and/or injury.*
- *Unplug the power cord from the wall outlet before you move the machine. While moving the machine, you should take care that the power cord will not be damaged under the machine.*
- *Deliver to waste product collection areas. Do not dispose of via domestic refuse collection.*

Handling the Machine's Interior

WARNING:

- *To avoid hazardous electric shock do not remove any covers or screws other than those specified in this manual. When the machine needs to be checked, adjusted, or repaired, contact your service representative.*
- *Do not take apart or attempt any modifications to this machine. There is a risk of fire, electric shock, explosion or loss of sight.*

Handling the Machine's Supplies

CAUTION:

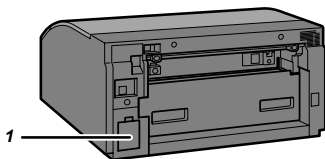
- *Do not eat or swallow ink.*
- *If ink comes into contact with your eyes, rinse immediately in running water. For other symptoms, consult a doctor.*
- *If ink is ingested, induce vomiting by drinking a strong saline solution. Consult a doctor immediately.*
- *If your skin comes into contact with ink, wash the affected area thoroughly with soap and water.*
- *Keep the ink or ink container out of reach of children.*
- *Avoid getting ink on your clothes or skin when removing a paper jam or replacing ink. If your skin comes into contact with ink, wash the affected area thoroughly with soap and water.*
- *If ink gets on your clothing, wash with cold water. Hot water will set the ink into the fabric and may make removing the stain impossible.*
- *Be careful not to get ink on your clothes when replacing an ink container. Ink stains on clothes are hard to remove.*
- *Keep the ink collector unit out of reach of children.*
- *When you replace the ink collector unit, be careful not to get any ink on your clothes as it may not wash off easily.*
- *Our products are engineered to meet high standards of quality and functionality, and we recommend that you use only the expendable supplies available at an authorized dealer.*

Usage of Manuals

Read this manual carefully before you use this machine and keep it handy for future reference. For safe and correct use, be sure to read the Safety Information in this manual before using the machine.

Positions of WARNING and CAUTION Labels and Inscriptions

This machine has labels for ⚠WARNING and ⚠CAUTION at the positions shown below. For safety, please follow the instructions and handle the machine as indicated.



BAJ100S

- ① The ink collector unit for storing ink is installed in the printer. Be careful not to spill the ink. Pull the ink collector unit out only when necessary.

User Information on Electrical & Electronic Equipment

Users in the EU, Switzerland and Norway

Our Products contain high quality components and are designed to facilitate recycling.

Our products or product packaging are marked with the symbol below.



The symbol indicates that the product must not be treated as municipal waste. It must be disposed of separately via the appropriate return and collection systems available. By following these instructions you ensure that this product is treated correctly and help to reduce potential impacts on the environment and human health, which could otherwise result from inappropriate handling. Recycling of products helps to conserve natural resources and protect the environment.

For more detailed information on collection and recycling systems for this product, please contact the shop where you purchased it, your local dealer or sales/service representatives.

All Other Users

If you wish to discard this product, please contact your local authorities, the shop where you bought this product, your local dealer or sales/service representatives.

ENERGY STAR Program

ENERGY STAR® Program Requirements for Imaging Equipment



The ENERGY STAR® Program Requirements for Imaging Equipment encourages energy conservation by promoting energy efficient computers and other office equipment.

The program backs the development and dissemination of products that feature energy saving functions.

It is an open program in which manufacturers participate voluntarily.

Targeted products are computers, monitors, printers, facsimiles, copiers, scanners, and multi-function devices. Energy Star standards and logos are internationally uniform.

Noise Emission^{*1}

❖ Sound Power Level

	Main unit only
During Printing	<ul style="list-style-type: none">• Type 1 Colour : 61 dB(A) Black & white : 60.9 dB(A)• Type 2 Colour : 61.7 dB(A) Black & white : 62 dB(A)
Standby	Type 1: 28.3 dB(A) Type 2: 28.3 dB(A)

❖ Sound Pressure Level^{*2}

	Main unit only
During Printing	<ul style="list-style-type: none">• Type 1 Colour : 50.7 dB(A) Black & white : 50.8 dB(A)• Type 2 Colour : 47.7 dB(A) Black & white : 48 dB(A)
Standby	Type 1: 16.8 dB(A) Type 2: 16.6 dB(A)

^{*1} The preceding measurements made in accordance with ISO7779 are actual values.

^{*2} Measured at the position of a bystander.

CE Marking Traceability Information (For EU Countries Only.)

Manufacturer:

Ricoh Co., Ltd.

3-6 Nakamagome 1-chome, Ohta-ku, Tokyo, 143-8555 Japan

Authorized representative:

Ricoh Europe PLC

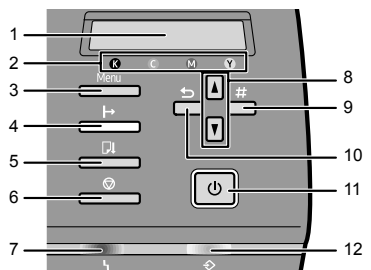
66 Chiltern Street London W1U 4AG U.K.

Symbol for the Main Power Switch

In accordance with IEC 60417, this machine uses the following symbol for the main power switch:

-  means STAND BY.

Control Panel



BAJ101S

1. Display

2. Print Cartridge End LED

3. [Menu] key

4. [↪ Online] key

5. [Form Feed /Head-Cleaning] key

6. [Job Reset] key

7. Alert indicator

8. [▲][▼] keys

9. [#Enter] key

10. [Escape] key

11. [Power] key

12. Data In indicator

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