

Interchange Unit Type 5000

(Code: G305)

For Machine Code: G071

INSTALLATION GUIDE

Preparation

For a safe operation, read "*Safety Information*" in Maintenance Guide 1.

Install the Interchange Unit before installing the Duplex Unit, 500-sheet Finisher or 4-bin Mailbox.

CAUTION:

- The inside of the machine becomes very hot. Do not touch the parts with a label indicating "⚠" (means hot surface). Touching "⚠" (means hot surface) could result in a burn.

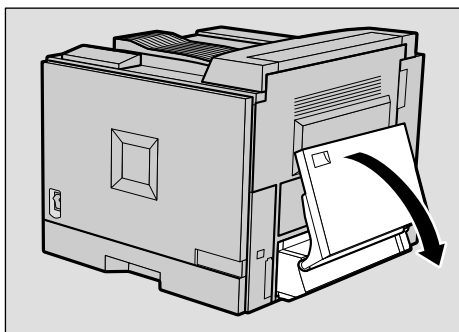
Important

- ☐ Check the printer nameplate to confirm the model code.

1 Turn off the power switch, and then unplug the power cable.

2 Remove the adhesive tapes.

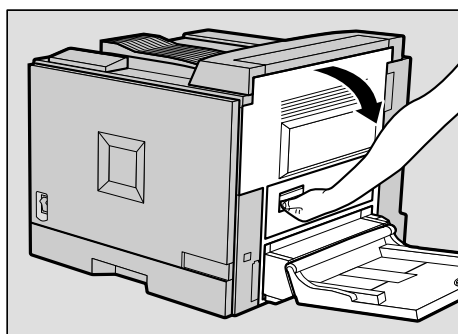
3 Open the Bypass Tray.



Note

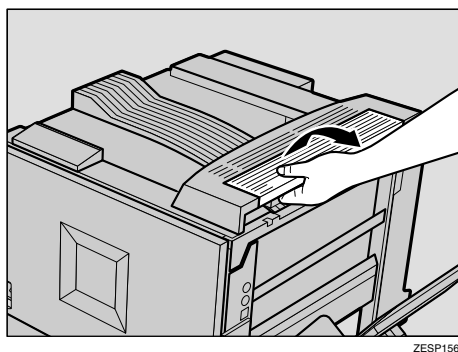
- ☐ Remove paper on the Bypass Tray to prevent them from falling.

4 Open the right cover of the printer by pushing up the handle.

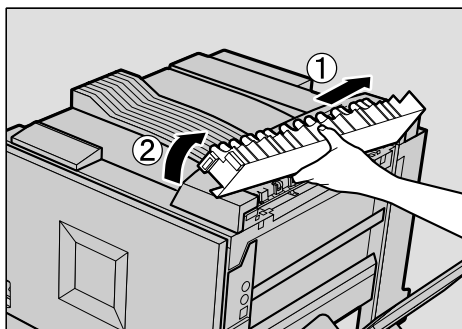


5 Stand on the right of the printer, and then remove the upper right cover of the printer.

① Open the upper right cover.



- 2** Press the cover to the right (①), and then lift the left edge (②) to remove it from the printer.



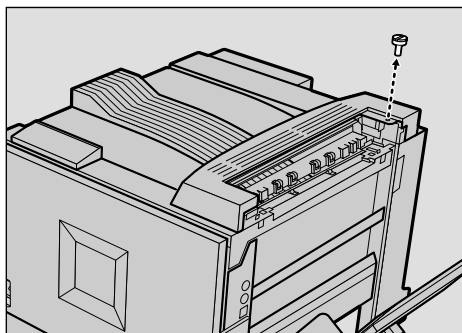
ZESP254J

Note

- ☐ The removed cover will not be used.

- 6** Stand on the right of the printer, and then remove the remaining of the upper right cover.

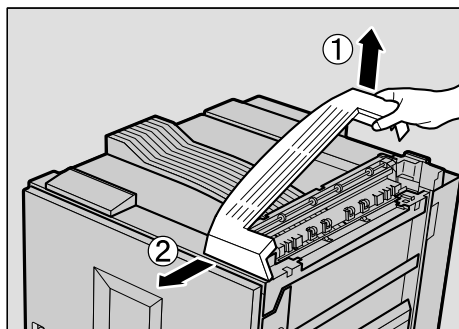
- 1** Remove the screw that is fastening the upper right cover.



Note

- ☐ The removed screw will not be used.

- 2** Lift the right edge (①), and then push to the left (②) to remove it.

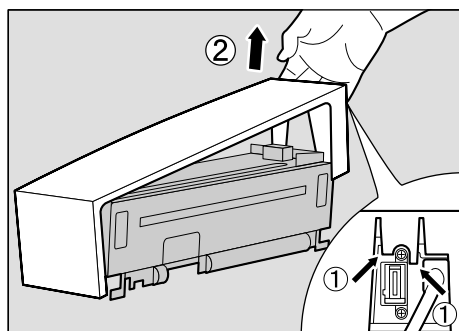


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Note

- ☐ The removed cover will not be used.

- 7** Remove the top cover of the Interchange Unit. First, pull up the stopper (①), and then lift the cover (②).



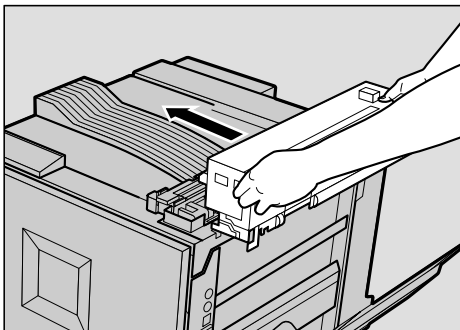
ZESP901J

Note

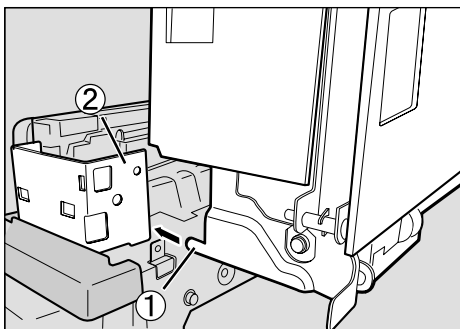
- ☐ You need the removed cover in step 10.

- 8** Stand on the right of the printer, and then install the Interchange Unit.

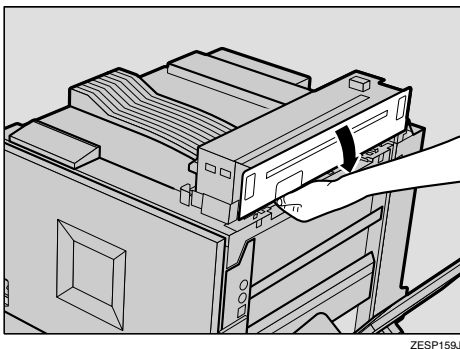
- ①** Hold the Interchange Unit with both hands, and then insert it by sliding it onto the printer as shown in the illustration.



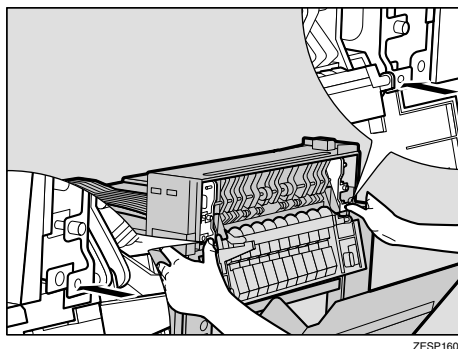
Slide with the metal part (①) of the Interchange Unit touching the metal part (②) of the printer.



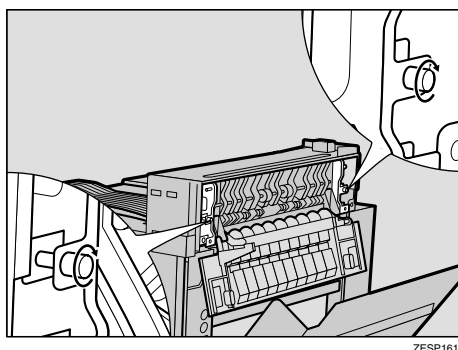
- ②** Open the right cover of the Interchange Unit.



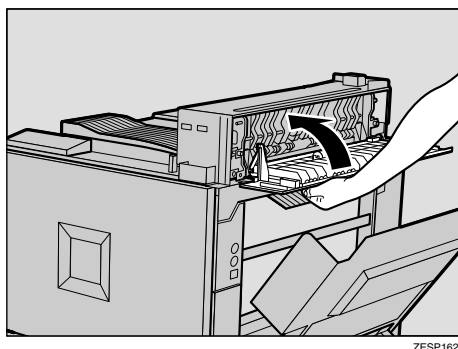
- ③** Press the two projections on the Interchange Unit so that they securely fit into the holes of the printer.



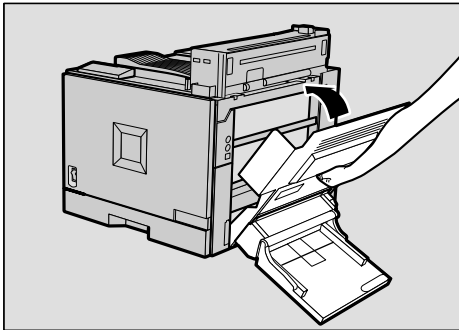
- ④** Fasten the two screws on the Interchange Unit until they are tight.



- ⑤** Close the right cover of the Interchange Unit.



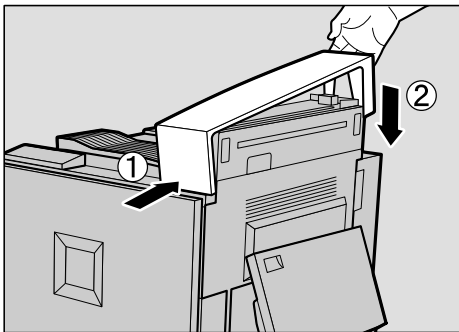
- 9** Close the right cover of the printer.



Note

- Press "PUSH" to close the cover firmly.

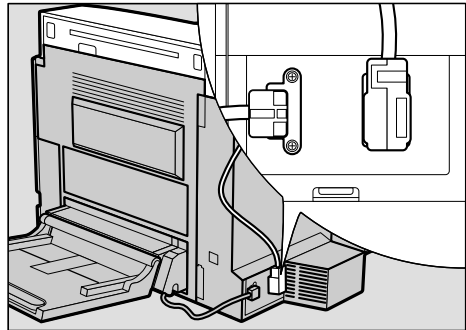
- 10** Set the top cover of the Interchange Unit that you removed in step **7**. First, put it on the front side of the printer (①), and then push the other end until it clicks into its place (②).



Note

- You do not have to set the top cover of the Interchange Unit at this point if you install the 500-sheet Finisher or the 4-bin Mailbox. Go to step **11**.

- 11** Connect the Interchange Unit cable to the back of the printer.



- 12** Close the Bypass Tray.

Note

- After finishing installation, you can check whether the Interchange Unit is installed properly. Print the configuration page from the "List/Test Print" menu. If it is installed properly, you will see "Interchange Unit" under the "Options" list.
- If the Interchange Unit is not installed properly, reinstall from step **1**. If you cannot install it properly even after reinstallation, contact your sales or service representative.

Reference

See "Using the Control Panel" in the Administrator Reference for printing the configuration page.