

Multi-Folding Unit FD4000

Machine Code: D615

Field Service Manual

Ver 1.01








Latest Release: Jan, 2017

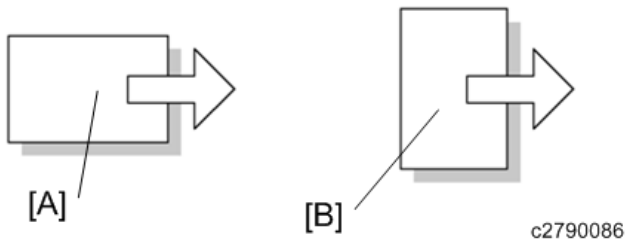
Initial Release: Oct, 2016

Copyright (c) 2016 - 2017 Ricoh Co.,Ltd.

Symbols, Abbreviations

This manual uses several symbols and abbreviations. The meaning of those symbols and abbreviations are as follows:

Symbol	What it means
	Clip ring
	Screw
	Connector
	Clamp
	E-ring
	Flat Flexible Cable
	Timing Belt
SEF	Short Edge Feed
LEF	Long Edge Feed
K	Black
C	Cyan
M	Magenta
Y	Yellow
B/W, BW	Black and White
FC	Full color



[A] Short Edge Feed (SEF)

[B] Long Edge Feed (LEF)

Table of Contents

1. Replacement and Adjustment.....	4
Covers.....	4
Front Door Upper Cover	4
Top Cover.....	5
Inner Upper Cover.....	5
Front Door	6
Folding Unit Cover.....	6
Inner Lower Cover	6
Rear Upper Cover.....	7
Rear Lower Cover	7
Top Rear Cover	7
Top Tray	8
Top Tray Right Cover	8
Pulling Out the Folding Unit Drawer	9
Paper Transport	10
Entrance Sensor.....	10
Entrance JG (Junction Gate) Motor.....	10
Entrance JG (Junction Gate) HP Sensor.....	11
Vertical Path Paper Sensor	11
Horizontal Path Exit Sensor	11
Horizontal Path Paper Sensor.....	12
Discharge Brush 2	13
Discharge Brush 3	13
Paper Folding	14
Dynamic Roller Lift Motor	14
Crease Motor.....	15
Dynamic Roller Transport Motor.....	16
Registration Roller Release Motor	16
Registration Roller Transport Motor	17
Fold Plate Motor.....	18
Direct-Send JG Motor	19
1st Fold Motor	20
FM6 Pawl Motor	21
2nd Fold Motor.....	22
Jogger Fence Motor.....	22
1st Stopper Unit.....	23
1st Stopper Motor.....	25

Jogger Fence HP Sensor.....	25
1st Stopper Paper Sensor.....	26
1st Stopper HP Sensor.....	27
Registration Sensor	28
2nd Stopper Unit	29
2nd Stopper Motor	31
2nd Stopper HP Sensor	31
2nd Stopper Paper Sensor	32
Bypass Exit Paper Sensor.....	32
3rd Stopper Unit.....	33
3rd Stopper Motor.....	34
3rd Stopper Paper Sensor	34
3rd Stopper HP Sensor	35
Direct-Send JG (Junction Gate) HP Sensor.....	35
Registration Roller HP Sensor	36
Fold Plate HP Sensor.....	36
First Fold Unit	37
Dynamic Roller HP Sensor	42
Bypass Entrance Paper Sensor	42
First, Second, Third Fold Rollers	44
When reinstalling the first, second and third fold rollers	48
Fourth, Fifth Fold Rollers.....	50
Crease Rollers: Idle Rollers.....	54
Crease Rollers: Drive Rollers.....	56
Paper Exit	59
Top Tray Exit Sensor	59
Top Tray Paper Path Sensor.....	59
Top Tray Full Sensor (E)	59
Top Tray Full Sensor (R)	60
Discharge Brush 1	60
Drive Area	61
Horizontal Transport Motor	61
Horizontal Transport Exit Motor.....	61
Top Tray Exit Motor	63
Top Tray Transport Motor	63
Electrical Components.....	65
Main Board.....	65
PSU	65
Fold Adjustments	67

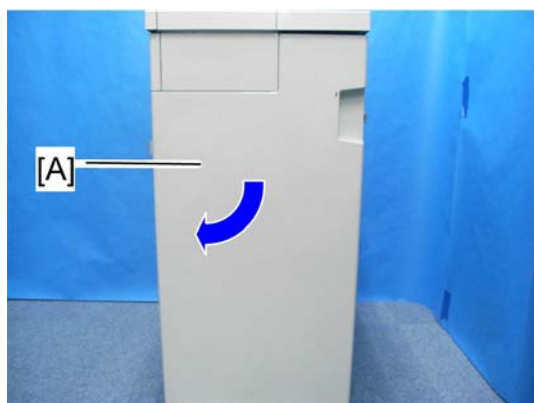
Before You Begin.....	67
FM1 Z-Folding.....	68
FM2 Half Fold: Single-sheet Fold and Multi-sheet Fold	69
FM3 Letter Fold-out: Single-sheet Fold and Multi-sheet Fold	70
FM4 Letter Fold-in: Single-sheet Fold and Multi-sheet Fold	72
FM5 Double Parallel Fold	75
FM6 Gate Fold	76
Skew Adjustment	79
Before You Begin.....	79
Front and Rear	79
Skew Correction Reference Diagrams and Table.....	81
General Procedure	83
Stopper Adjustment Procedures	84
2. Detailed Descriptions	87
Overview	87
Specifications	87
General Layout.....	92
Paper Path.....	93
Rollers	94
Sensor Layout.....	96
Motors, Solenoids.....	96
Electrical Components: Transport.....	99
Electrical Components: Vertical Transport	100
Electrical Components: 1st, 2nd, 3rd Stoppers	101
Electrical Components: Registration, 1st Fold.....	101
Electrical Components: 2nd Fold, Crease	102
Electrical Components: Switch, Board, Fan.....	103
Fold Mechanisms	104
Fold Process	104
Fold Operations	104
Fold Adjustment	109
Fold Measurement Location.....	109
Crease Roller Adjustment	110
Fold Area Adjustment	111

1. Replacement and Adjustment

Covers

Front Door Upper Cover

1. Open the front door [A].



d454r001

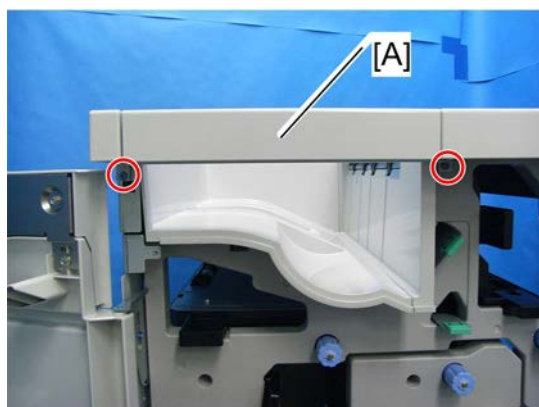
2. Hinge cover [A] (🔩 x 1)



d454r002

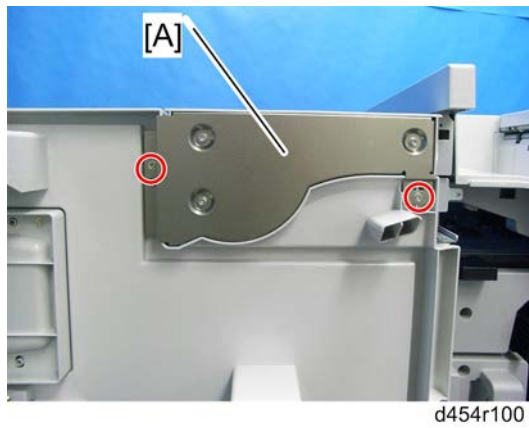
d454r098

3. Cross-piece [A] (🔩 x 2)



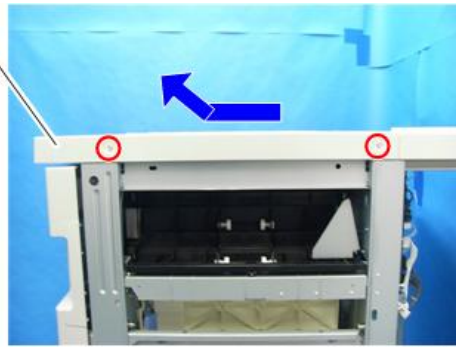
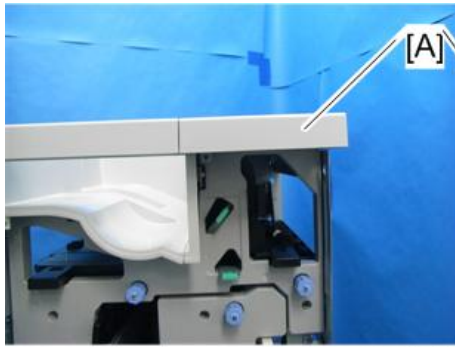
d454r099

4. Front door upper cover [A] (🔩 x 2)



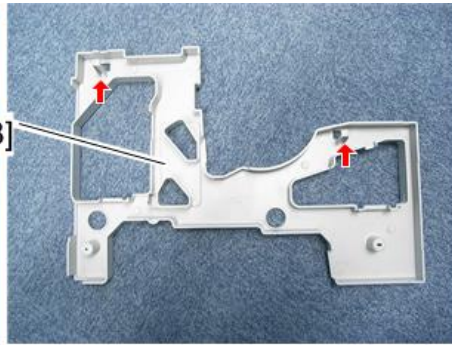
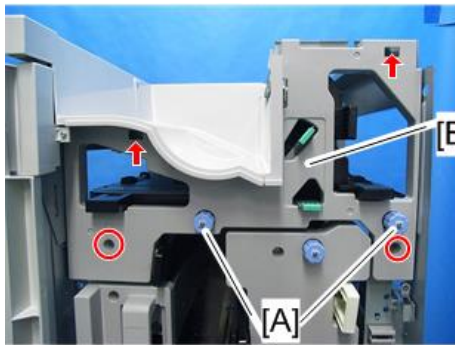
Top Cover

1. Open the front door.
2. Hinge cover (Front Door Upper Cover)
3. Cross-piece (Front Door Upper Cover)
4. Top cover [A] (🔩 x 2)



Inner Upper Cover

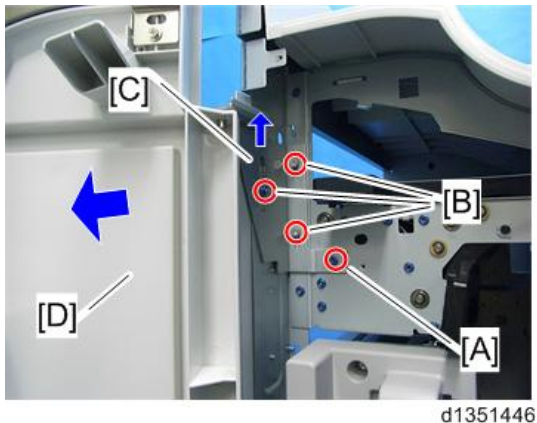
1. Top cover (Top Cover)
2. Remove the knobs [A] (🔩 x 1 each).
3. Inner upper cover [B] (🔩 x 2)



1.Replacement and Adjustment

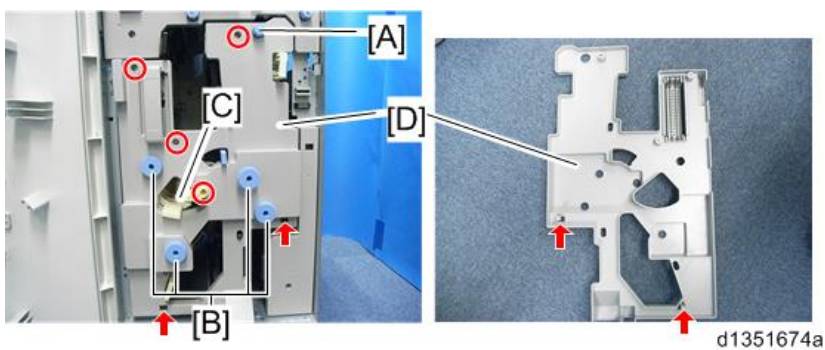
Front Door

1. Top cover (Top Cover)
2. Inner upper cover (Inner Upper Cover)
3. Remove the screw [A].
4. Loosen three screws [B].
5. Lift up the hinge bracket [C].
6. Front door [D]



Folding Unit Cover

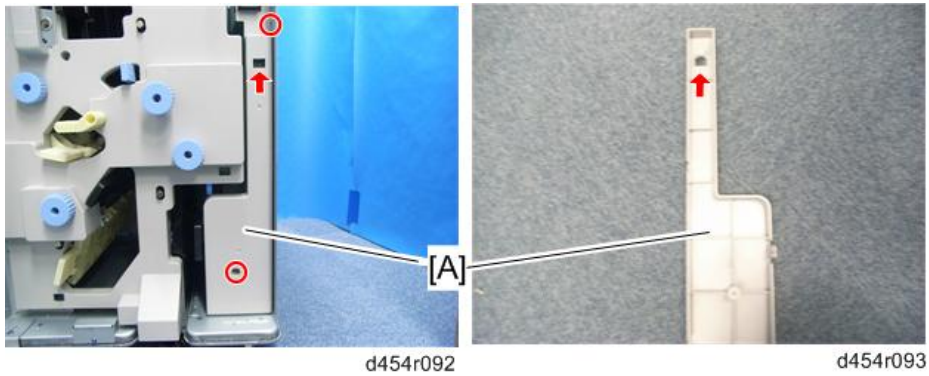
1. Open the front door.
2. Remove the knob [A] (🔑 x 1).
3. Remove four knobs [B] (🔑 x 1 each).
4. Lever [C] (🔑 x 1)
5. Folding unit cover [D] (🔑 x 3, hook x 2)



Inner Lower Cover

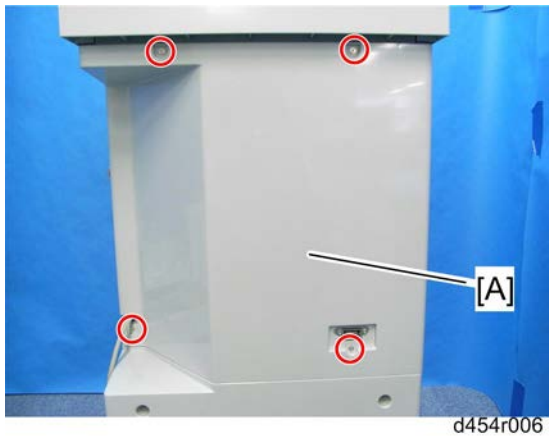
1. Open the front door.

2. Inner lower cover [A] (🔩 x 2, hook x 1)



Rear Upper Cover

1. Rear upper cover [A] (🔩 x 4)



Rear Lower Cover

1. Rear lower cover [A] (🔩 x 3)

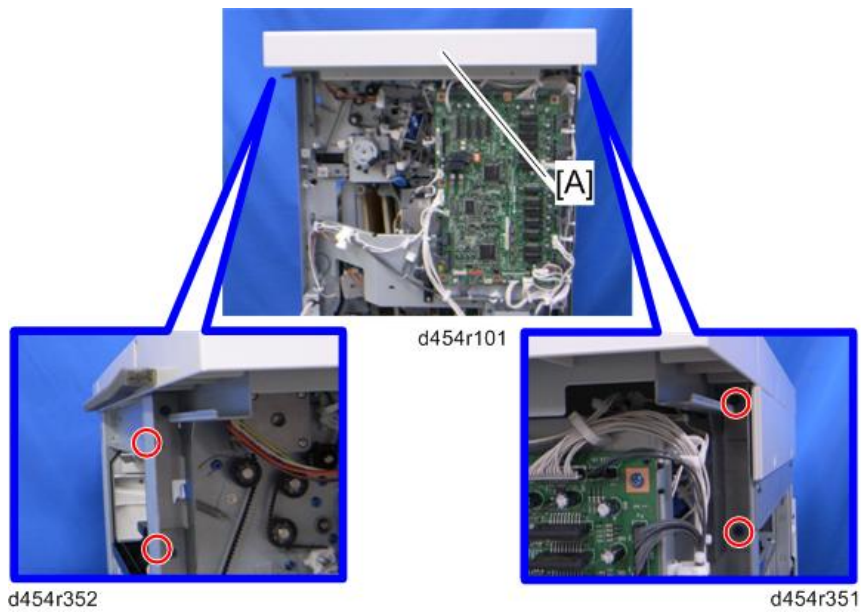


Top Rear Cover

1. Rear upper cover ([Rear Upper Cover](#))

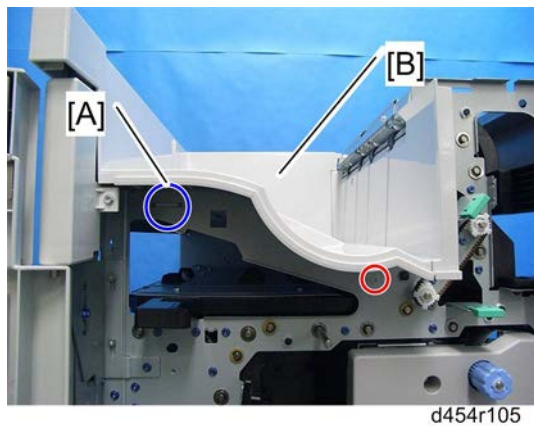
1.Replacement and Adjustment

2. Top rear cover [A] (🔩 x 4)



Top Tray

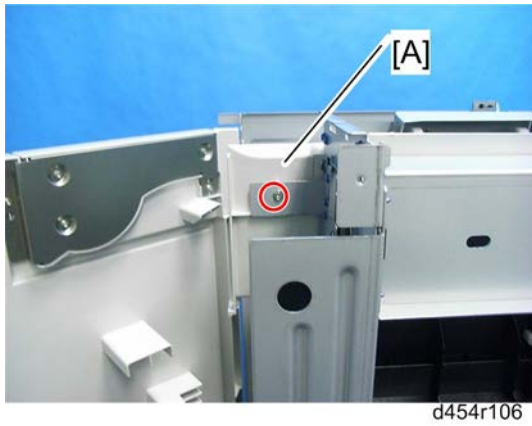
1. Top rear cover ([Top Rear Cover](#))
2. Inner upper cover ([Inner Upper Cover](#))
3. Release the hook [A], and remove the top tray [B] (🔩 x 1).



Top Tray Right Cover

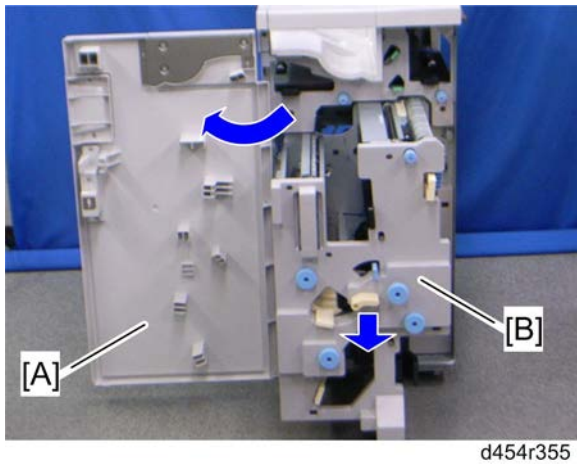
1. Top tray ([Top Tray](#))

2. Top tray right cover [A] (🔩 x 1)



Pulling Out the Folding Unit Drawer

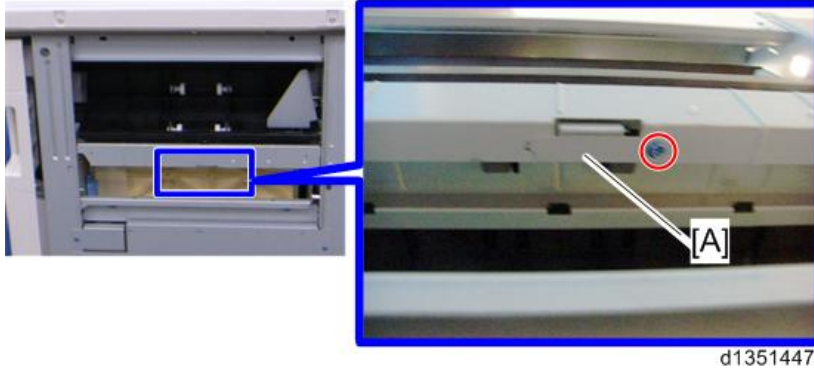
1. Open the front door [A]
2. Pull out the folding unit drawer [B].



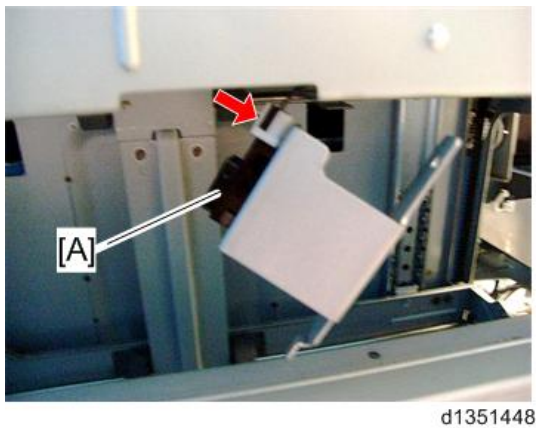
Paper Transport

Entrance Sensor

1. Entrance sensor bracket [A] (🔩 x 1)

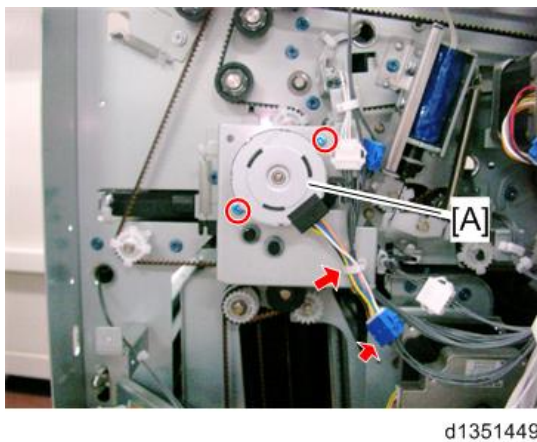


2. Entrance sensor [A] (📦 x 1)



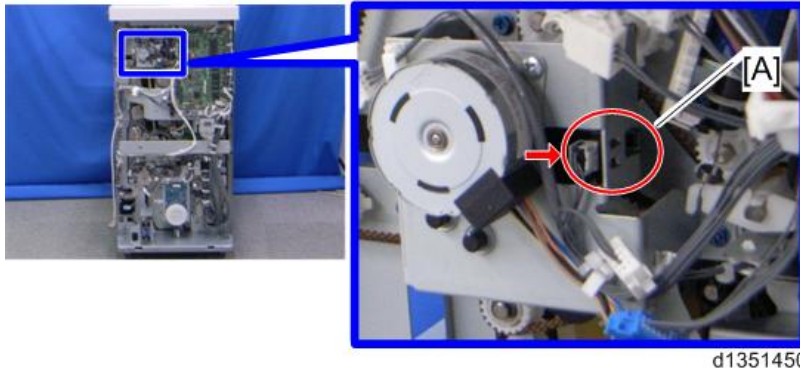
Entrance JG (Junction Gate) Motor

1. Rear upper cover ([Rear Upper Cover](#))
2. Entrance JG motor [A] (🔩 x 1, 📦 x 1, 🔩 x 2)



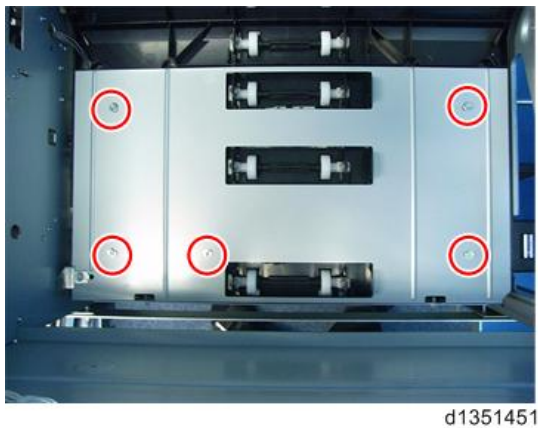
Entrance JG (Junction Gate) HP Sensor

1. Rear upper cover ([Rear Upper Cover](#))
2. Entrance JG HP sensor [A] (🔧 x 1)

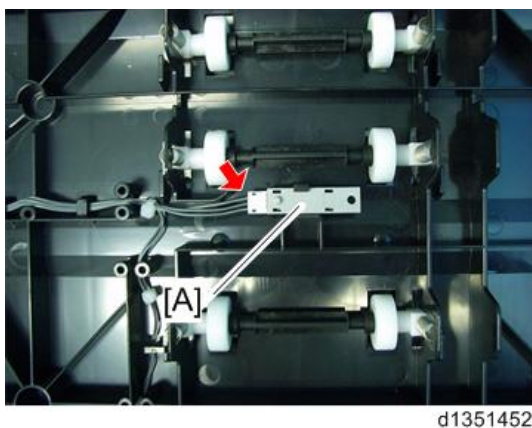


Vertical Path Paper Sensor

1. Top tray ([Top Tray](#))
2. Remove the bracket (🔧 x 5)



3. Vertical path paper sensor [A] (🔧 x 1)

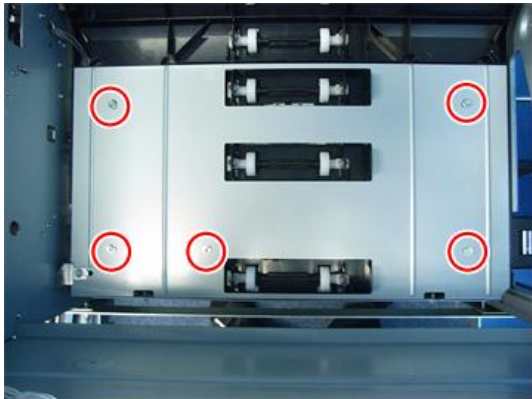


Horizontal Path Exit Sensor

1. Top tray ([Top Tray](#))

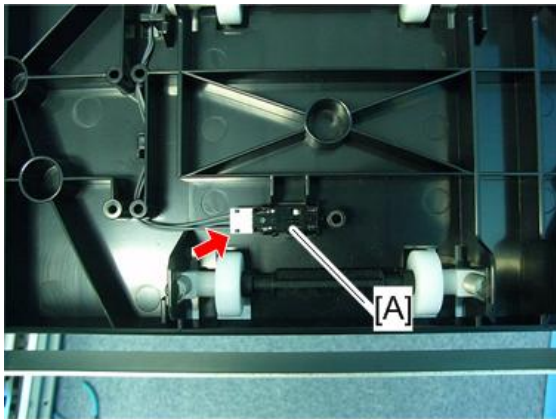
1.Replacement and Adjustment

2. Remove the bracket (🔑 x 5)



d1351451

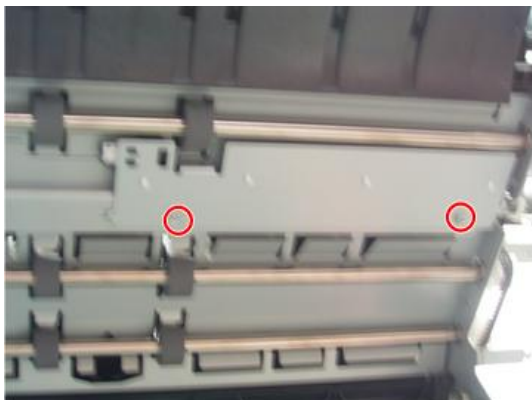
3. Horizontal path exit sensor [A] (🔑 x 1)



d1351453

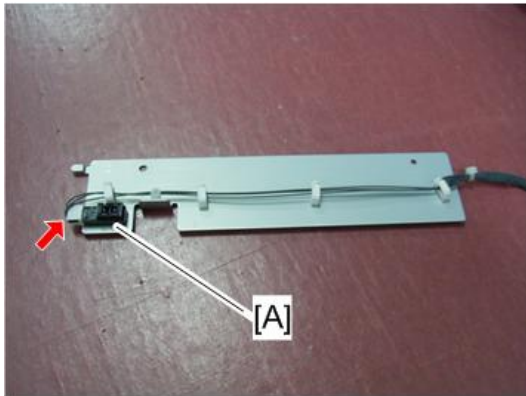
Horizontal Path Paper Sensor

1. Top tray (Top Tray)
2. Remove the bracket (🔑 x 2)



d1351454

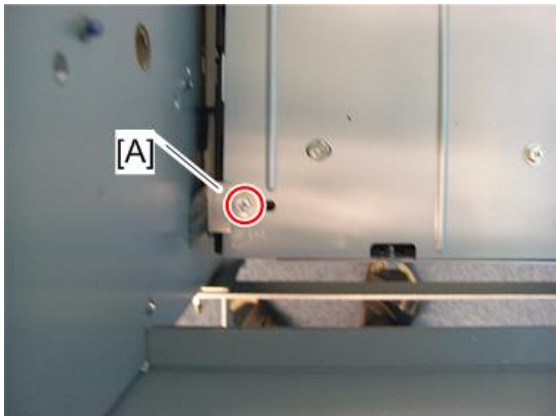
3. Horizontal path paper sensor [A] (🔧 x 1)



d1351455

Discharge Brush 2

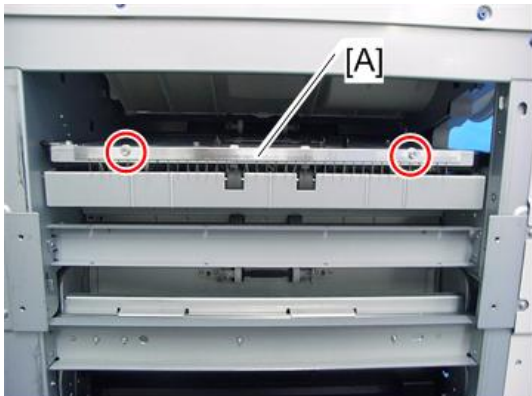
1. Top tray (Top Tray)
2. Discharge brush 2 [A] (🔧 x 1)



d1351456

Discharge Brush 3

1. Discharge brush 3 [A] (🔧 x 2)

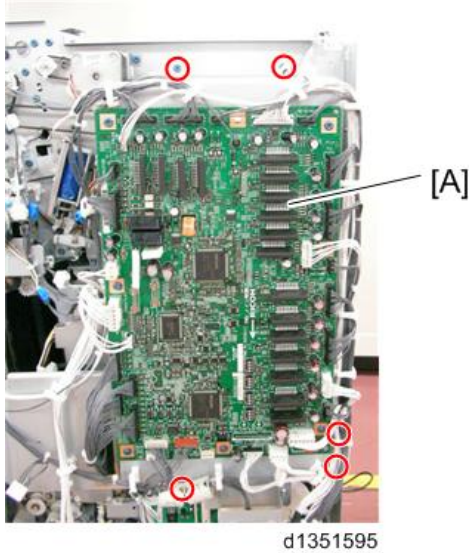


d1351457

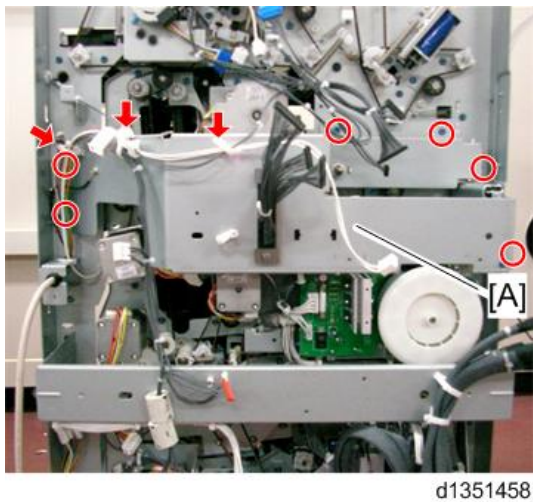
Paper Folding



Dynamic Roller Lift Motor

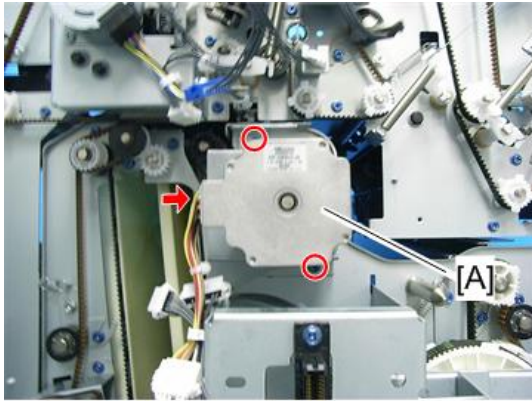
1. Rear upper cover ([Rear Upper Cover](#))
2. Top rear cover ([Top Rear Cover](#))
3. Main board bracket [A] (🔩 x all, 📏 x all, 🔩 x 5, ground cable x 1)




4. Rear upper stay [A] (🔩 x 3, 🔩 x 6)

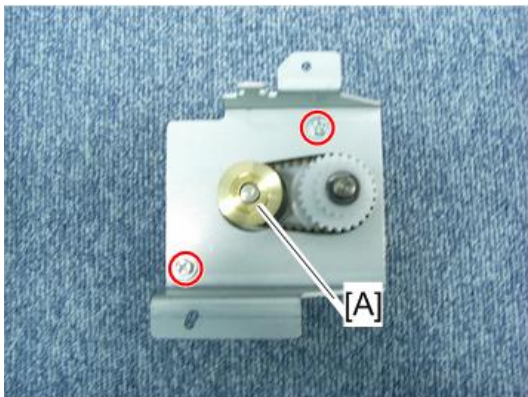


5. Dynamic roller lift motor assembly [A] ( x 1,  x 2)






d1351459

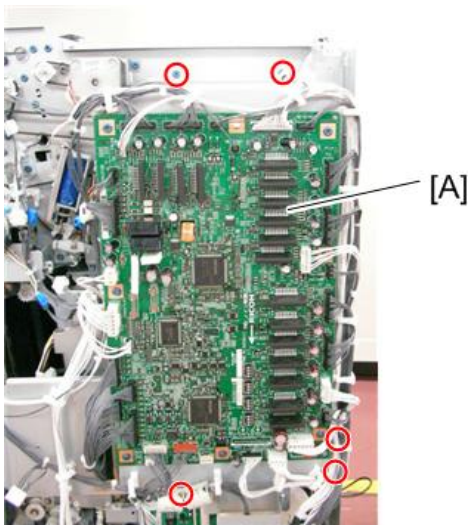
6. Dynamic roller lift motor [A] ( x 2)



d1351460

Crease Motor

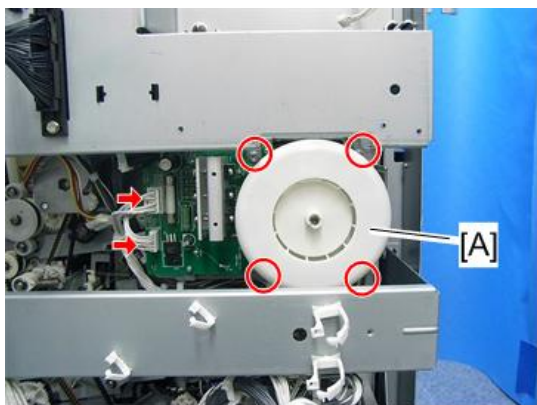
1. Rear upper cover ([Rear Upper Cover](#))
2. Rear lower cover ([Rear Lower Cover](#))
3. Top rear cover ([Top Rear Cover](#))
4. Main board bracket [A] ( x all,  x all,  x 5, ground cable x 1)



d1351595

1.Replacement and Adjustment

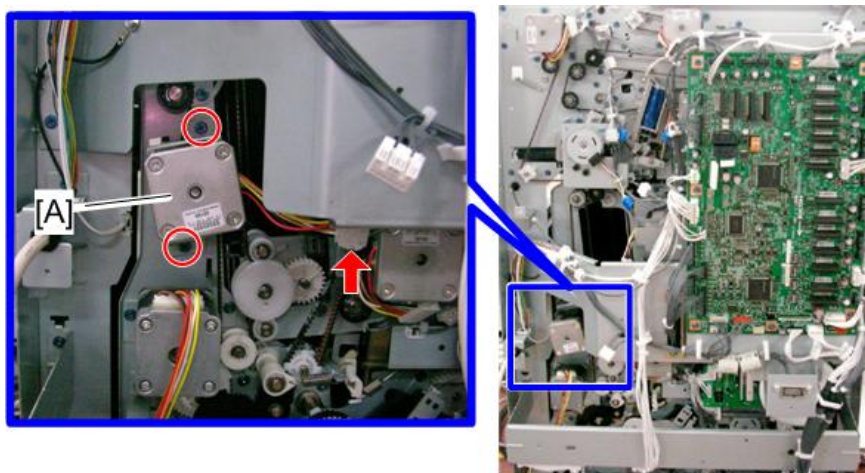
5. Crease motor [A] (🔧 x 2, ⚙️ x 4)



d1351461

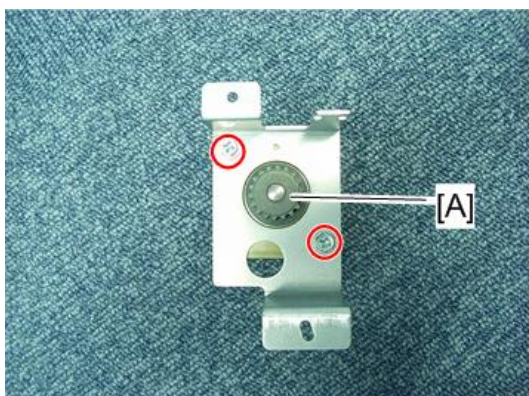
Dynamic Roller Transport Motor

1. Rear upper cover ([Rear Upper Cover](#))
2. Dynamic roller transport motor assembly [A] (🔧 x 1, ⚙️ x 2)



d1351462

3. Dynamic roller transport motor (⚙️ x 2)

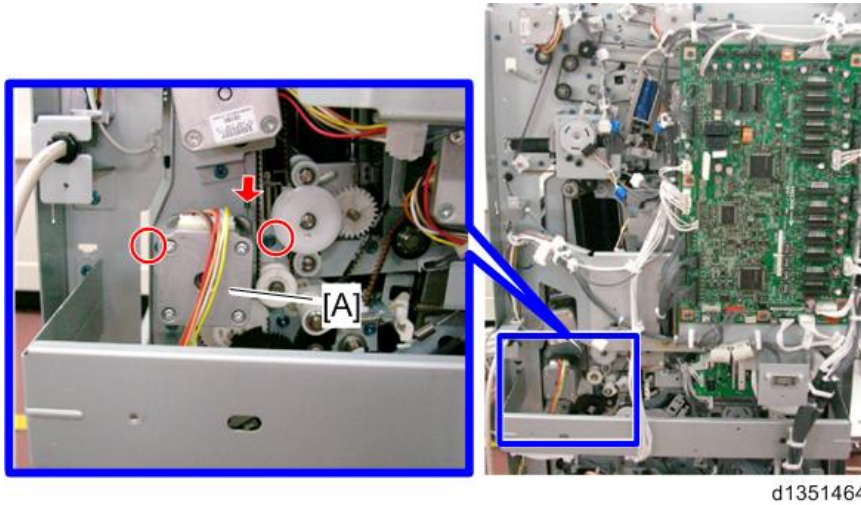


d1351463

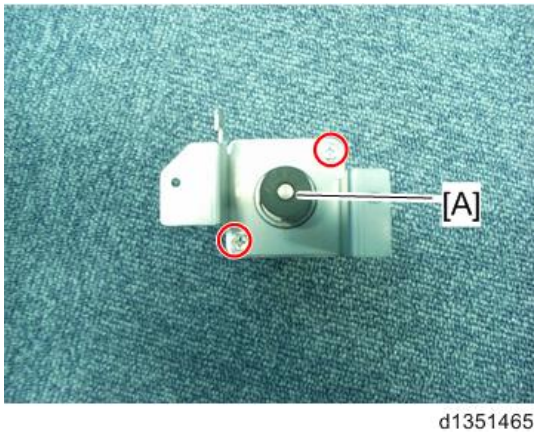
Registration Roller Release Motor

1. Rear upper cover ([Rear Upper Cover](#))

2. Rear lower cover ([Rear Lower Cover](#))
3. Registration roller release motor assembly [A] (🔧 x 1, ⚙️ x 2)



4. Registration roller release motor [A] (⚙️ x 2)

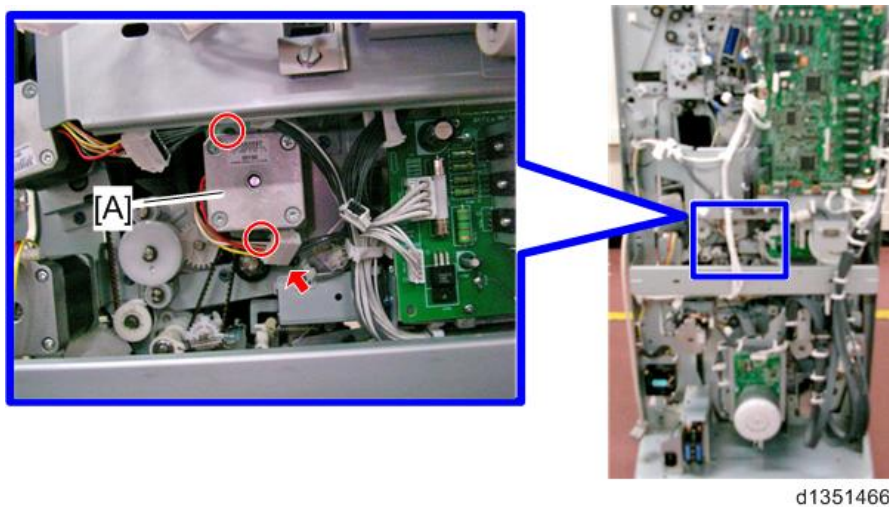


Registration Roller Transport Motor

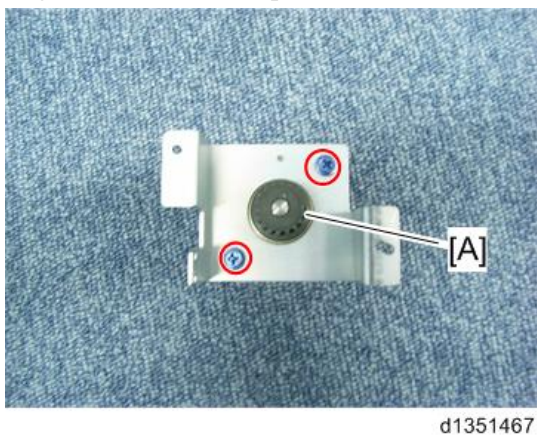
1. Rear upper cover ([Rear Upper Cover](#))
2. Rear lower cover ([Rear Lower Cover](#))

1.Replacement and Adjustment

3. Registration roller transport motor assembly [A] (🔧 x 1, ⚙️ x 2)

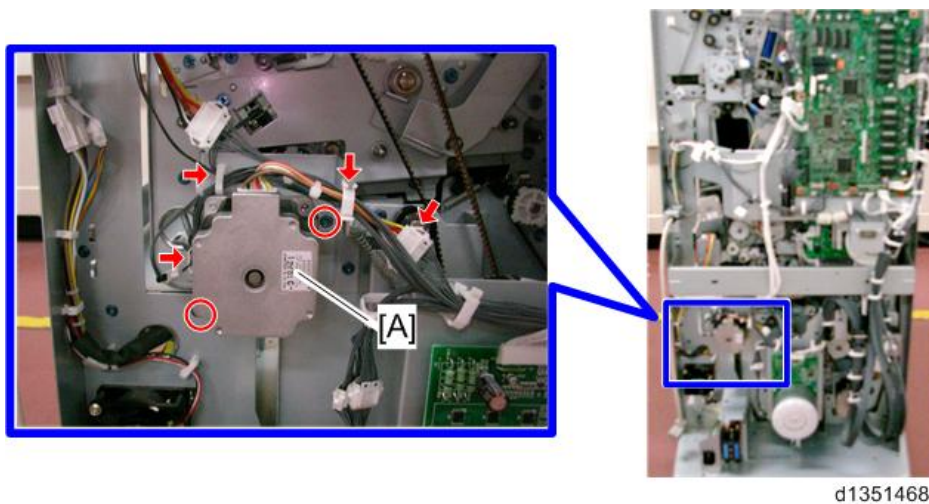


4. Registration roller transport motor [A] (⚙️ x 2)

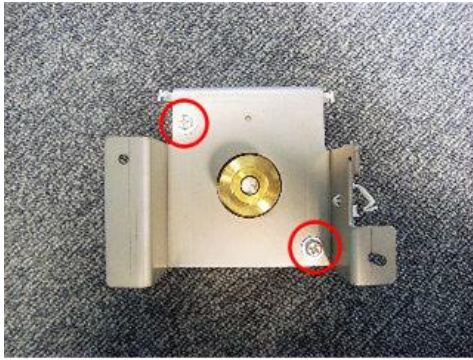


Fold Plate Motor

1. Rear upper cover ([Rear Upper Cover](#))
2. Rear lower cover ([Rear Lower Cover](#))
3. Fold plate motor assembly [A] (🔧 x 3, 📦 x 1, ⚙️ x 2)



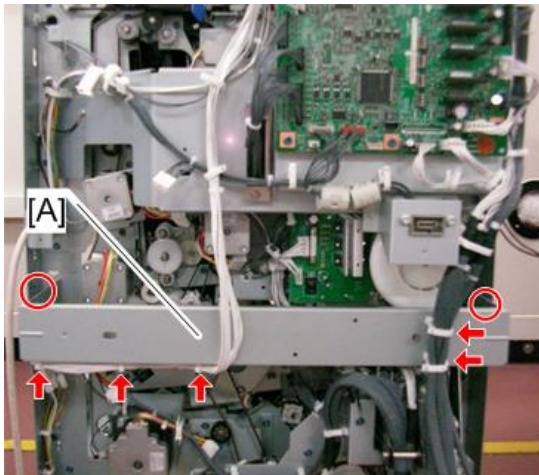
4. Fold plate motor [A] (🔩 x 2)



d1351469

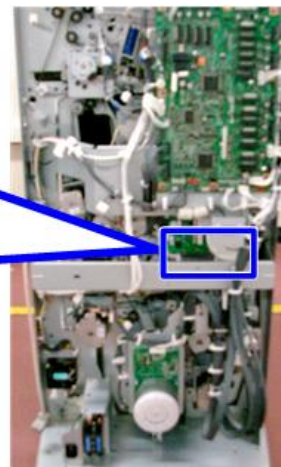
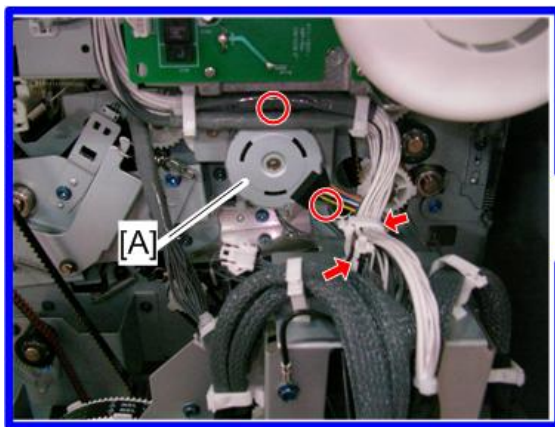
Direct-Send JG Motor

1. Rear upper cover ([Rear Upper Cover](#))
2. Rear lower cover ([Rear Lower Cover](#))
3. Rear lower stay [A] (🔩 x 5, 🛠 x 2)



d1351470

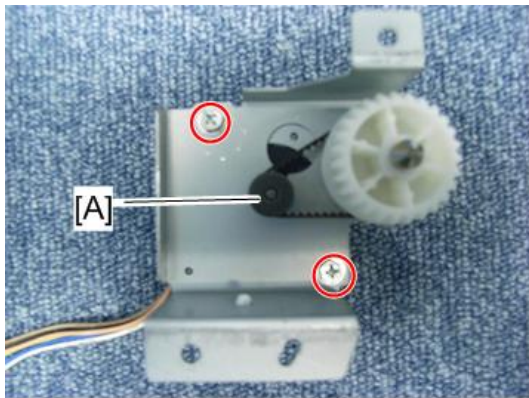
4. Direct-Send JG motor assembly [A] (🔩 x 1, 📦 x 1, 🛠 x 2)



d1351471

1.Replacement and Adjustment

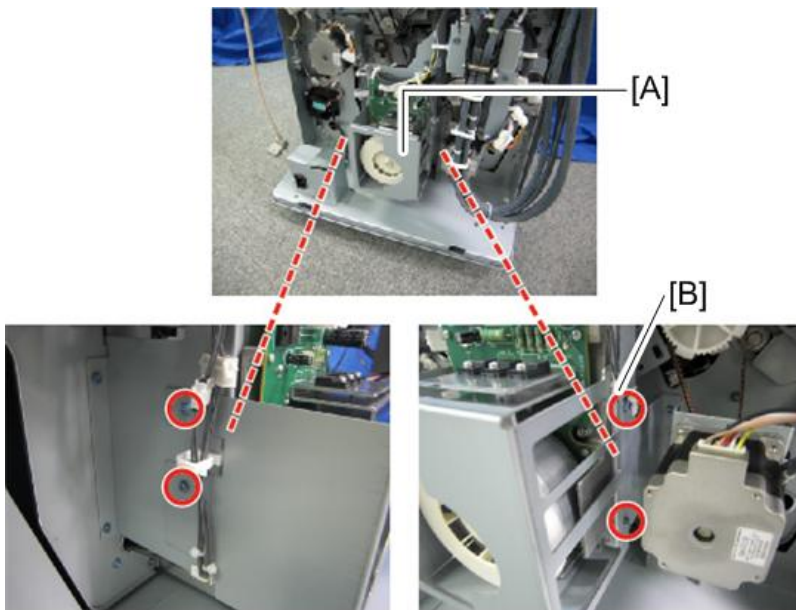
5. Direct-Send JG motor [A] (x 2)



d1351472

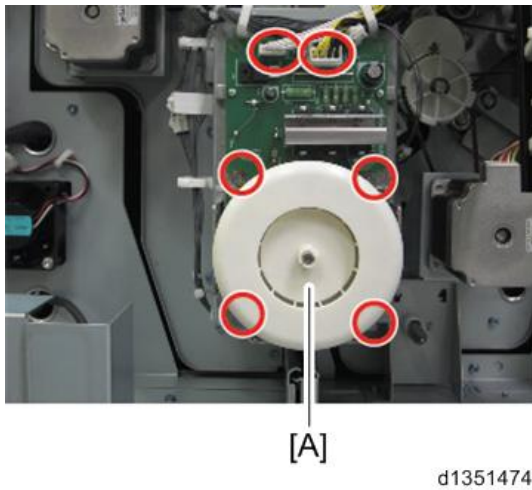
1st Fold Motor

1. Rear upper cover ([Rear Upper Cover](#))
2. Rear lower cover ([Rear Lower Cover](#))
3. 1st Fold Motor cover [A] (🔩 x 4, 🛠 x 1)






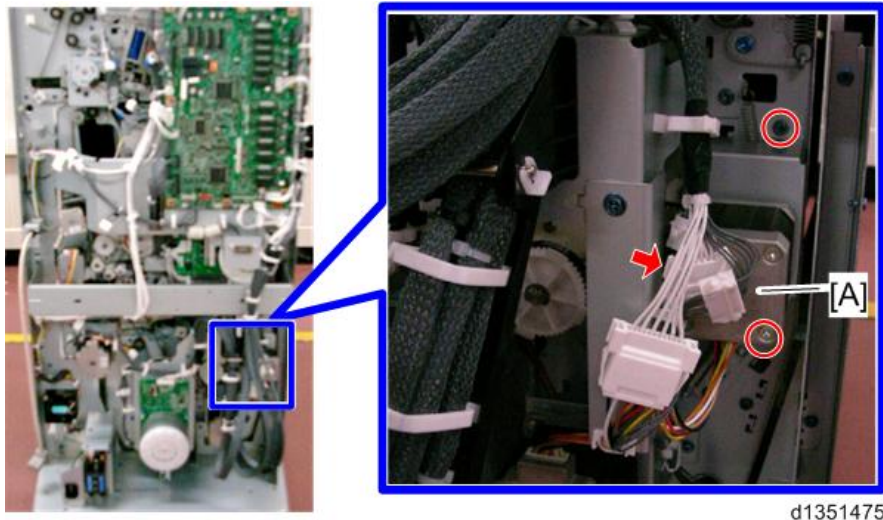
d1351473


4. 1st fold motor [A] ( x 2,  x 4)

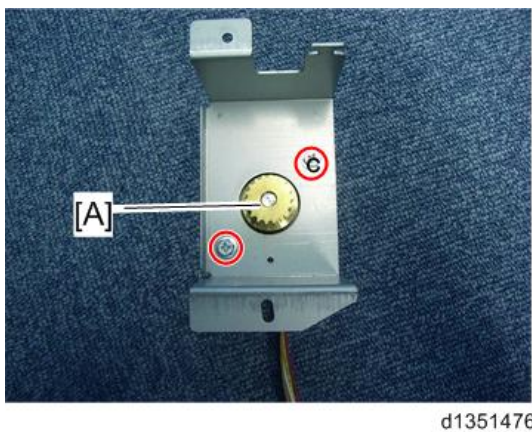


FM6 Pawl Motor

1. Rear upper cover ([Rear Upper Cover](#))
2. Rear lower cover ([Rear Lower Cover](#))
3. FM6 pawl motor bracket [A] ( x 1,  x 1,  x 2)



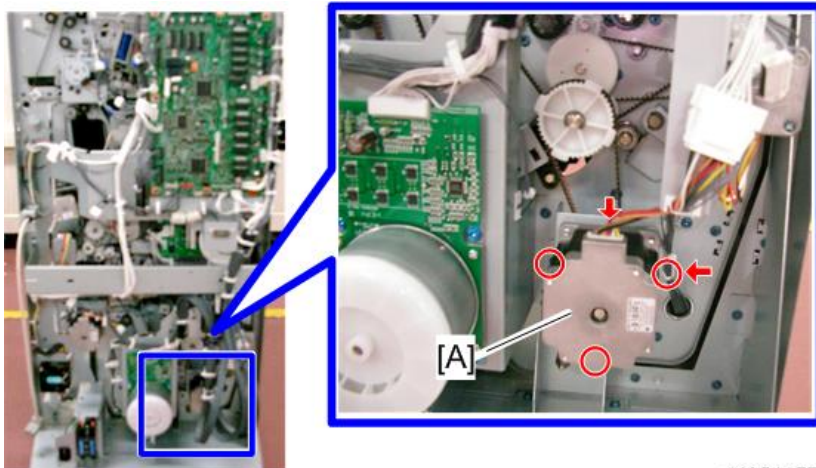
4. FM6 pawl motor [A] ( x 2)



1.Replacement and Adjustment

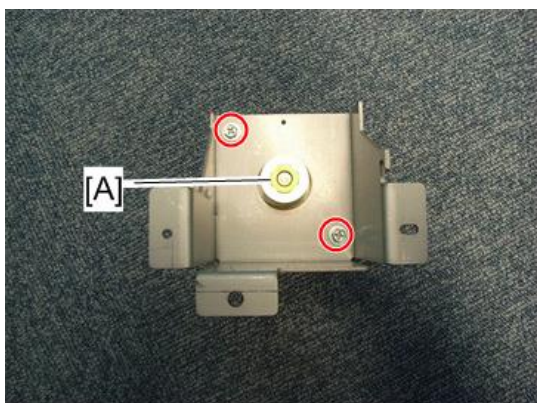
2nd Fold Motor

1. Rear upper cover ([Rear Upper Cover](#))
2. Rear lower cover ([Rear Lower Cover](#))
3. 2nd fold motor assembly [A] (🔩 x 1, 📦 x 1, 🛠 x 3)



d1351477

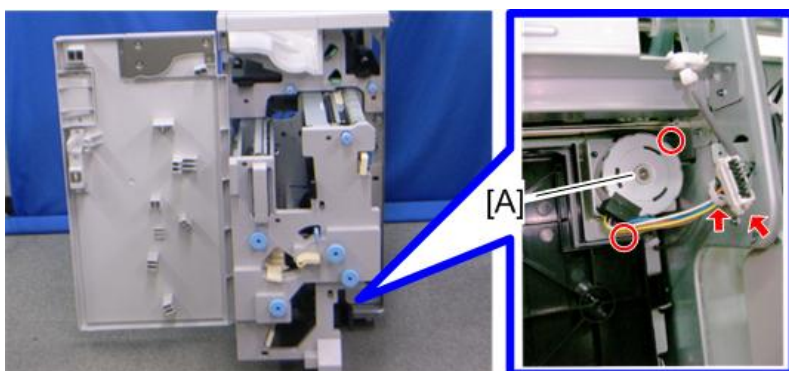
4. 2nd fold motor [A] (🛠 x 2)



d1351478

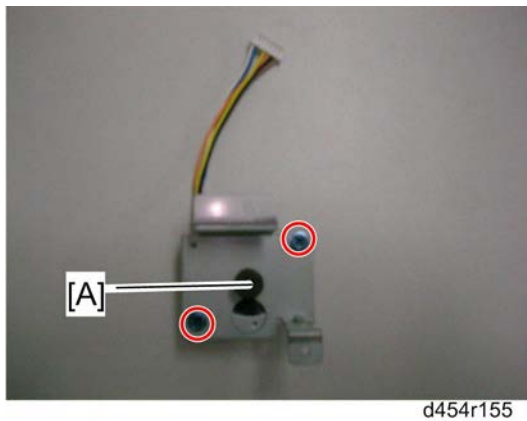
Jogger Fence Motor

1. Pull out the folding unit drawer. ([Pulling Out the Folding Unit Drawer](#))
2. Jogger fence motor assembly [A] (🔩 x 1, 📦 x 1, 🛠 x 2)



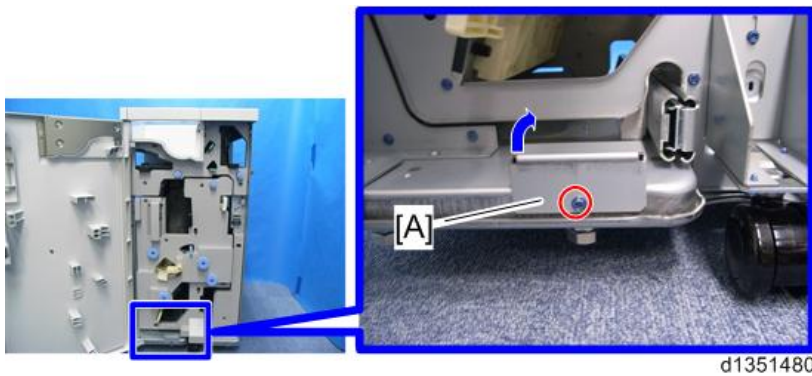
d1351479

3. Jogger fence motor [A] (🔧 x 2)

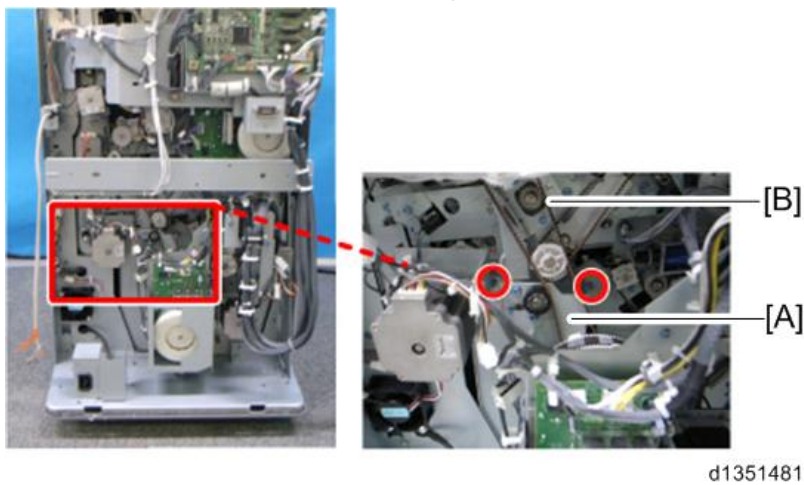


1st Stopper Unit

1. Folding unit cover (Folding Unit Cover)
2. Rear upper cover (Rear Upper Cover)
3. Rear lower cover (Rear Lower Cover)
4. Drawer stopper [A] (🔧 x 1)



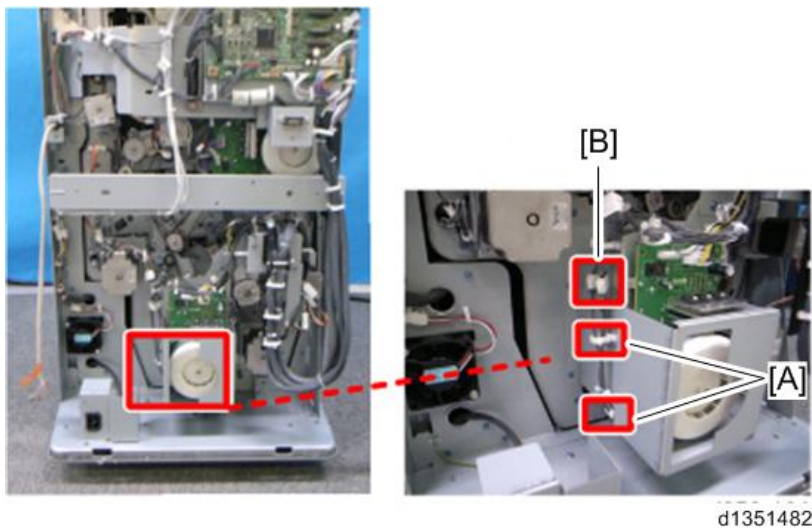
5. Belt tension bracket [A] (🔧 x 2, timing belt [B])



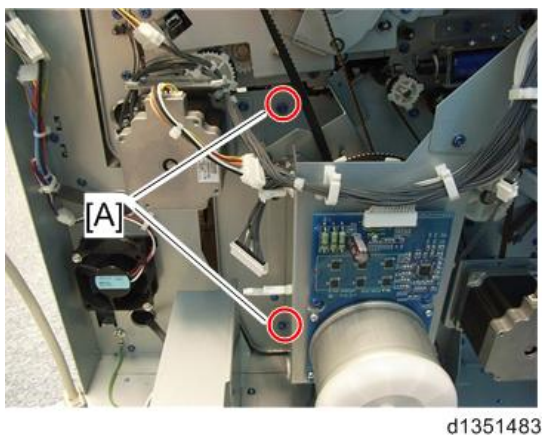
6. Release two clamps [A]. (🔧 x2)

1.Replacement and Adjustment

7. Disconnect two connectors [B].

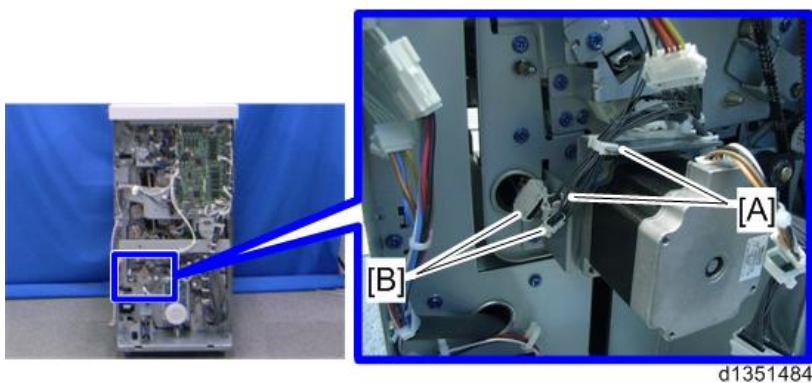


8. Remove two screws [A].



9. Release two clamps [A]. (🔧 x2)

10. Disconnect two connectors [B].

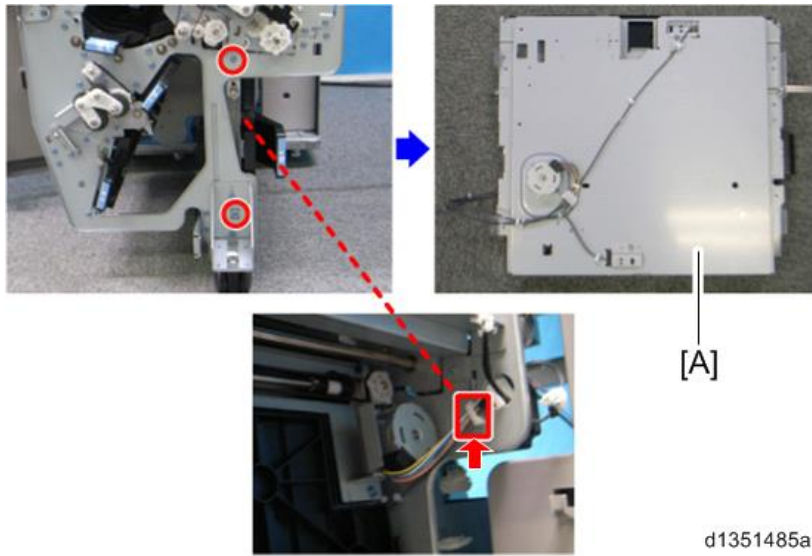


11. Pull out the folding unit drawer ([Pulling Out the Folding Unit Drawer](#)).

12. Hold the 1st stopper unit [A], and then remove it (🔧 x 2, 🗑️ x 1).

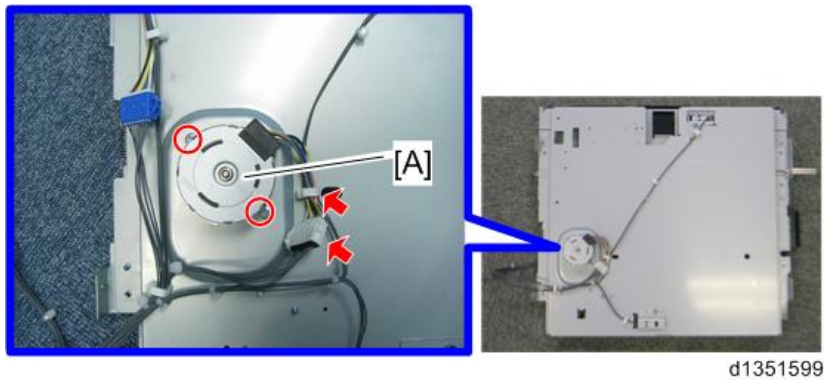
⚠️ Note

- The 1st stopper unit cannot hang from the folding unit drawer without the two screws. If you remove the 1st stopper unit without any support, the 1st stopper unit can fall and be broken.



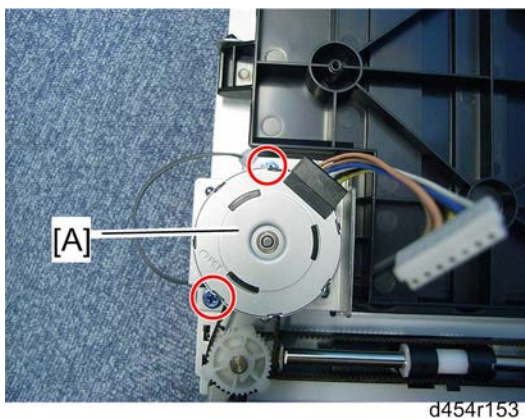
1st Stopper Motor

1. 1st stopper unit (1st Stopper Unit)
2. 1st stopper motor [A] (⚙️ x 1, ⚙️ x 1, ⚙️ x 2)



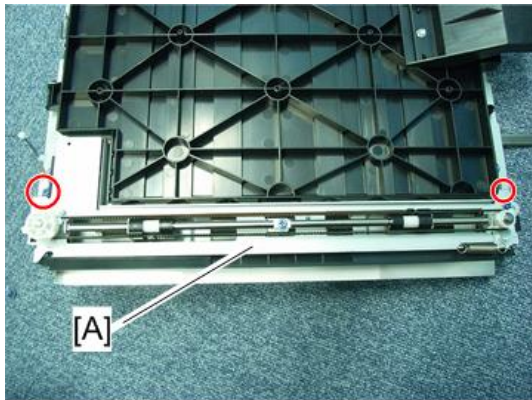
Jogger Fence HP Sensor

1. 1st stopper unit (1st Stopper Unit)
2. Jogger fence motor assembly [A] (⚙️ x 2)



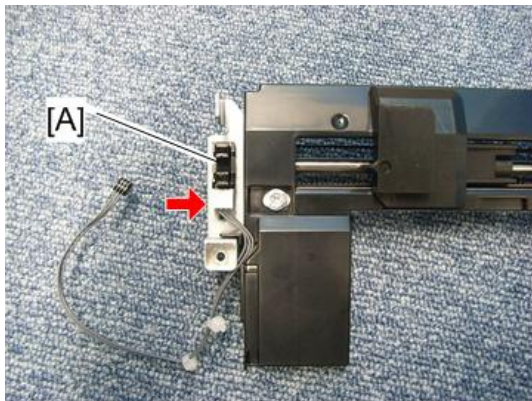
1.Replacement and Adjustment

3. Jogger fence timing belt bracket [A] (🔑 x 2)



d1351486

4. Jogger fence HP sensor [A] (📦 x 1)



d1351487

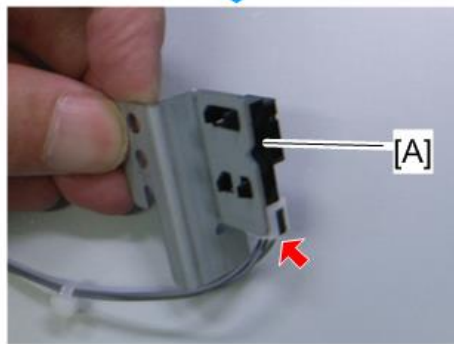
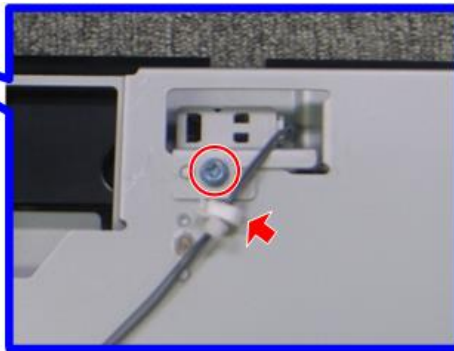
1st Stopper Paper Sensor

1. 1st stopper unit (1st Stopper Unit)

2. 1st stopper paper sensor [A] (🔩 x 1, 🛠 x 1, 📦 x1)

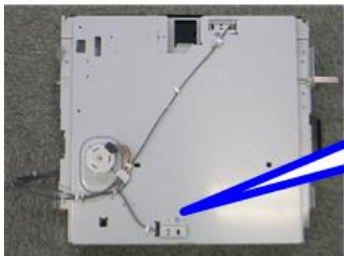


d1351600a

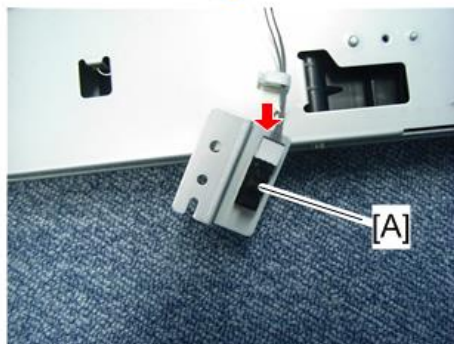


1st Stopper HP Sensor

1. 1st stopper unit (1st Stopper Unit)
2. 1st stopper HP sensor [A] (🔩 x 1, 🛠 x 1, 📦 x1)



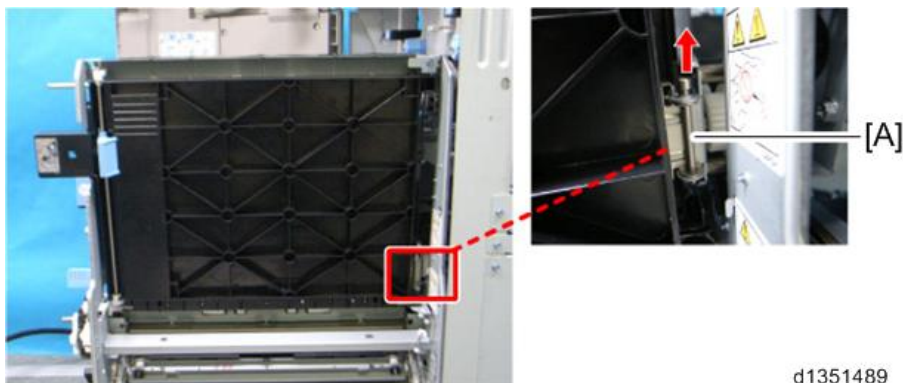
d1351602a



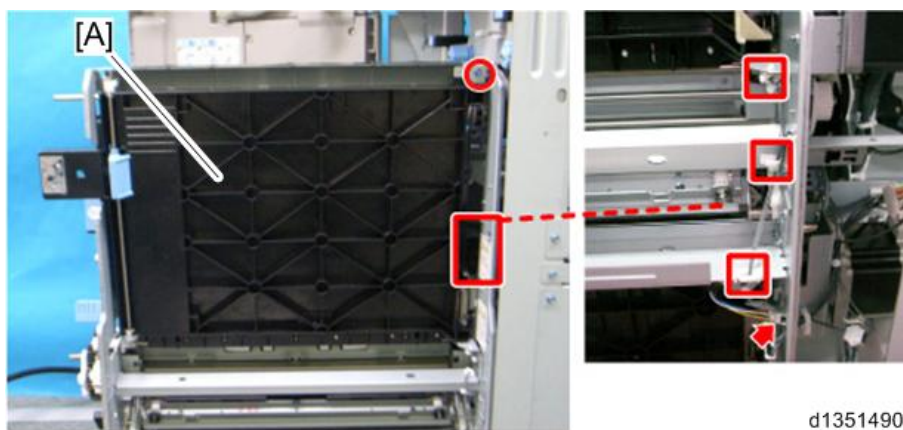
1.Replacement and Adjustment

Registration Sensor

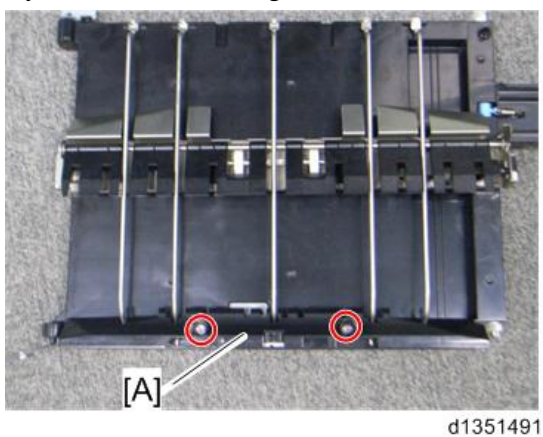
1. Pull out the folding unit drawer ([Pulling Out the Folding Unit Drawer](#))
2. Pull out the pin [A] (🔩 x 1).



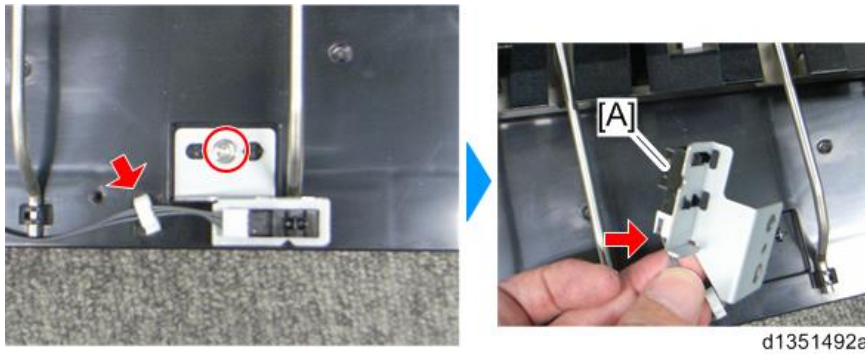
3. Jam removal door [A] (🔩 x 3, 🌀 x 1, 📦 x 1)



4. Dynamic roller bottom guide [A] (🌀 x 2)

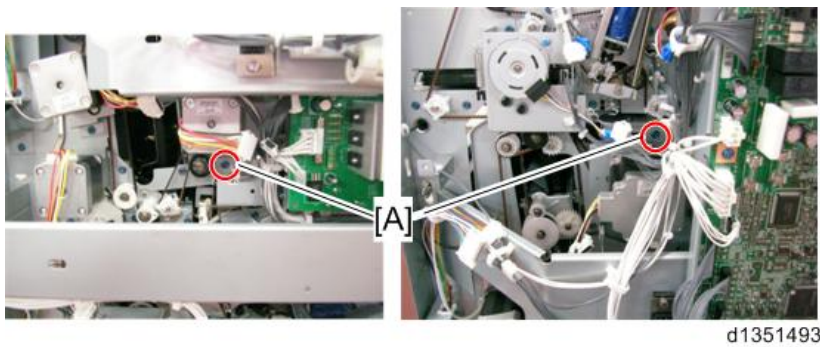


5. Registration sensor [A] (🔧 x 1, 🛠️ x 1, 📦 x 1)

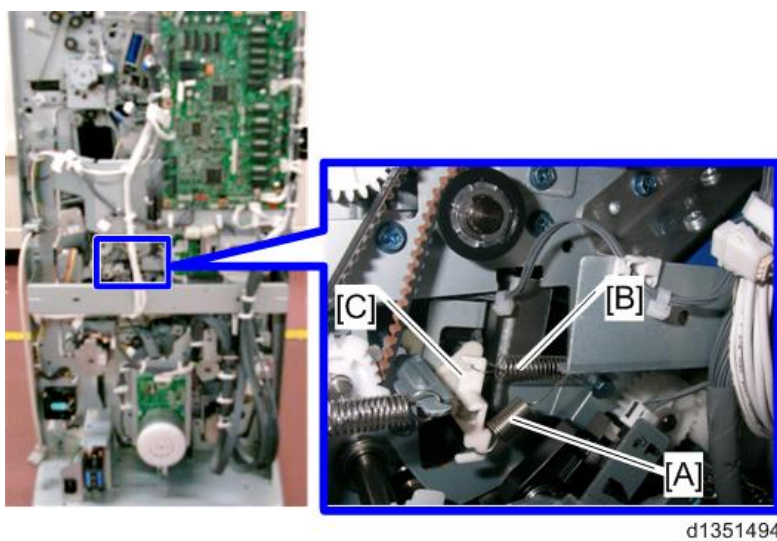


2nd Stopper Unit

1. 1st stopper unit (1st Stopper Unit)
2. Jam removal door (Registration Sensor)
3. Remove two screws [A] at the rear side of the folding unit drawer.

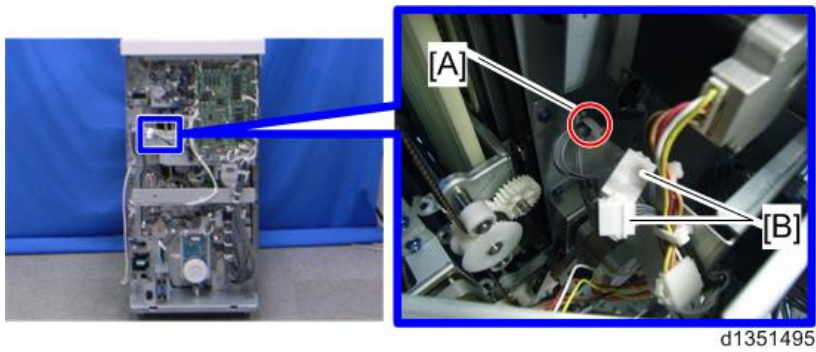


4. Remove the spring [A] and solenoid spring [B].
5. Remove the arm [C].



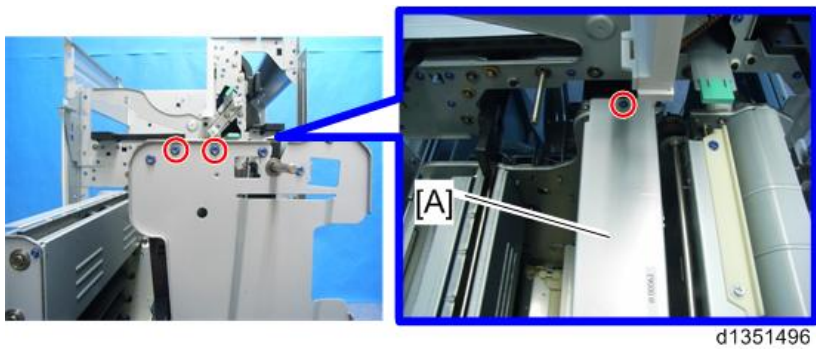
1.Replacement and Adjustment

6. Release the clamp [A] and disconnect two connectors [B].

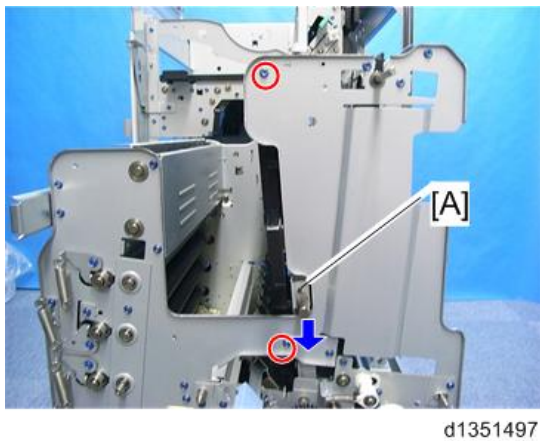


7. Pull out the folding unit drawer. (Pulling Out the Folding Unit Drawer)

8. Top stay [A] (⌚ x 3)

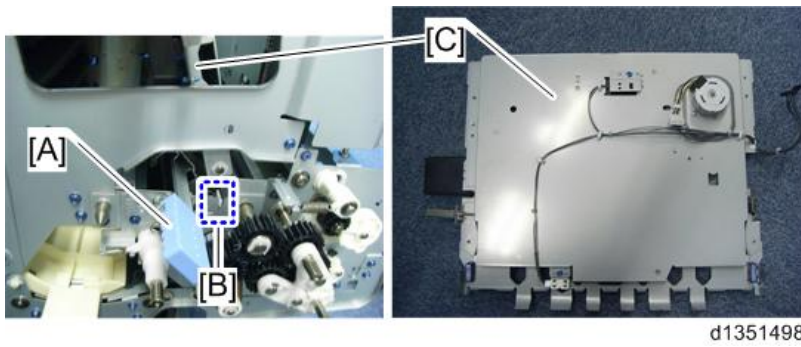


9. Move down the 2nd stopper unit [A] a little bit (⌚ x 2).



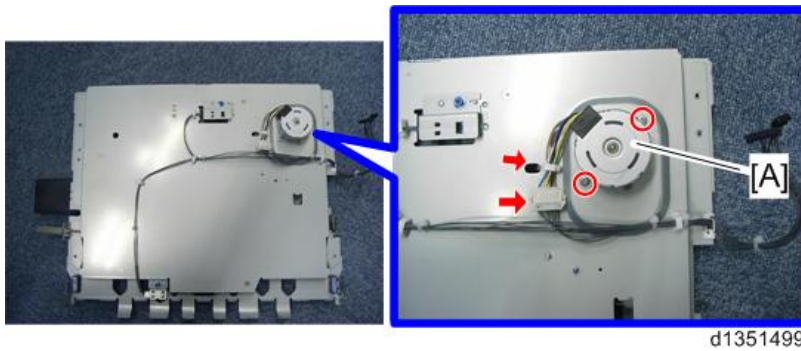
10. Open the jam removal door [A]. (hook [B])

11. Remove the 2nd stopper unit [C].



2nd Stopper Motor

1. 2nd stopper unit (2nd Stopper Unit)
2. 2nd stopper motor [A] (⚙ x 1, ⚙ x 1, ⚙ x 2)

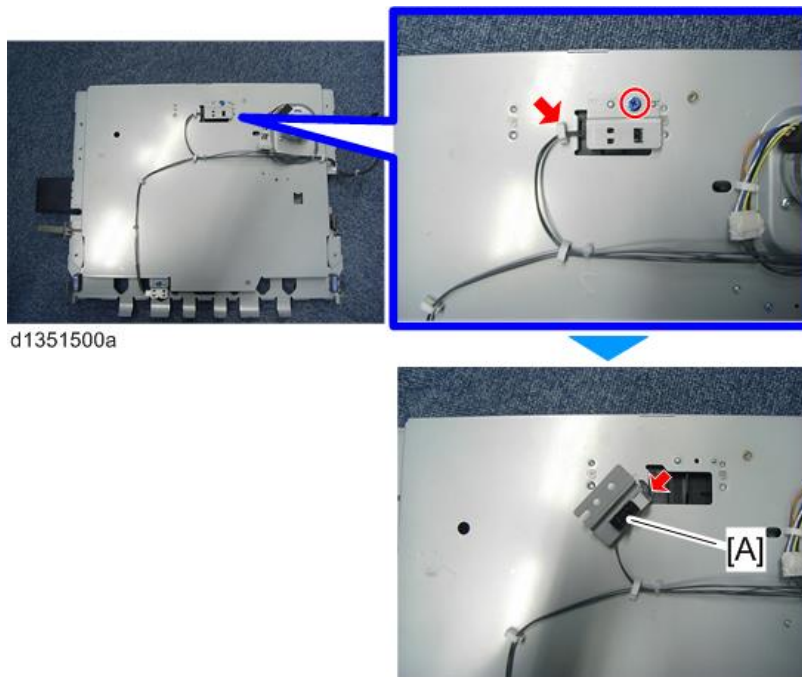


2nd Stopper HP Sensor

1. 2nd stopper unit (2nd Stopper Unit)

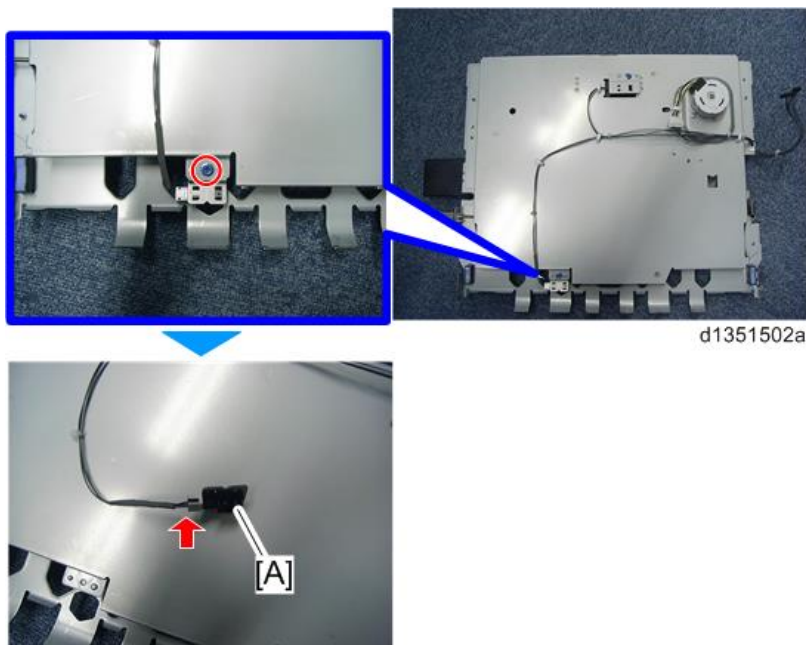
1.Replacement and Adjustment

2. 2nd stopper HP sensor [A] (🔧 x 1, 🛠️ x 1, 📦 x 1)



2nd Stopper Paper Sensor

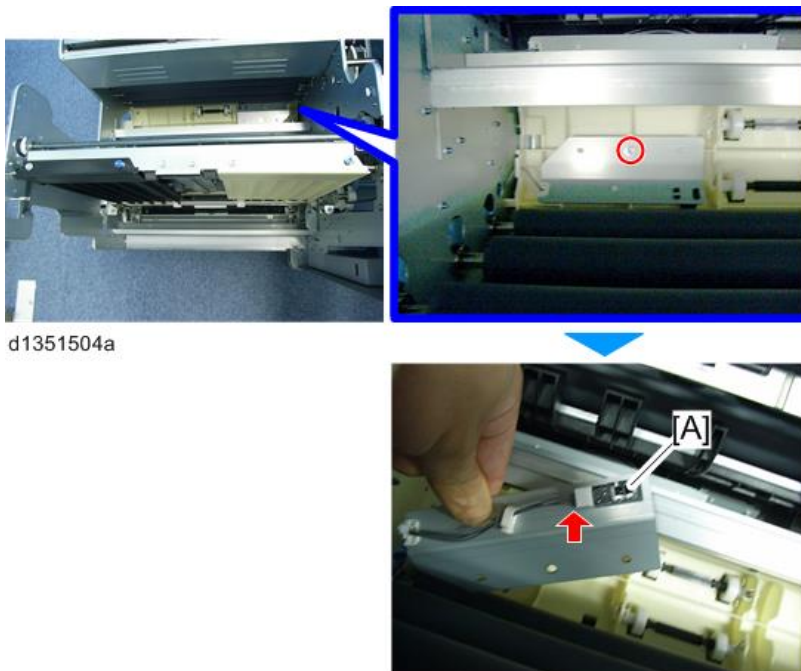
1. 2nd stopper unit (2nd Stopper Unit)
2. 2nd stopper paper sensor [A] (🔧 x 1, 📦 x 1)



Bypass Exit Paper Sensor

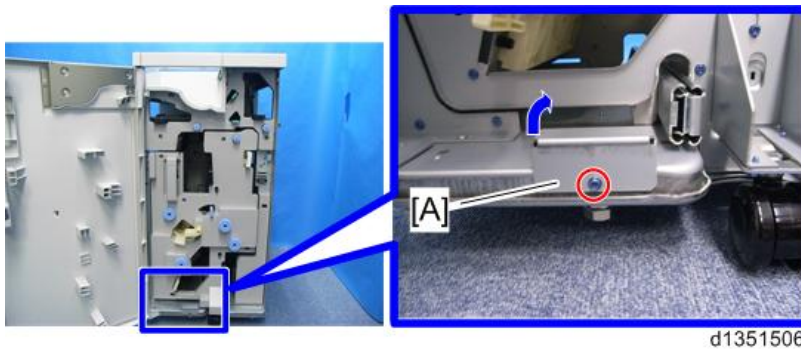
1. Pull out the folding unit drawer. (Pulling Out the Folding Unit Drawer)
2. 2nd stopper unit (2nd Stopper Unit)

3. Bypass exit paper sensor [A] (🔧 x 1, 📦 x 1)

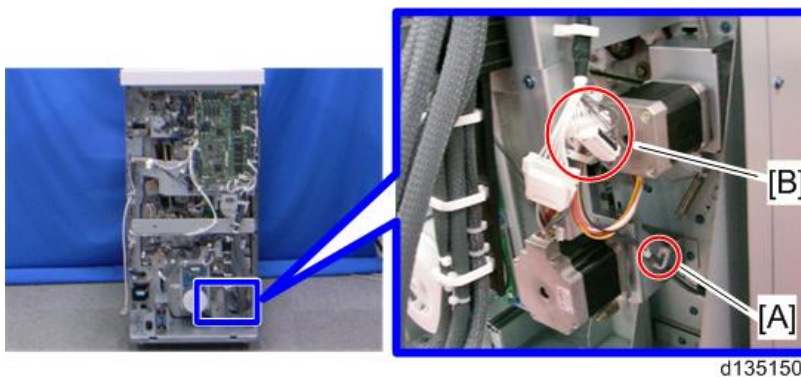


3rd Stopper Unit

1. Folding unit cover (Folding Unit Cover)
2. Rear upper cover (Rear Upper Cover)
3. Rear lower cover (Rear Lower Cover)
4. Drawer stopper [A] (🔧 x 1)

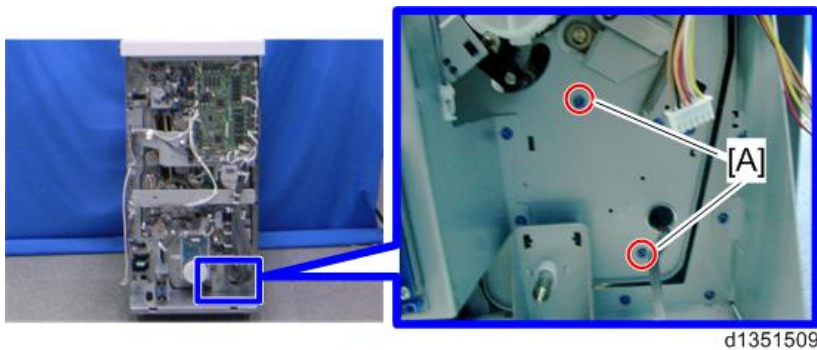


5. Release the clamp [A].
6. Disconnect two connectors [B].



1.Replacement and Adjustment

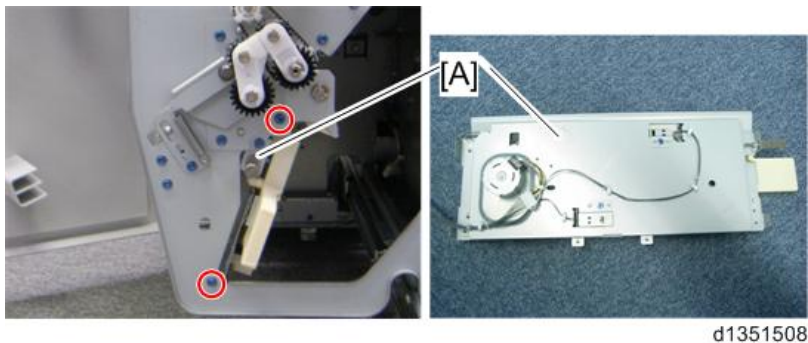
- 2nd fold motor assembly (2nd Fold Motor)
- Remove two screws [A].



- Hold the 3rd stopper unit [A], and then remove it (🔧 x 2).

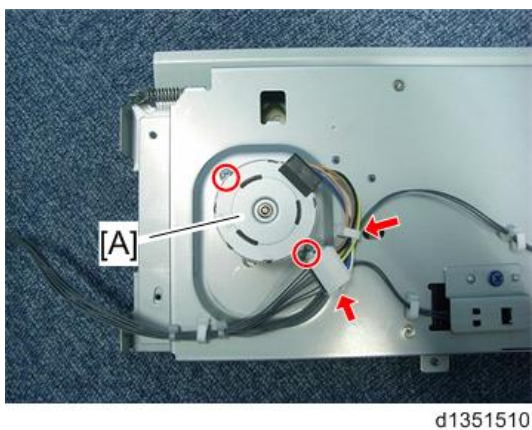
Note

- The 3rd stopper unit cannot hang from the folding unit drawer without the two screws. If you remove the 3rd stopper unit without any support, the 3rd stopper unit can fall and be broken.



3rd Stopper Motor

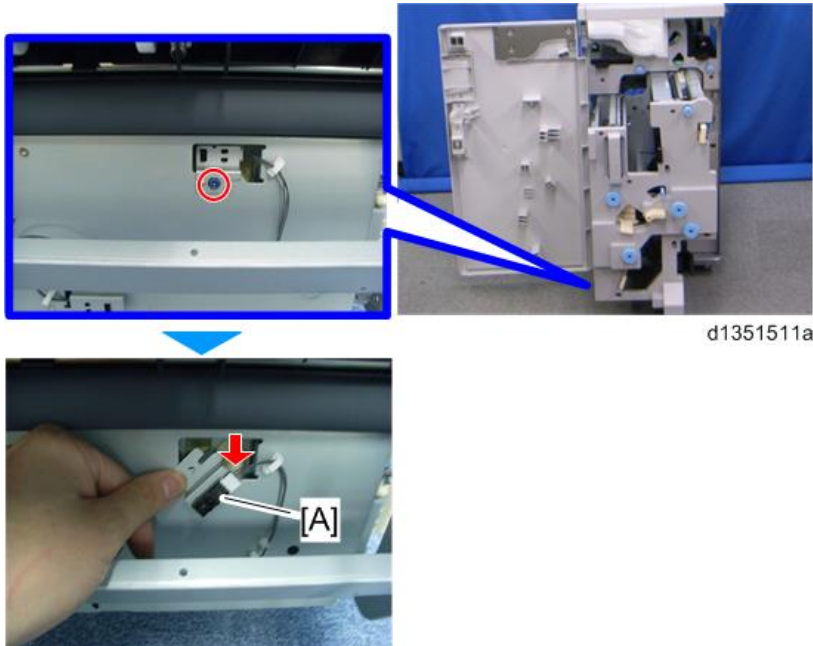
- 3rd stopper unit (3rd Stopper Unit)
- 3rd stopper motor [A] (🔧 x 1, 📦 x 1, 🔧 x 2)



3rd Stopper Paper Sensor

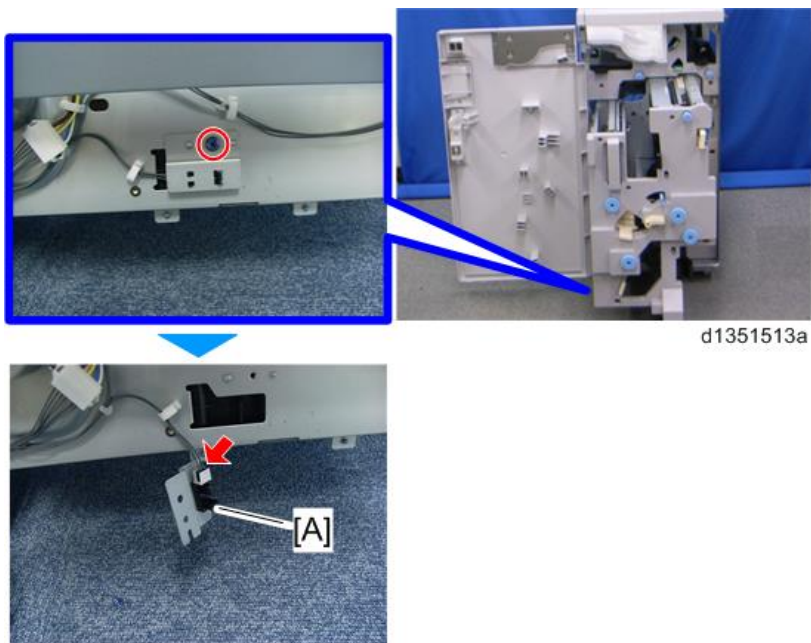
- Pull out the folding unit drawer. (Pulling Out the Folding Unit Drawer)

2. 3rd stopper paper sensor [A] (🔩 x 1, 📦 x 1)



3rd Stopper HP Sensor

1. Pull out the folding unit drawer. ([Pulling Out the Folding Unit Drawer](#))
2. 3rd stopper HP sensor [A] (🔩 x 1, 📦 x 1)



Direct-Send JG (Junction Gate) HP Sensor

1. Rear lower cover ([Rear Lower Cover](#))
2. Direct-Send JG HP sensor [A] (🔩 x 1, 📦 x 1)

1.Replacement and Adjustment



Registration Roller HP Sensor

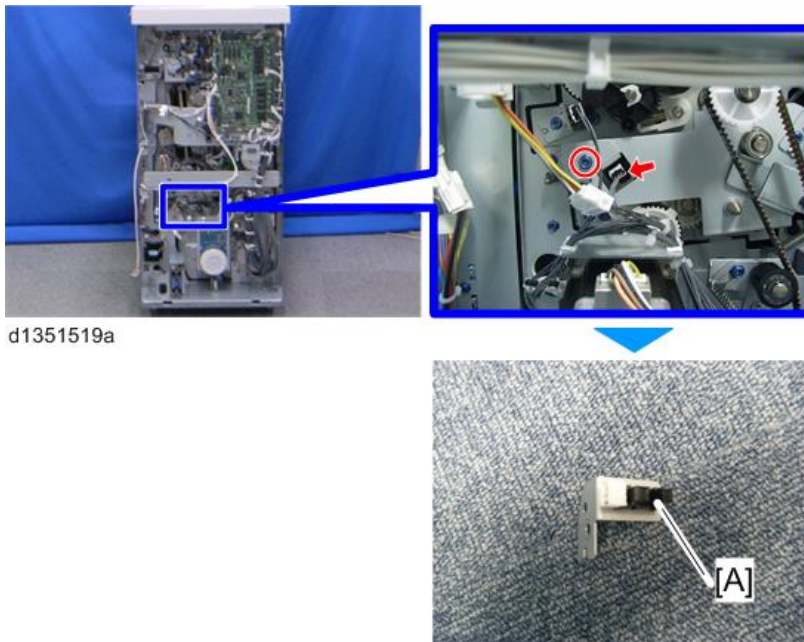
1. Rear lower cover ([Rear Lower Cover](#))
2. Registration roller HP sensor [A] (⌀ x 1, ☐ x 1)



Fold Plate HP Sensor

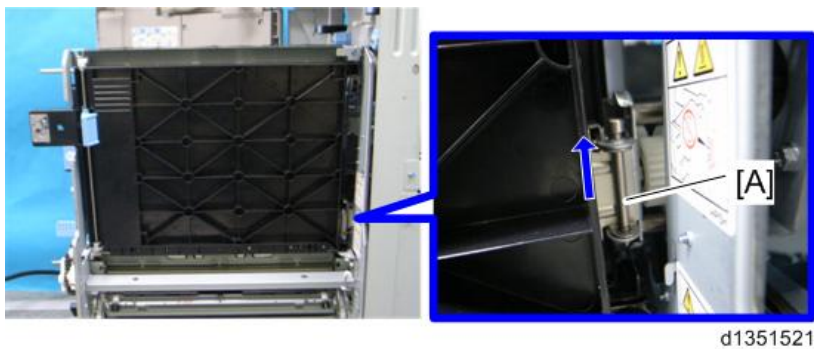
1. Rear lower cover ([Rear Lower Cover](#))

2. Fold plate HP sensor [A] (🔧 x 1, 📦 x 1)

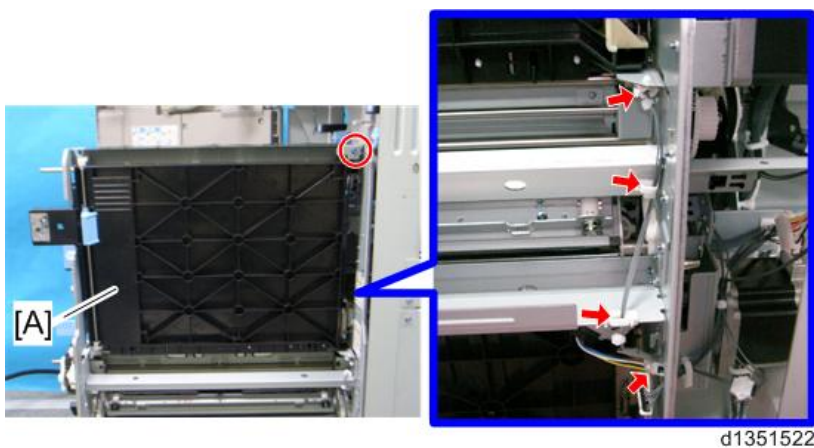


First Fold Unit

1. 1st stopper unit (1st Stopper Unit)
2. Pull out the pin [A] (🔧 x 1)

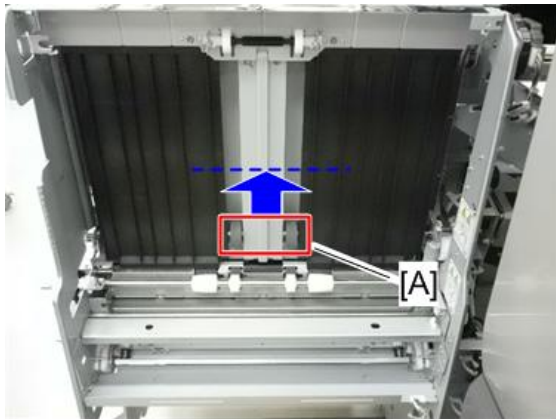


3. Jam removal door [A] (🔧 x 1, 📦 x 3, 📦 x 1)




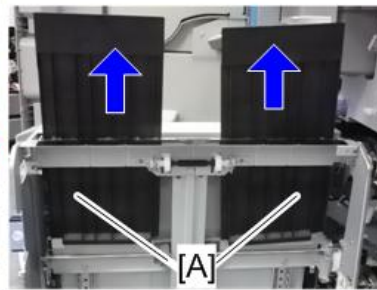
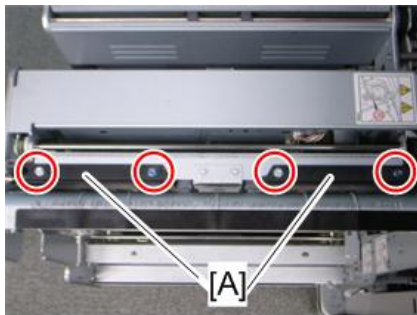
1.Replacement and Adjustment

4. Lift up the dynamic roller [A].






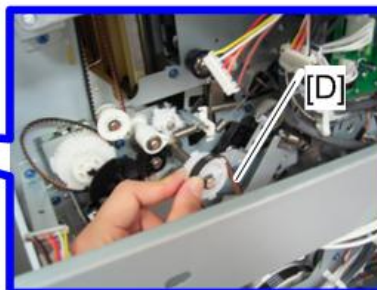
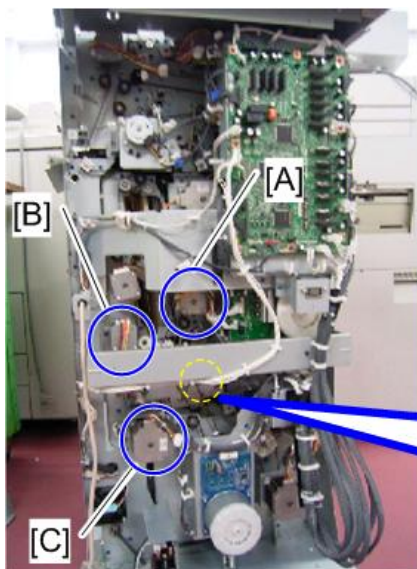
d1351523

5. Two guide plates [A] (each  x 2).



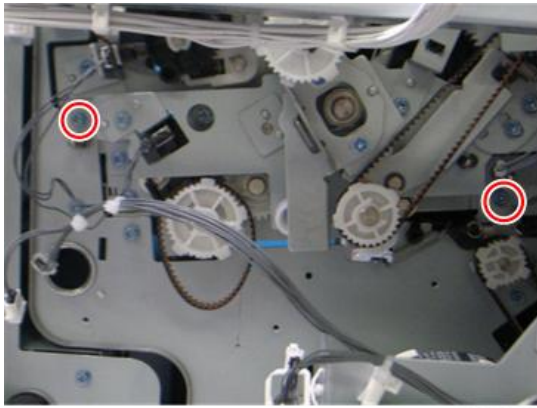
d1351524

6. Registration roller transport motor assembly [A] ( [Registration Roller Transport Motor](#))
7. Registration roller release motor assembly [B] ( [Registration Roller Release Motor](#))
8. Fold plate motor assembly [C] ( [Fold Plate Motor](#))
9. Timing belt of the 1st plate motor [D]



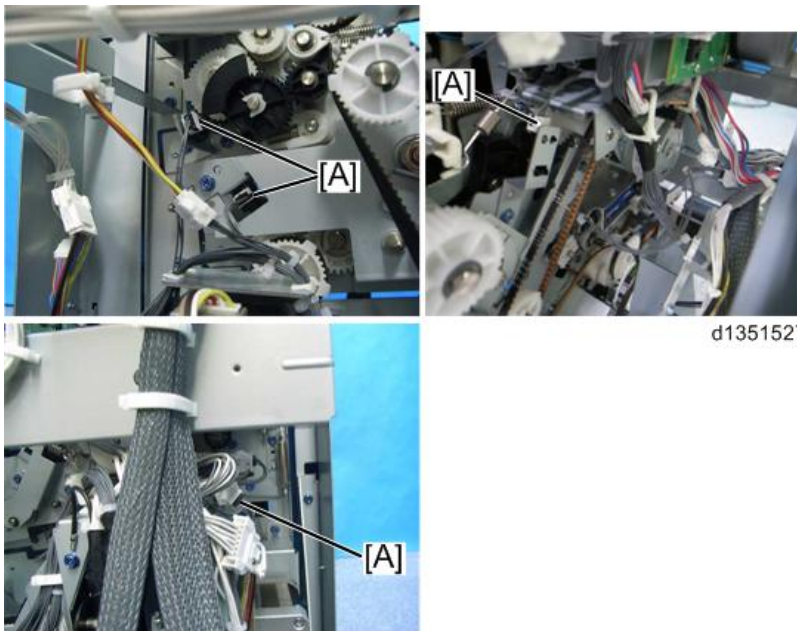
d1351525

10. Remove two screws on the rear side.



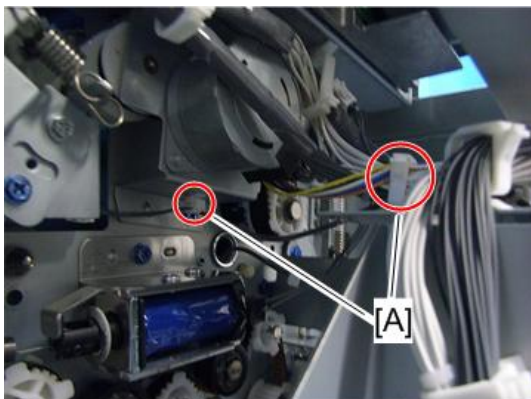
d1351526

11. Disconnect four harnesses [A] on the rear side.



d1351527

12. Release two clamps [A].

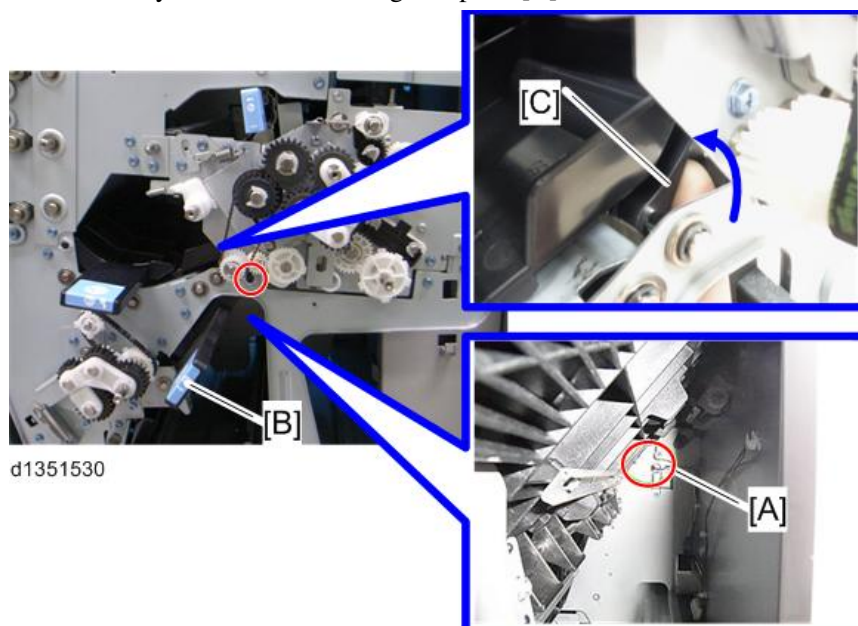


d1351528

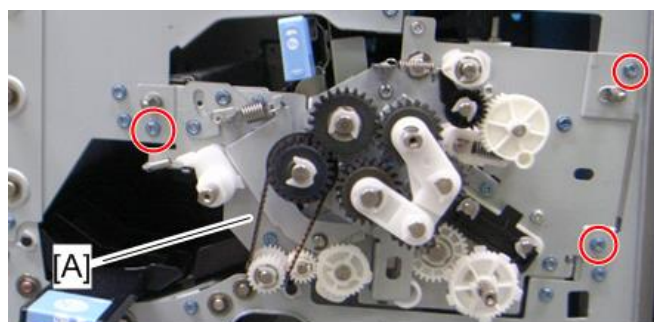
13. Remove the spring [A] at the rear frame of the folding unit drawer.
14. Remove the lower guide plate [B] (1 x 1).
- First, push the lower guide plate to the rear side while keeping the upper guide plate [C] open.

1.Replacement and Adjustment

- Secondly, take out the lower guide plate [B].



15. Pull the first fold unit [A] until it stops (⚙ x 3).

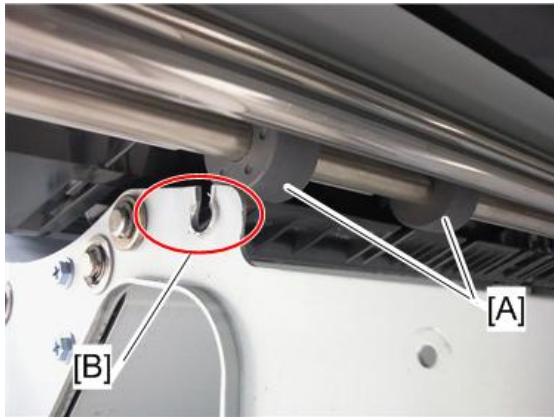


d1351529a

16. Lift the first fold unit a little bit, and then remove it.

Note

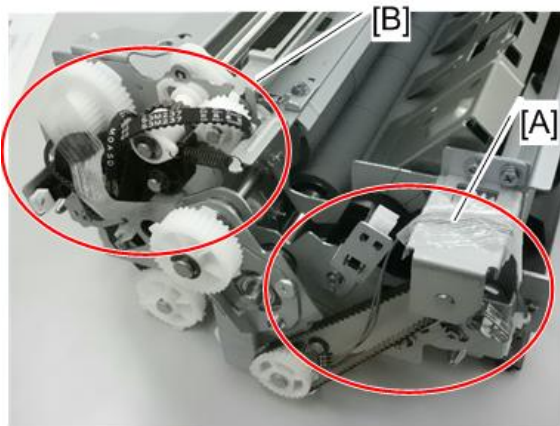
- At this time, one of the transport rollers [A] at the bottom of the first fold unit is caught in the frame [B] of the fold unit drawer.



d1351531

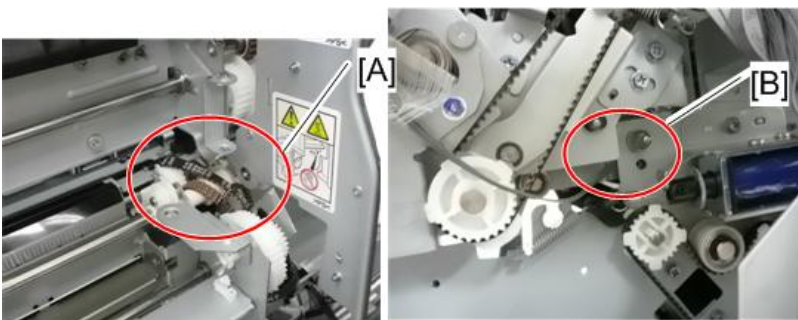
Note

- When installing the first fold unit:
- Attach the harness [A] and timing belts [B] tightly to the first fold unit with tapes so that the harness and timing belts are not caught in any parts when installing the first fold unit in the fold unit drawer.



d1351532

- If the first fold unit is not completely installed in the fold unit drawer, check the following:
- The timing belts are not caught [A] between the rear frame of the fold unit drawer and the frame of the first fold unit.
- The harness of the first fold unit is not pinched [B] between the rear frame of the fold unit drawer and the frame of the first fold unit.

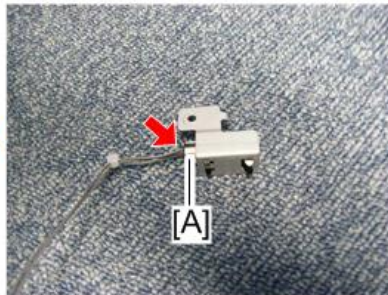


d1351533

1.Replacement and Adjustment

Dynamic Roller HP Sensor

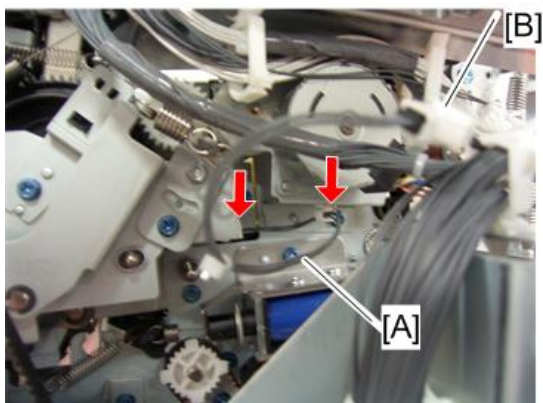
1. First fold unit ([First Fold Unit](#))
2. Dynamic roller HP sensor [A] (🔧 x 1, 📦 x 1)



d1351534a

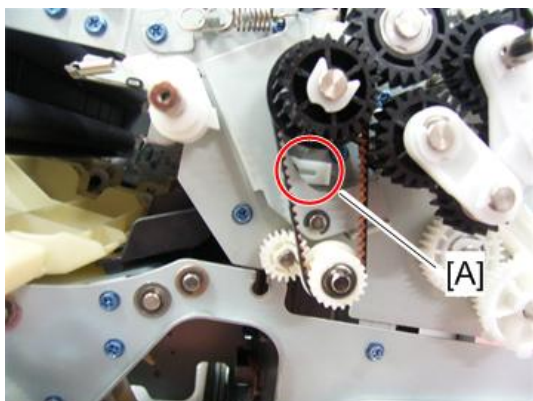
Bypass Entrance Paper Sensor

1. Folding unit cover ([Folding Unit Cover](#))
2. Rear upper cover ([Rear Upper Cover](#))
3. Rear lower cover ([Rear Lower Cover](#))
4. Disconnect the bypass entrance paper sensor harness [A] from the connector [B] (📦 x 1, 🔧 x 2).



d1351536

5. Remove the clip [A] for the bypass entrance guide plate.

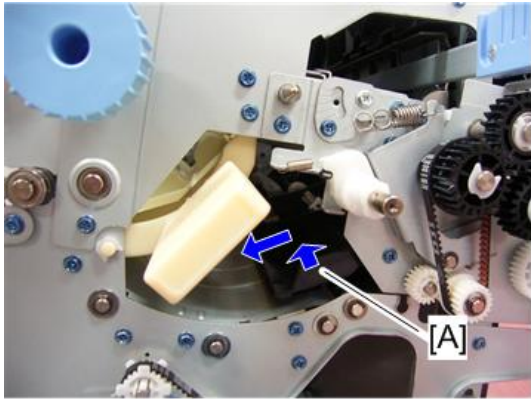


d1351537

6. Remove the guide plate [A].

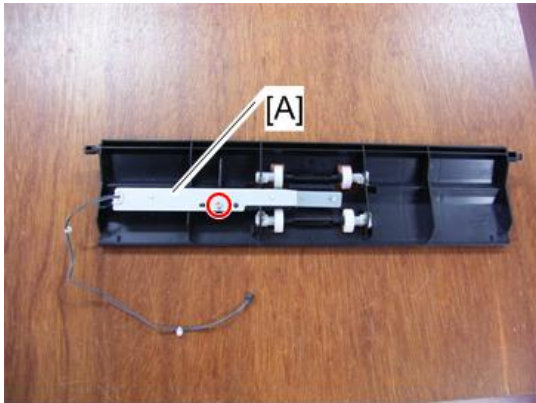
1.Replacement and Adjustment

- Remove the embossed part at the front by pushing the guide plate to the rear.
- Remove the embossed part at the rear by sliding the guide plate to the left.



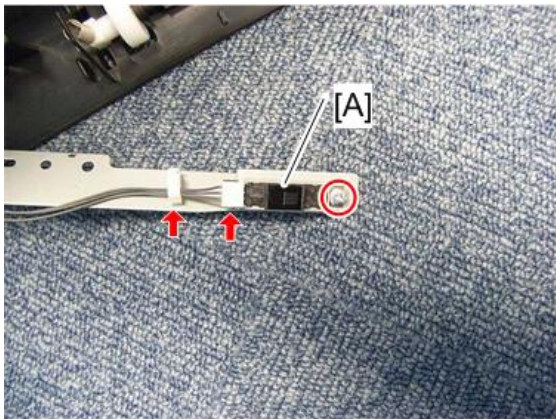
d1351538

7. Bypass entrance paper sensor bracket [A] (🔩 x 1)



d1351539

8. Bypass entrance paper sensor [A] (🔩 x 1, 🔩 x 1, 📦 x 1)

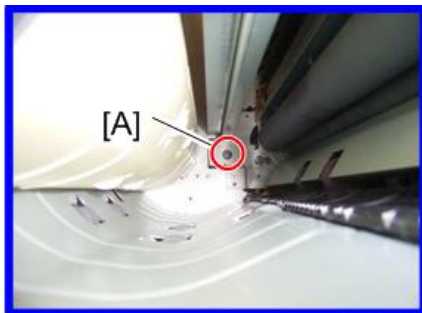


d1351540

Note

- Reinstalling the bypass entrance paper sensor:
- Put the harness of the bypass entrance paper sensor through the hole [A] in the rear frame of the drawer.

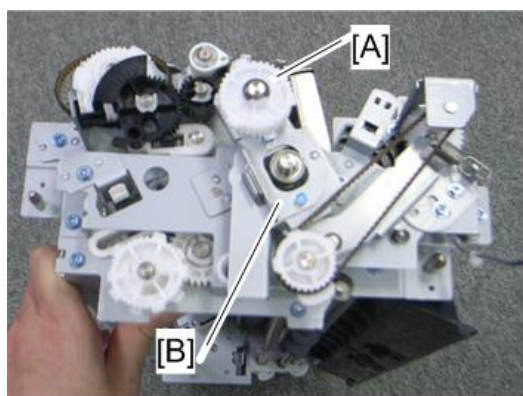
1.Replacement and Adjustment



d1351541

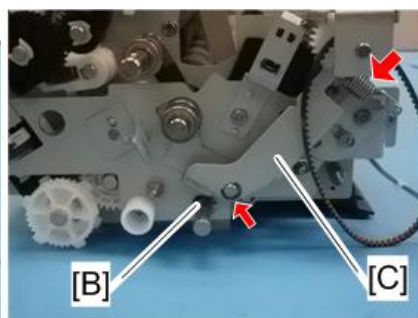
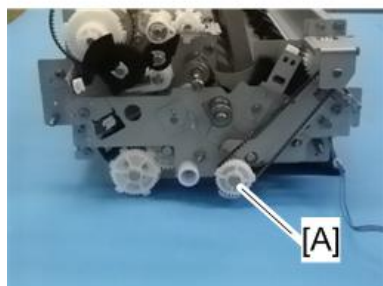
First, Second, Third Fold Rollers

1. First fold unit ([First Fold Unit](#))
2. First fold roller gear [A] (⌚ x 1, pin x 1, spacer x 1)
3. Pressure release bracket [B]



d1351542

4. Rear cam gear [A] (⌚ x 1, timing belt x 1)
5. Bushing [B] (⌚ x 1)
6. Rear tension bracket [C] (spring x 1, ⌚ x 1)

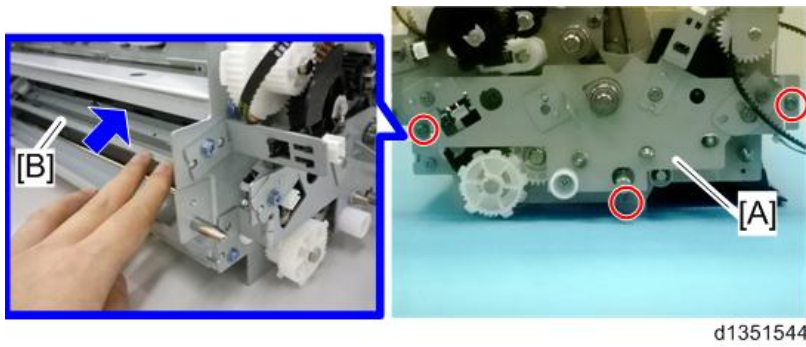


d1351543

7. Rear bracket [A] (⌚ x 3)

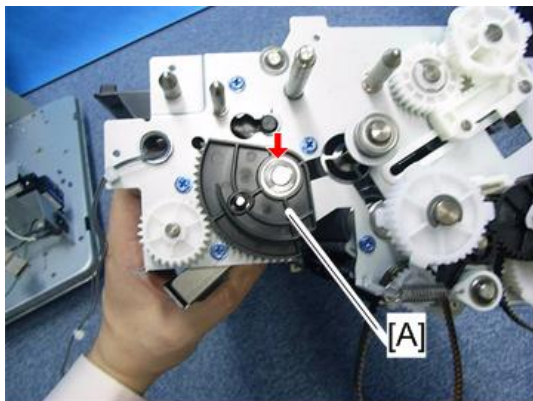
1.Replacement and Adjustment

8. When removing the rear bracket, slide the fold assist plate [B] in the arrow direction.



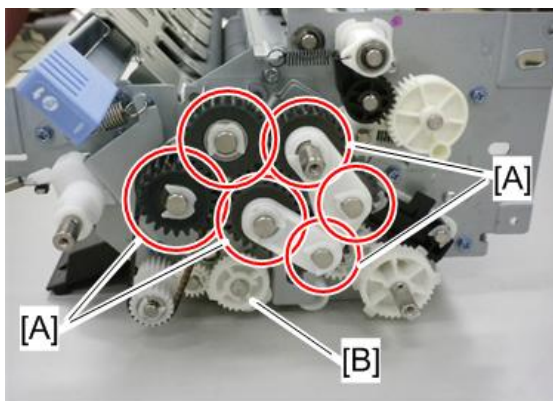
d1351544

9. Remove the gear [A] (⌀ x 1)



d1351546

10. Remove six gears (clip x 6, pin x 1 each for four gears [A]).
11. Cam gear [B] (⌀ x 1, pin x 1)

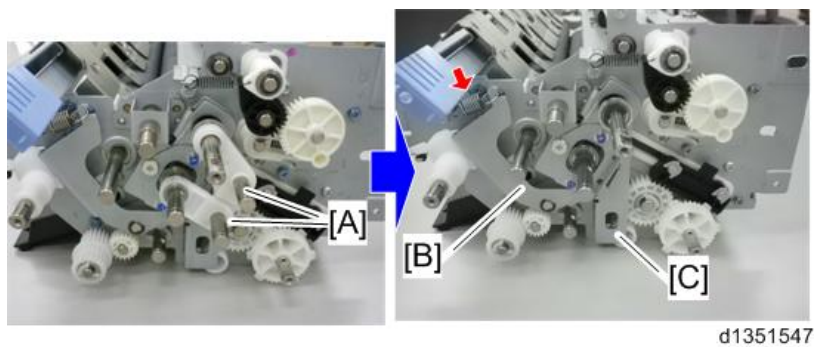


d1351545

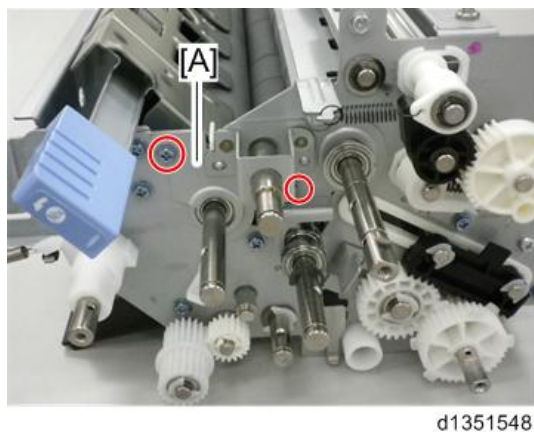
12. Remove the gear links [A].
13. Front tension bracket [B] (spring x 1, ⌀ x 1)

1.Replacement and Adjustment

14. Front shaft holder bracket [C] (⌀ x 1, bushing x 1, spacer x 1)

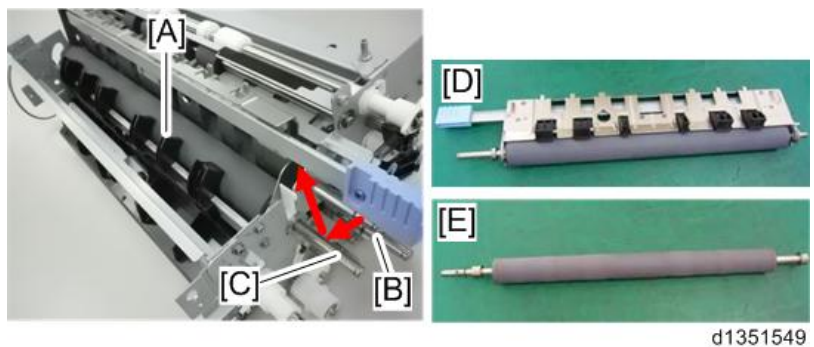


15. Front bracket [A] (⌀ x 2)



16. Third fold roller [A] with the guide plate and direct send junction gate [B].

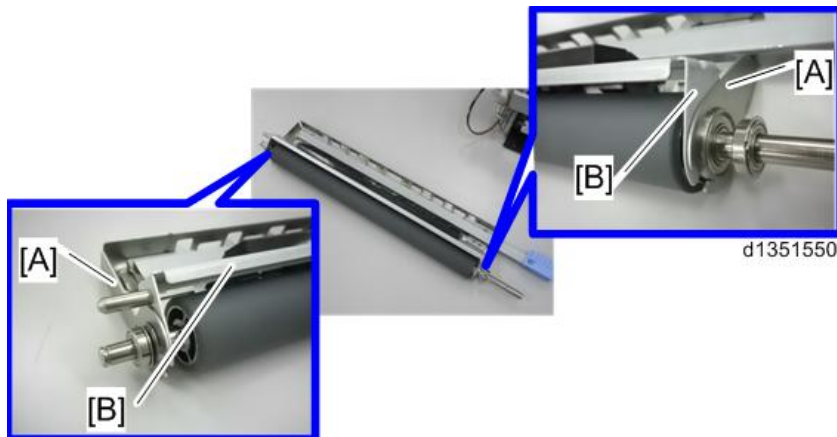
17. Second fold roller [C]



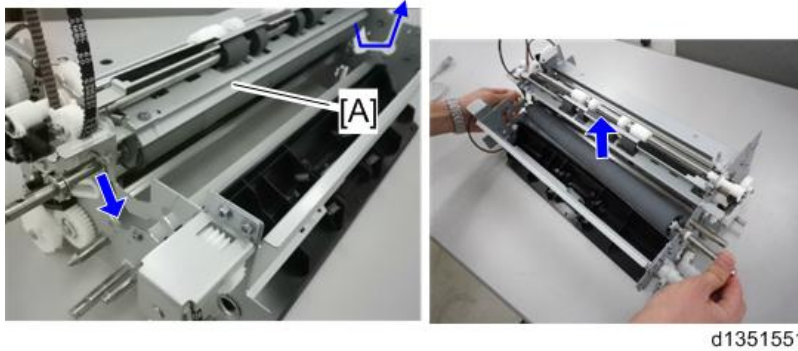
- [D]: Third fold roller with the guide plate and direct send junction gate
- [E]: Second fold roller

Note

- When re-assembling the third fold roller with the direct send junction gate and guide plate, install the guide plate [A] and direct send junction gate [B] in the third fold roller unit as shown below. (The arms of the guide plate should be placed on the outer side of the arms of the direct send junction gate.)

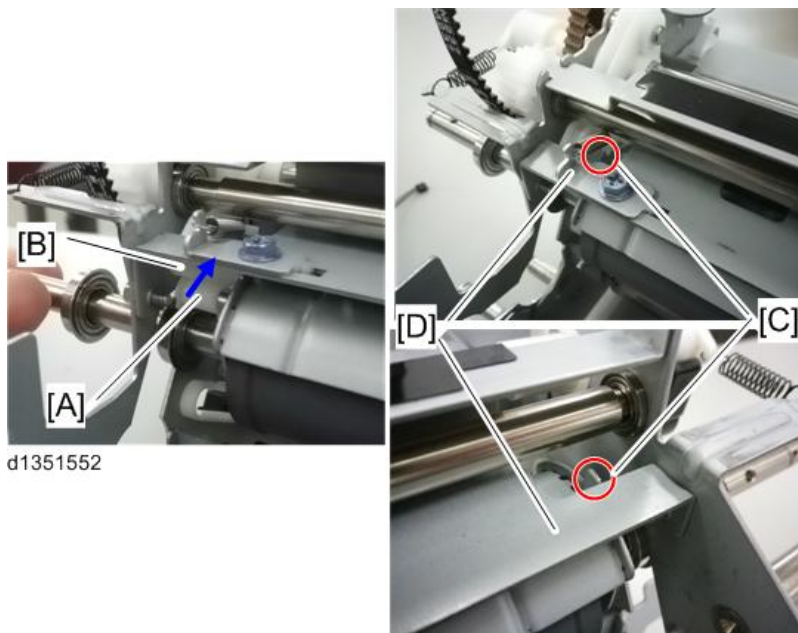


18. First fold roller with roller bracket [A]



Note

- When reinstalling the first fold roller, insert the white pivot [A] in the rail [B].
- Make sure that two projections [C] hook onto the stay bracket [D].



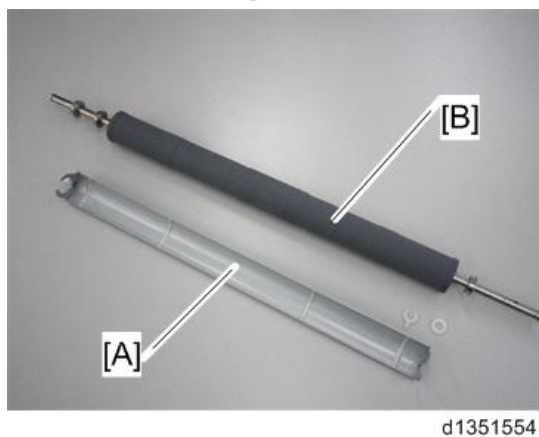
1.Replacement and Adjustment

19. Roller stopper [A]



20. Roller bracket [A]

21. First fold roller [B] (spacer x 1)

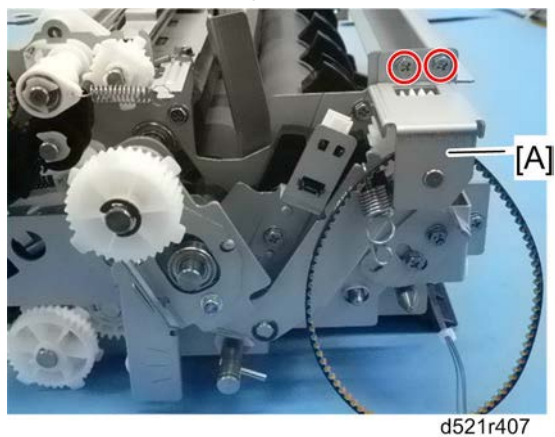


When reinstalling the first, second and third fold rollers

The rear cam gear (removed in step 11) must be adjusted when reinstalling the first, second and third fold rollers.

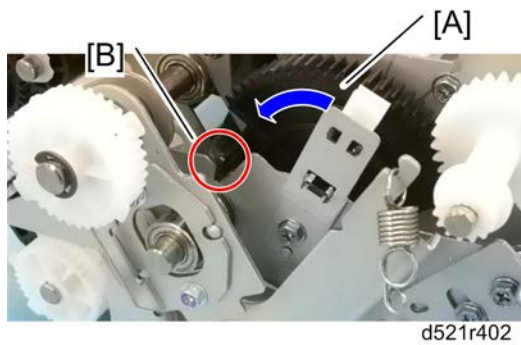
Do the following procedure.

1. Remove the rear idle gear holder [A] (⚙ x 2).

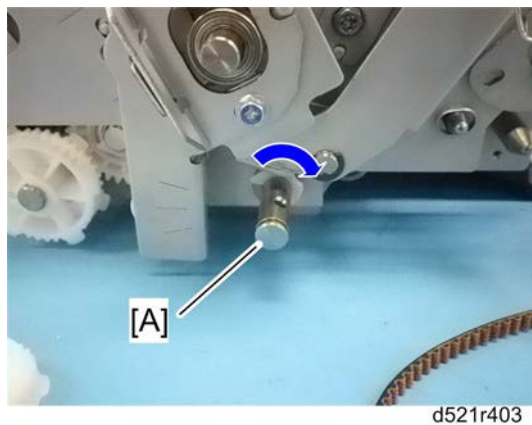


1.Replacement and Adjustment

2. Turn the direct send junction gate gear [A] to the left until it stops at the edge [B] of the frame.

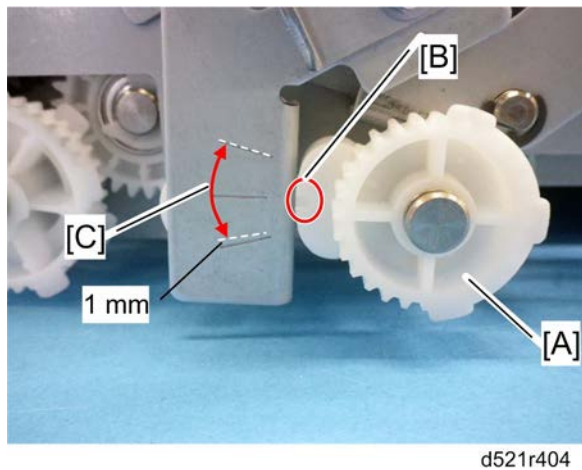


3. Turn the cam gear shaft [A] clockwise until it is stopped.



4. Set the rear cam gear [A] (with its pin) on the cam gear shaft.

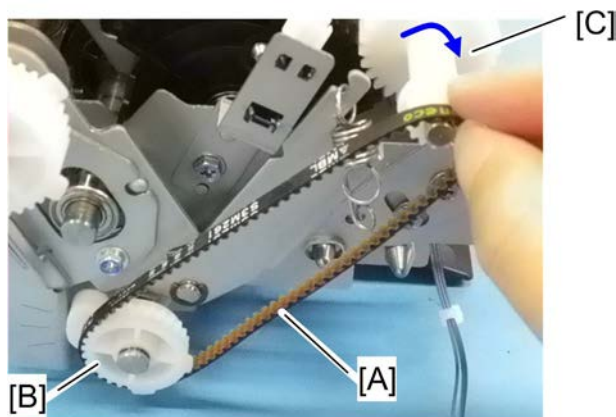
- Make sure that the notch [B] in the rear cam gear is positioned within the proper range [C]. The lowest position is 1 mm above the lowest of the three lines.



5. Hook the timing belt [A] over the rear cam gear [B] first, and then hook the timing belt over the idle gear [C]

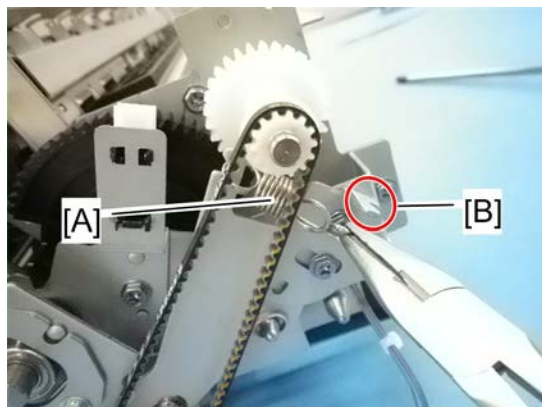
1.Replacement and Adjustment

while rotating the idle gear clockwise.



d521r405

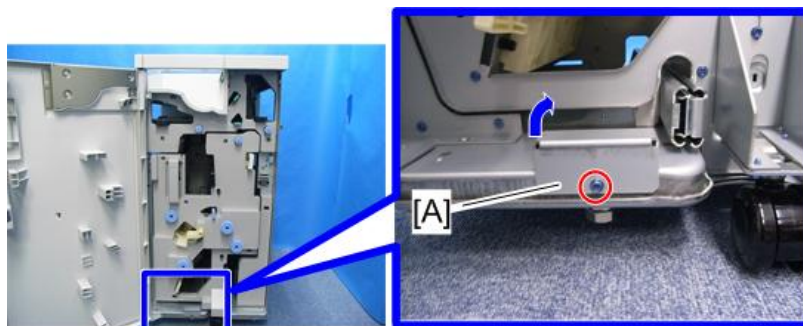
6. Check if the notch position of the rear cam gear is positioned within the proper range again.
7. Attach the clip to the rear cam gear shaft (🔩 x 1).
8. Attach the rear idle gear holder (🔩 x 2).
9. Hook the tension spring [A] onto the notch [B].



d521r406

Fourth, Fifth Fold Rollers

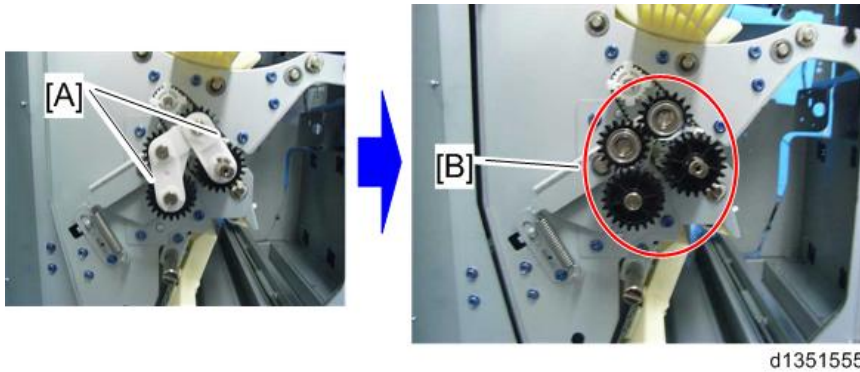
1. Rear upper cover ([Rear Upper Cover](#))
2. Rear lower cover ([Rear Lower Cover](#))
3. Drawer stopper [A] (🔩 x 1)



d1351506

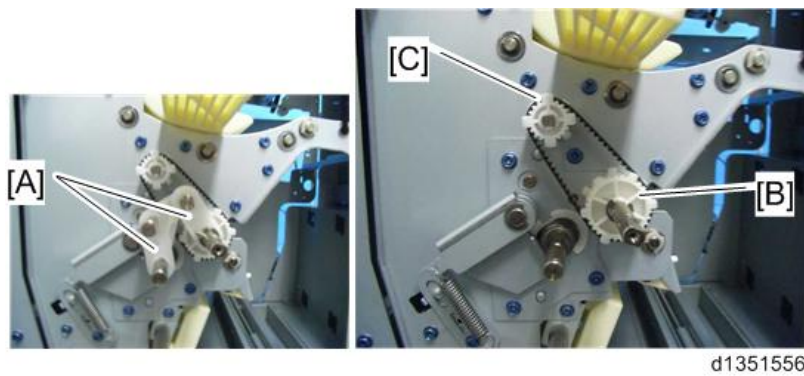
4. Remove the links [A] on the front side.

5. Remove four gears [B]. (⚙️ x 1)

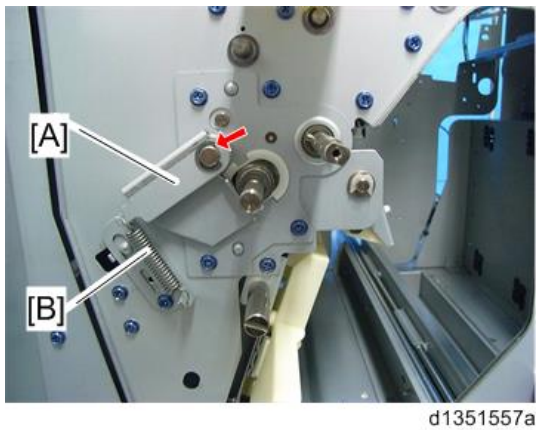


6. Remove the links [A] (pin x 1 each)

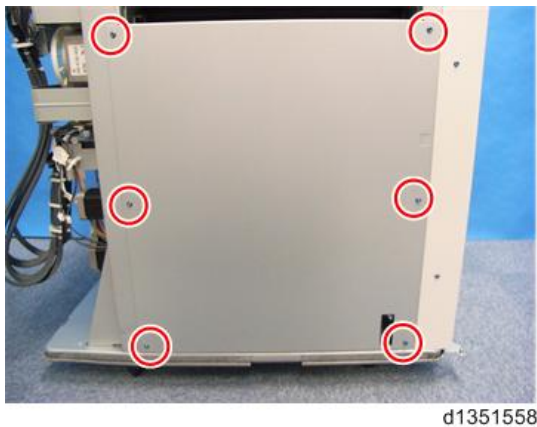
7. Remove the gears [B] and [C] (⚙️ x 1, timing belt x 1).



8. Remove the tension bracket [A] (spring [B] x 1, ⚙️ x 1).

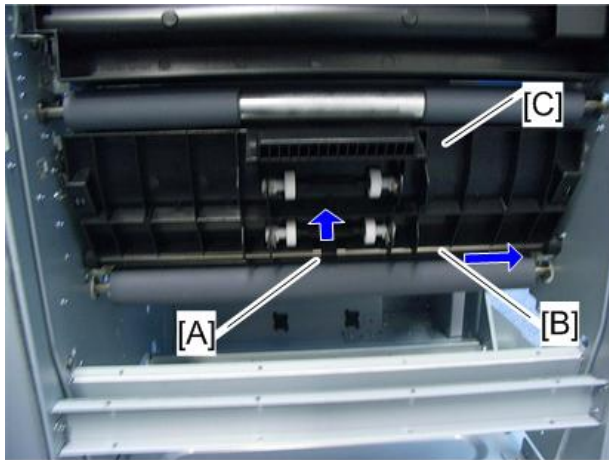


9. Left lower bracket (⚙️ x 6)



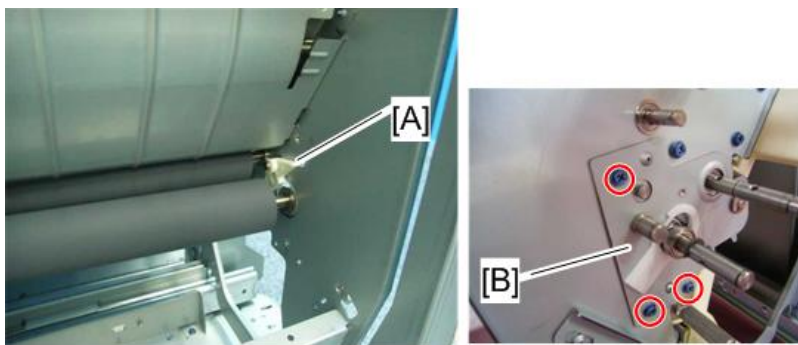
1.Replacement and Adjustment

10. Lift up the hook [A] to release the guide plate shaft [B].
11. Move the guide plate shaft [B] to the front (arrow direction), and then remove the guide plate [C].



d1351559

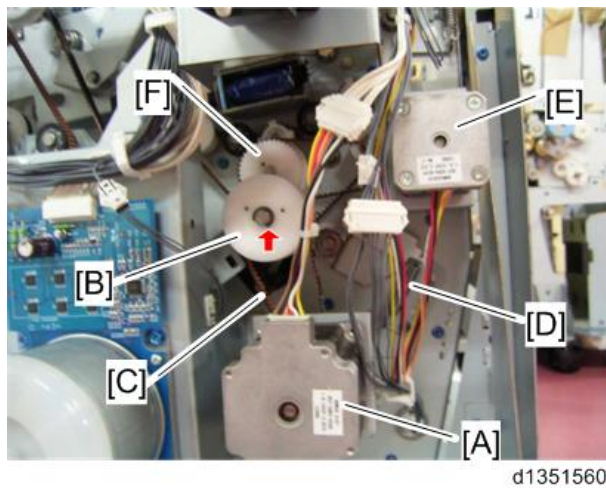
12. Remove the cam [A] on the front.
13. Fold roller fixing front plate [B] (🔑 x 3)



d1351561

14. 2nd fold motor [A] ([2nd Fold Motor](#))
15. 2nd fold pulley gear [B] (🌀 x 1) and idle gear
16. Timing belt [C]
17. Spring [D]
18. FM6 pawl motor [E] ([FM6 Pawl Motor](#))

19. Pulley gear [F]

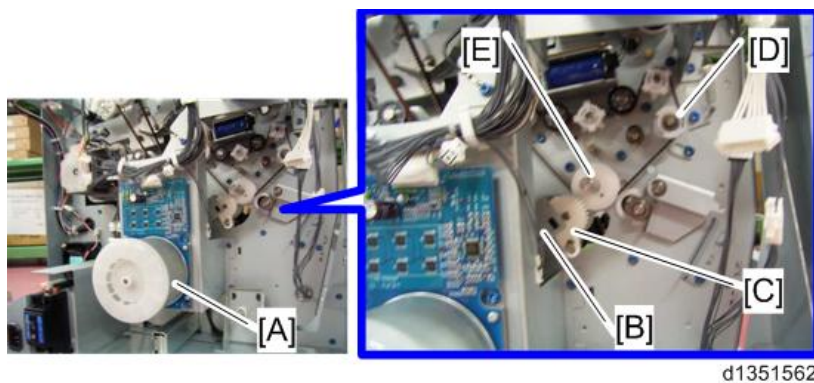


20. 1st fold motor [A] (1st Fold Motor)

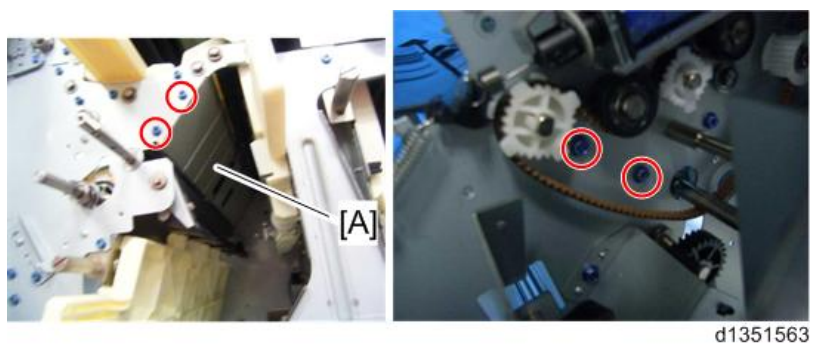
21. FM6 pawl HP sensor bracket [B]

22. FM6 pawl cam gear [C]

23. Release the tension bracket [D], and then remove the transmission pulley gear [E] (pin x 1)



24. Remove the entrance guide plate [A] at the 2nd fold unit (⌚ x 4).



25. Hold the fourth fold roller cam [A] at the rear of the drawer unit.

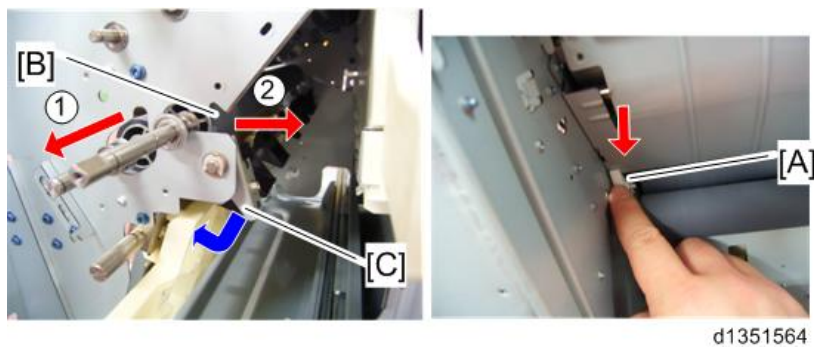
26. Pull the fourth fold roller [B] to the front ①.

27. Keep the FM6 pawl [C] open, and then remove the fourth fold roller ②.

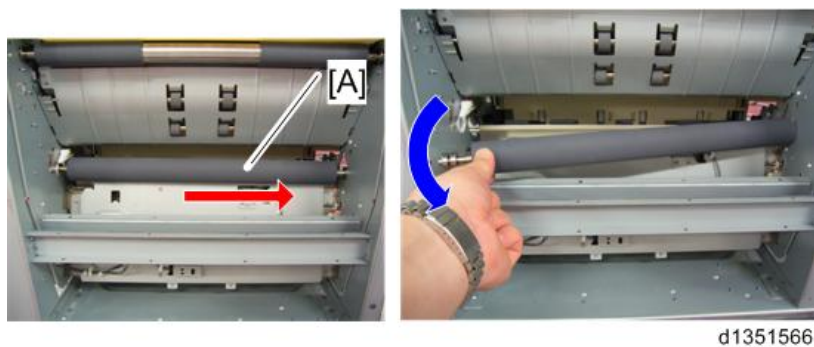
Note

- Hold the holder [A] when pulling the fourth fold roller [B] in the ① direction.

1.Replacement and Adjustment

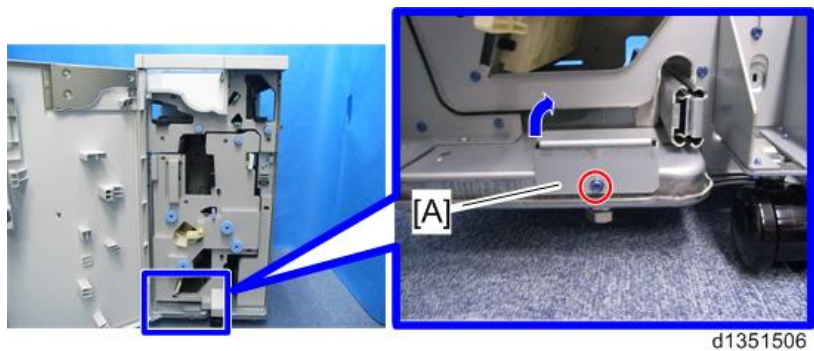


28. Remove the fifth fold roller [A].

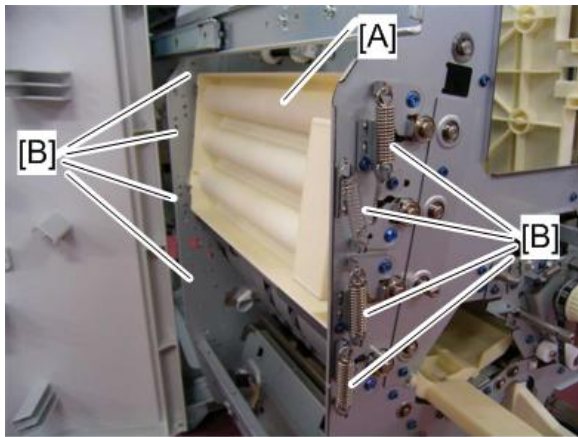


Crease Rollers: Idle Rollers

1. Folding Unit Cover ([Folding Unit Cover](#))
2. Drawer stopper [A] (🔧 x 1)

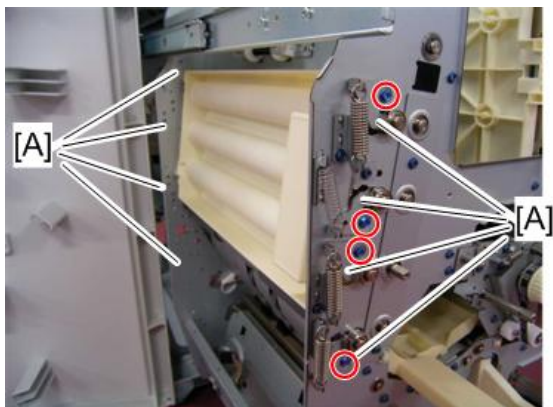


3. Pull out the folding unit drawer fully.
4. Crease jam removal door [A]
5. Tension springs [B] (front: 4, rear: 4)
 - The lowest springs (front and rear) should be a black one when reinstalling the springs.



d1351565

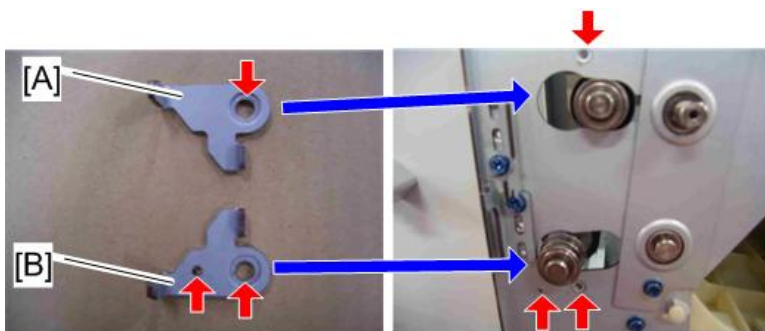
6. Tension brackets [A] (🔑 x 1 each/ front: 4, rear: 4)



d1351567

Note

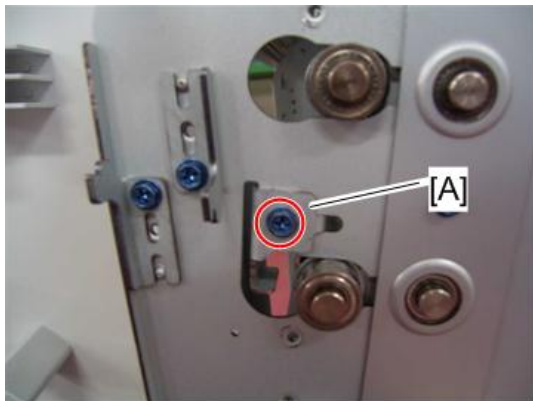
- There are two types of tension brackets at the crease roller area. The difference between these brackets is the number of screw holes ([A]: one hole, [B]: two holes).
- Attach a bracket [A] with one hole to the crease roller frame with one hole.
- Attach a bracket [B] with two holes to the crease roller frame with two holes.



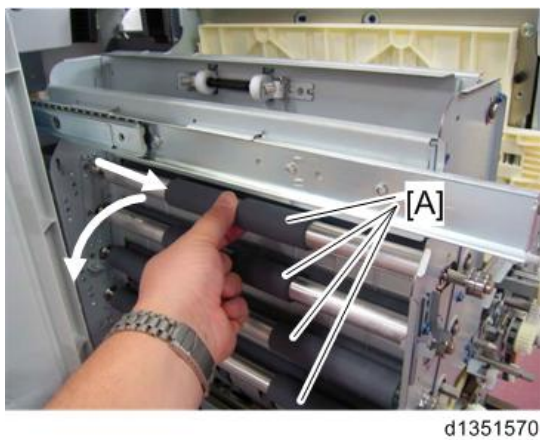
d1351568

1.Replacement and Adjustment

7. Magnet attachment bracket [A] (🔩 x 1)

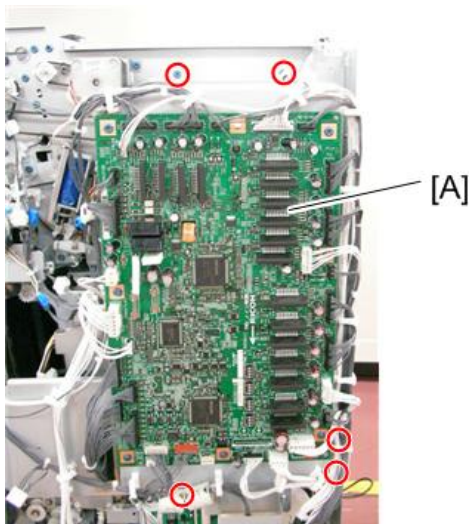


8. Four crease rollers: idle rollers [A]

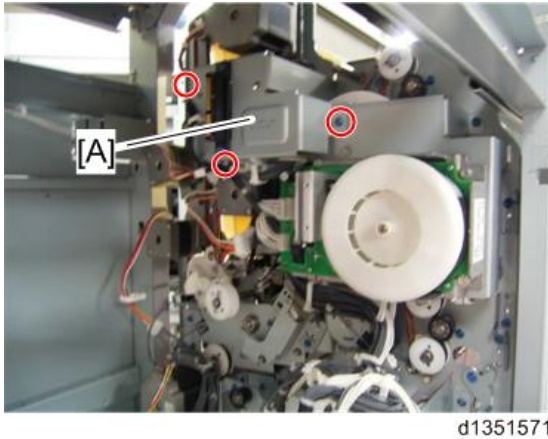


Crease Rollers: Drive Rollers

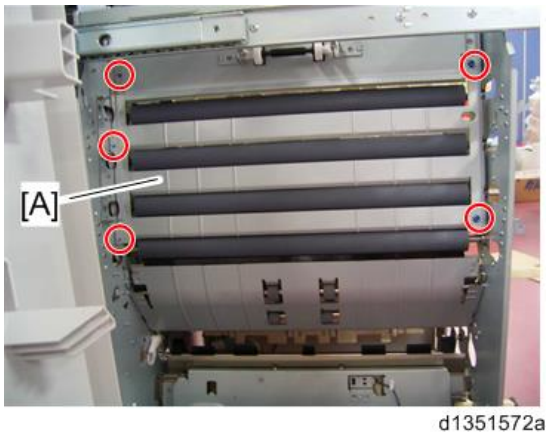
1. Crease Rollers: Idle Rollers ([Crease Rollers: Idle Rollers](#))
2. Rear upper cover ([Rear Upper Cover](#))
3. Rear lower cover ([Rear Lower Cover](#))
4. Main board bracket [A] (🔩 x all, 📦 x all, 🔩 x 5, ground cable x 1)



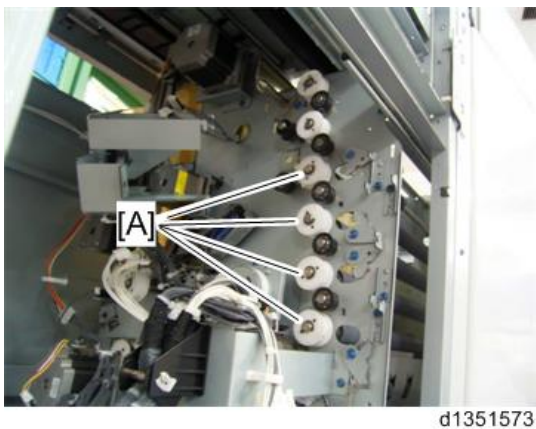
5. Rear upper stay (Dynamic Roller Lift Motor)
6. Drawer connector bracket [A] (🔩 x 3)



7. Crease motor (Crease Motor)
8. Crease path guide plate [A] (🔩 x 5)

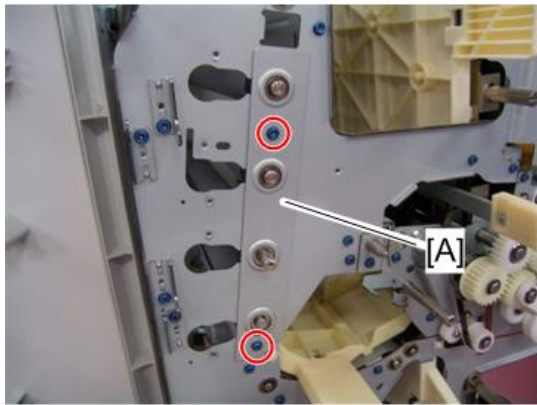


9. Crease roller pulley gears [A] (🔩 x 1 each)



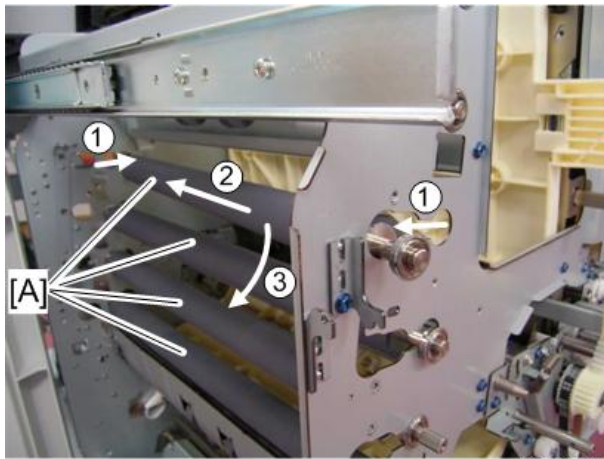
1.Replacement and Adjustment

10. Crease roller fixing plate [A] (🔑 x 2)



d1351574

11. Crease rollers: drive rollers [A]

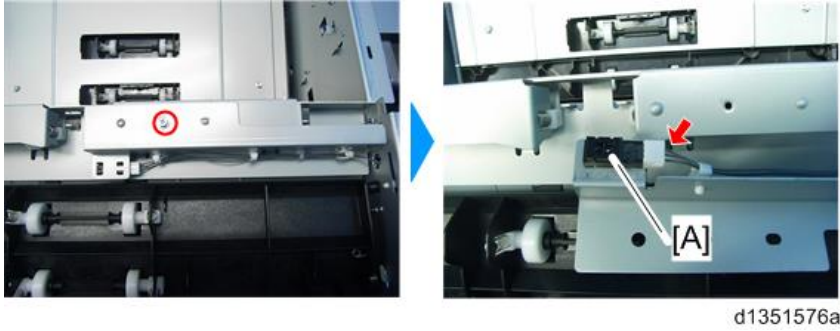


d1351575

Paper Exit

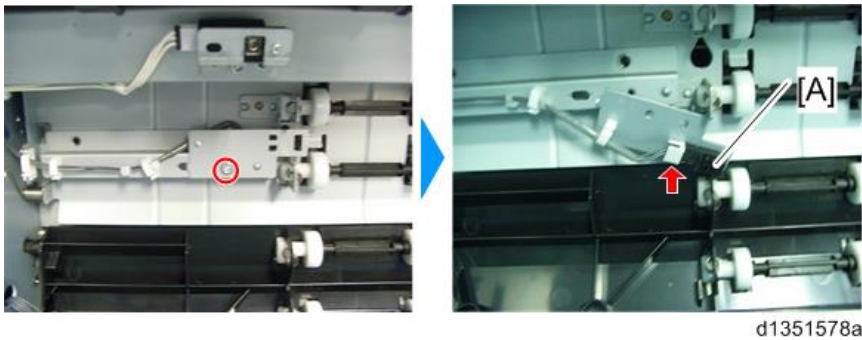
Top Tray Exit Sensor

1. Top cover ([Top Cover](#))
2. Top tray exit sensor [A] (🔩 x 1, 📦 x 1)



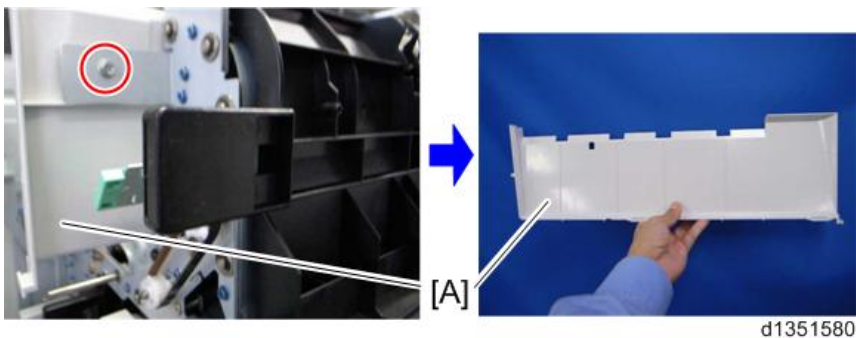
Top Tray Paper Path Sensor

1. Top tray right cover ([Top Tray Right Cover](#))
2. Top tray paper path sensor [A] (🔩 x 1, 📦 x 1)



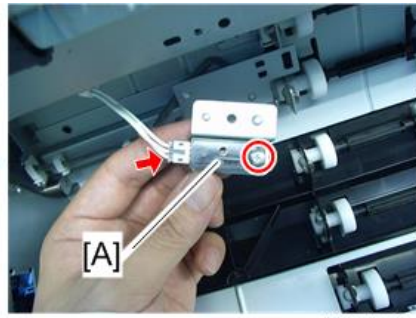
Top Tray Full Sensor (E)

1. Top tray ([Top Tray](#))
2. Paper exit cover [A] (🔩 x 1)



1.Replacement and Adjustment

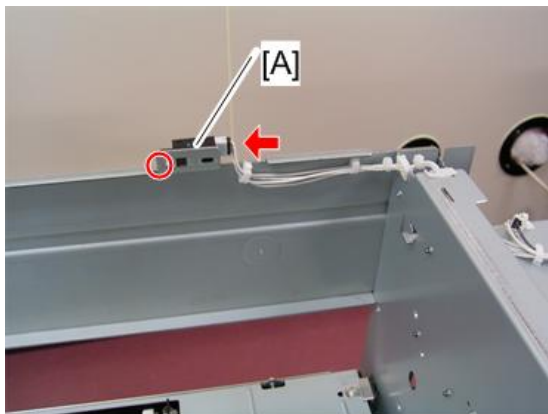
3. Top tray full sensor (E) [A] (🔩 x 2, 📦 x 1)



d1351581a

Top Tray Full Sensor (R)

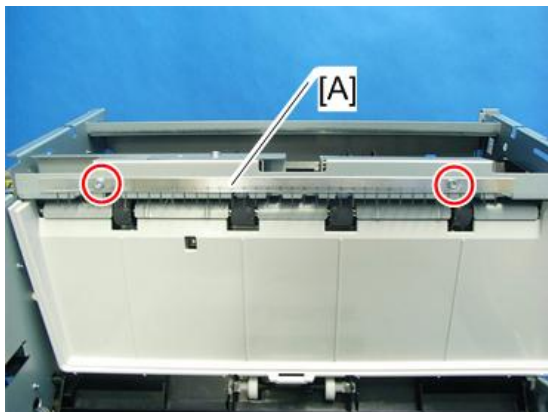
1. Top tray (Top Tray)
2. Top tray full sensor (R) [A] (🔩 x 1, 📦 x 1)



d1351583

Discharge Brush 1

1. Top tray (Top Tray)
2. Discharge brush 1 [A] (🔩 x 2)

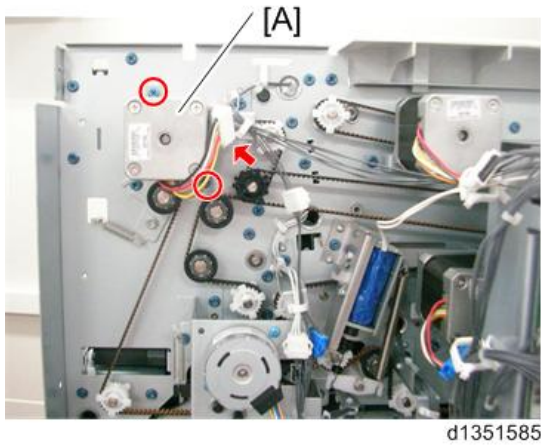


d1351584

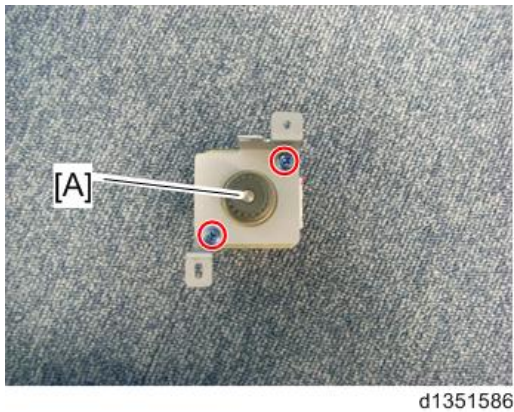
Drive Area

Horizontal Transport Motor

1. Rear upper cover ([Rear Upper Cover](#))
2. Top rear cover ([Top Rear Cover](#))
3. Horizontal transport motor assembly [A] (🔧 x 1, ⚙️ x 2)



4. Horizontal transport motor [A] (⚙️ x 2)

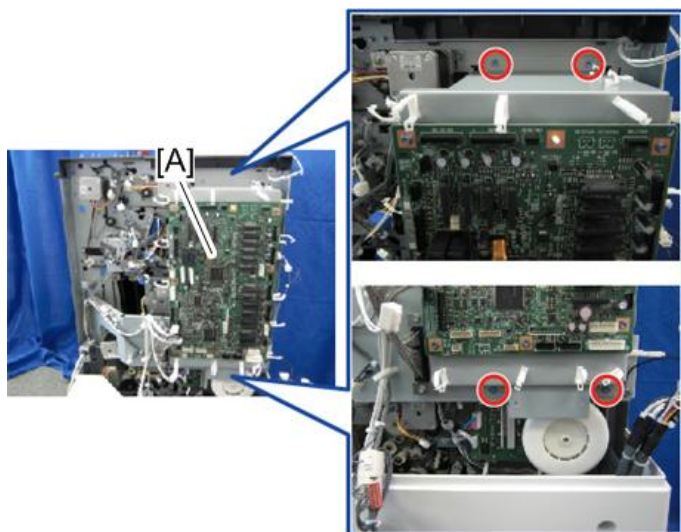


Horizontal Transport Exit Motor

1. Rear upper cover ([Rear Upper Cover](#))
2. Top rear cover ([Top Rear Cover](#))

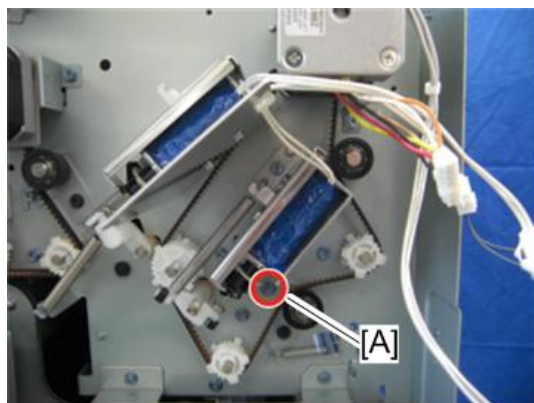
1.Replacement and Adjustment

3. Main board with bracket [A] (🔩 x 4, 🛠 x all)



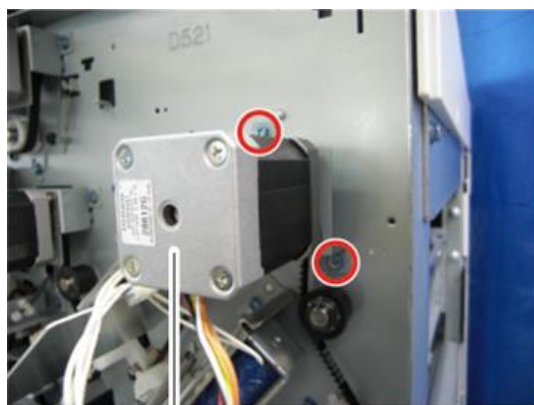
d1351587

4. Loosen the screw [A] to loosen the timing belt.



d1351588

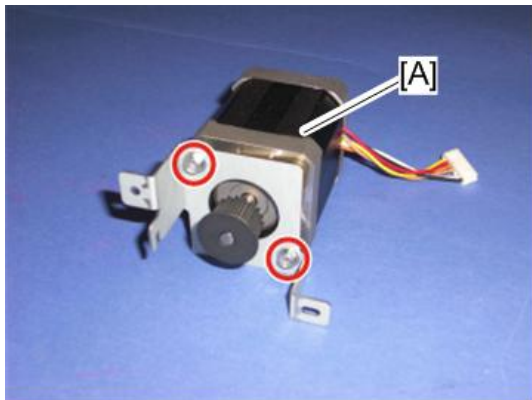
5. Horizontal transport motor assembly [A] (🔩 x2)



d1351589

[A]

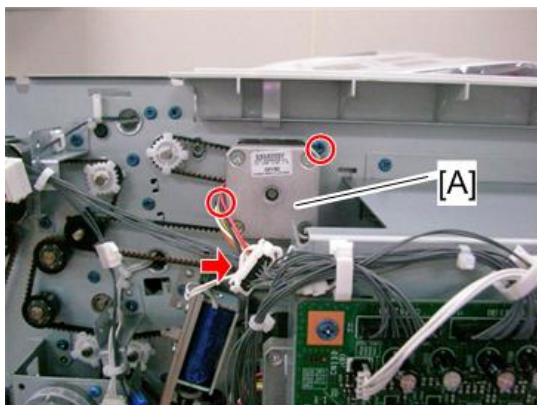
6. Horizontal transport motor [A] (🔩 x2)



d1351590

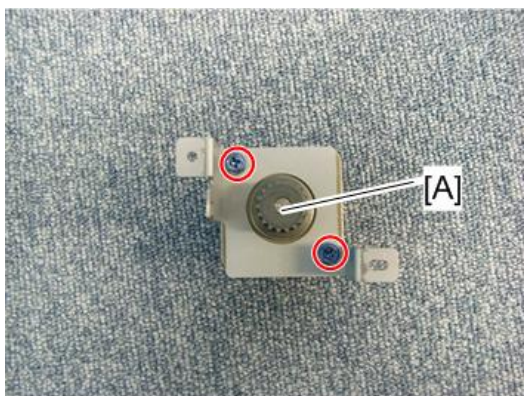
Top Tray Exit Motor

1. Rear upper cover ([Rear Upper Cover](#))
2. Top rear cover ([Top Rear Cover](#))
3. Top tray exit motor assembly [A] (📦 x 1, 🛠️ x 1, 🔩 x 2)



d1351591

4. Top tray exit motor [A] (🔩 x 2)






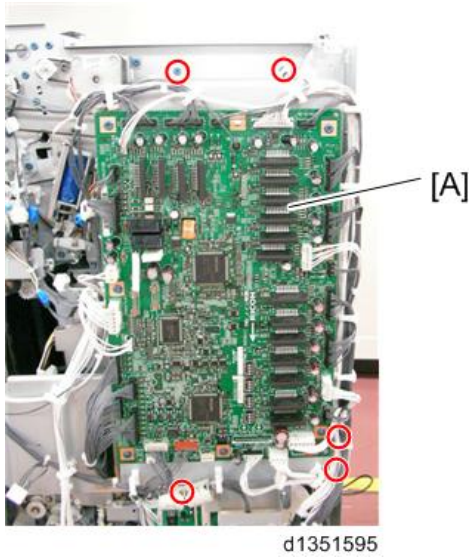
d1351592



Top Tray Transport Motor

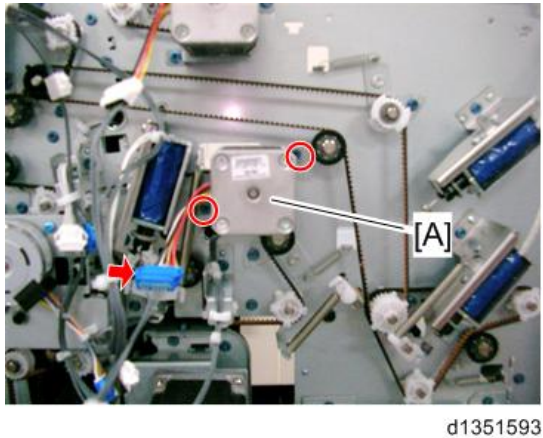
1. Rear upper cover ([Rear Upper Cover](#))
2. Top rear cover ([Top Rear Cover](#))

1.Replacement and Adjustment

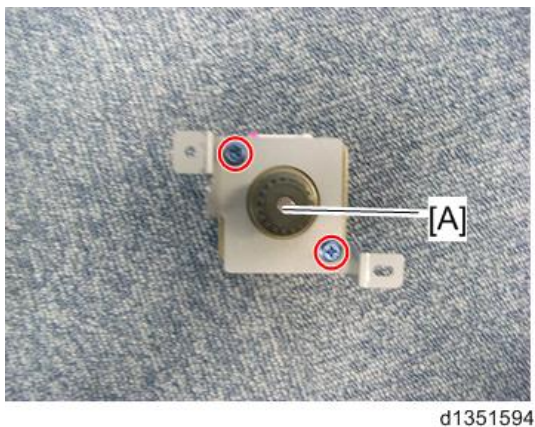
3. Main board assembly [A] ( x all,  x all,  x 5, ground cable x 1)



4. Top tray transport motor bracket [A] ( x 1,  x 2)



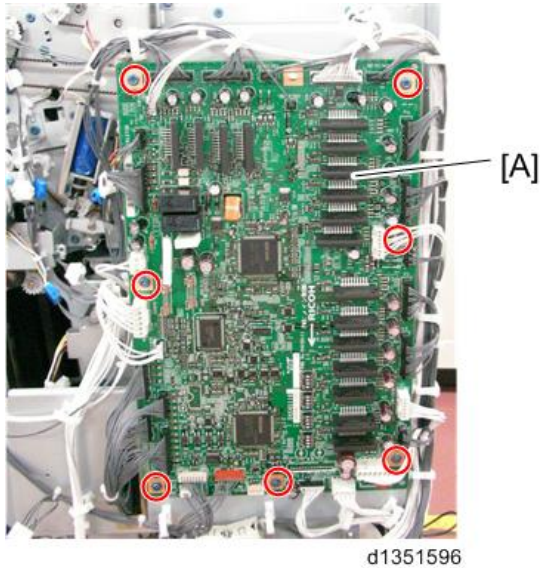
5. Top tray transport motor [A] ( x 2)



Electrical Components

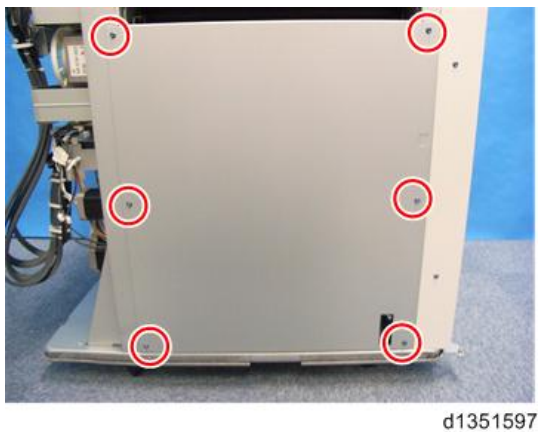
Main Board

1. Rear upper cover ([Rear Upper Cover](#))
2. Main board [A] (🔧 x all, 🛠 x 7)



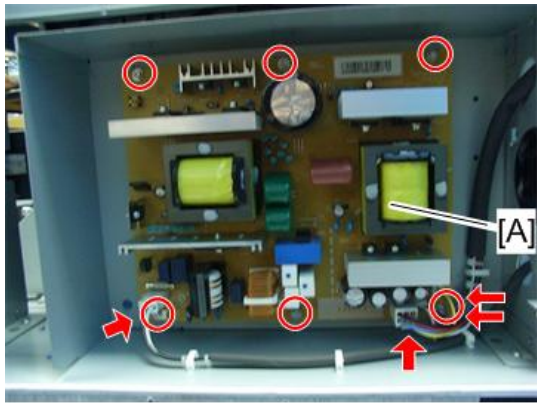
PSU

1. Left lower plate (🔧 x 6)



1.Replacement and Adjustment

2. PSU [A] (🔩 x 6, 📦 x 4)



d1351598

Fold Adjustments

Before You Begin

Before performing the adjustment, check the following.

- The multi-folding unit is leveled to match the front-to-back and side-to-side measurements of the main machine.
- There is no paper skew or shift in side-to-side registration.

The fold positions can be adjusted in the User Tools (Operators and Skilled Operators), the engine SP mode and Advanced Settings.

- Administrator Log-in is required to adjust Advanced Settings.
- Advanced Settings is enabled only for Custom Paper.
- Advanced Settings should be specified for each Custom Paper Profile.

Advanced Settings

Mode	Fold	Advanced Settings* ¹	SP
FM1	1st	103 Z-fold Position 1	-
	2nd	104 Z-fold Position 2	-
FM2	1st	105 Half Fold Position: 1 sheet Fold	-
FM3	1st	106 Letter Fold-out Position 1: 1 sheet Fold	-
	2nd	107 Letter Fold-out Position 2: 1 sheet Fold	-
FM4	1st	108 Letter Fold-in Position 1: 1 sheet Fold	-
	2nd	109 Letter Fold-in Position 2: 1 sheet Fold	-
FM5	1st	110 Double Parallel Fold Position 1	-
	2nd	111 Double Parallel Fold Position 2	-
FM6	1st	112 Gate Fold Position 1	-
	2nd	113 Gate Fold Position 2	-
	3rd	114 Gate Fold Position 3	-

*¹: These numbers are the same for the advanced settings of Administrator. These settings can be adjusted for each paper profile.

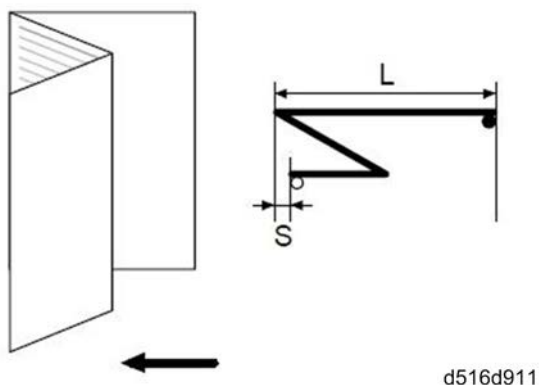
Adjustment Settings for Skilled Operators and Engine SP modes

Mode	Fold	User Tools	SP
FM2	1st	0601 Half Fold Position: Multi-sheet Fold	6-314-021 to -039
FM3	1st	0602 Letter Fold-out Position 1: Multi-sheet Fold	6-315-022 to -039
	2nd	0603 Letter Fold-out Position 2: Multi-sheet Fold	6-316-022 to -039
FM4	1st	0604 Letter Fold-in Position 1: Multi-sheet Fold	6-317-021 to -039
	2nd	0605 Letter Fold-in Position 2: Multi-sheet Fold	6-318-021 to -039

FM1 Z-Folding

103: Z-fold Position 1

Adjusts the width of the bottom end segment (S) of Z-folded sheets when using the multi-folding unit.



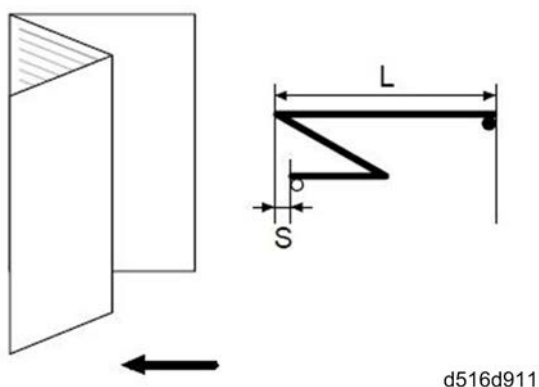
Press [+] to increase and [-] to reduce (S).

The mark ○ indicates the leading edge (relative to the paper feed direction), and the mark ● indicates the trailing edge.

Size	Setting	Default	Range
All Supported Sizes	S	0 mm	-4 to 4 mm
Unit of Adjustment	0.2 mm		

104: Z-fold Position 2

Adjusts the overall fold size (L) of Z-folded sheets when using the multi-folding unit. Press [+] to increase and [-] to reduce (L).



The mark ○ indicates the leading edge (relative to the paper feed direction), and the mark ● indicates the trailing edge.

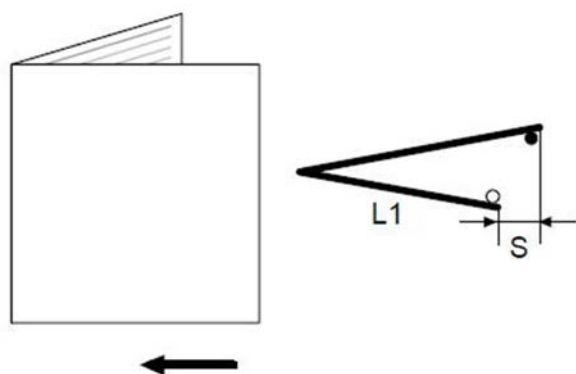
Size	Setting	Default	Range
All Supported Sizes	L	0 mm	-4 to 4 mm
Unit of Adjustment	0.2 mm		

FM2 Half Fold: Single-sheet Fold and Multi-sheet Fold

105: Half Fold Position: 1 sheet Fold

Adjusts the fold position (S) of half folded sheets when using the multi-folding unit.

This setting will not be applied when the multi-sheet fold function is enabled.



d516d912

Press [+] to increase and [-] to reduce (S).

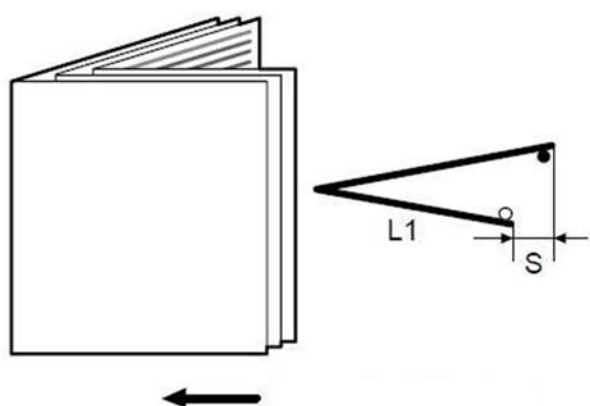
The mark ○ indicates the leading edge (relative to the paper feed direction), and the mark ● indicates the trailing edge.

Size	Setting	Default	Range
All Supported Sizes	L1	0 mm	-4 to 4 mm
Unit of Adjustment	0.2 mm		

0601: Half Fold Position: Multi-sheet Fold) SP6-314-021 to -039

Adjusts the folded position (S) of half folded sheets when using the multi-folding unit.

This setting will be applied if the multi-sheet fold function is enabled.



d516d912a

Press [+] to increase and [-] to reduce (S).

The mark ○ indicates the leading edge (relative to the paper feed direction), and the mark ● indicates the trailing edge.

Size	Setting	Default	Range	SP
A3 SEF	S	0 mm	±4 mm	6-314-021

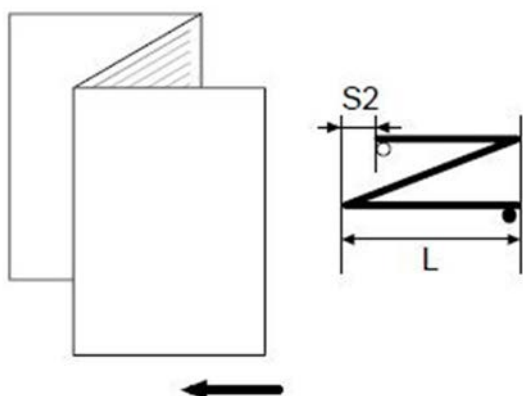
1.Replacement and Adjustment

Size	Setting	Default	Range	SP
B4 SEF	S	0 mm	±4 mm	6-314-022
A4 SEF	S	0 mm	±4 mm	6-314-023
B5 SEF	S	0 mm	±4 mm	6-314-029
12"x18" SEF	S	0 mm	±4 mm	6-314-027
11"x17" SEF (DLT SEF)	S	0 mm	±4 mm	6-314-024
8½"x14" SEF (LG SEF)	S	0 mm	±4 mm	6-314-025
8½"x11" SEF (LT SEF)	S	0 mm	±4 mm	6-314-026
8K (8-Kai)	S	0 mm	±4 mm	6-314-028
Other (Custom)	S	0 mm	±4 mm	6-314-039
Unit of Adjustment	0.2 mm			

FM3 Letter Fold-out: Single-sheet Fold and Multi-sheet Fold

106: Letter Fold-out Position 1: 1 sheet Fold

Adjusts the fold position for the bottom segment (S2) of letter fold-out sheets when using the multi-folding unit. This setting will not be applied when the multi-sheet fold function is enabled.



d516d913

Press [+] to increase and [-] to reduce (S2).

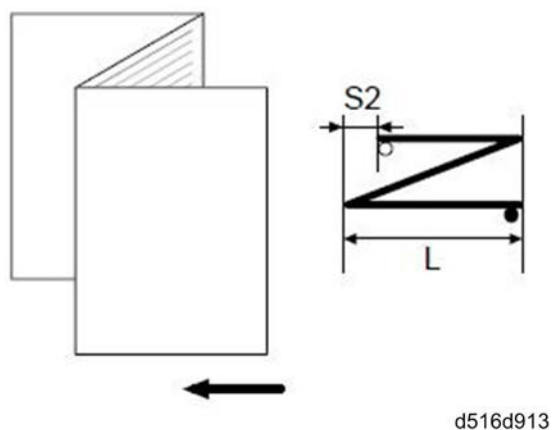
The mark ○ indicates the leading edge (relative to the paper feed direction), and the mark ● indicates the trailing edge.

Size	Setting	Default	Range
All Supported Sizes	S2	0 mm	±4 mm ^{*1}
Unit of Adjustment	0.2 mm		

*1: B5 (SEF) is ±3 mm

107: Letter Fold-out Position 2: 1 sheet Fold

Adjusts the overall fold size (L) of letter fold-out sheets when using the multi-folding unit. This setting will not be applied when the multi-sheet fold function is enabled.



Press [+] to increase and [-] to reduce (L).

The mark ○ indicates the leading edge (relative to the paper feed direction), and the mark ● indicates the trailing edge.

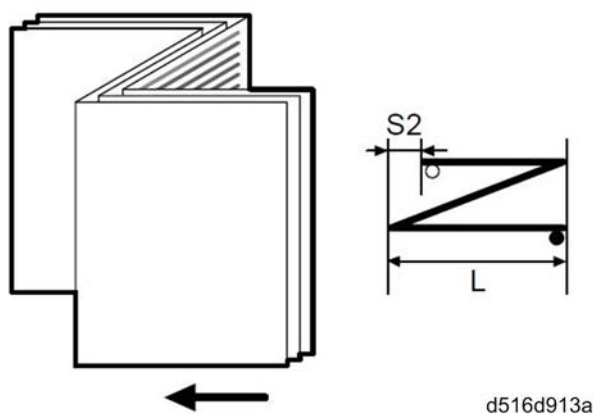
Size	Setting	Default	Range
All Supported Sizes	L	0 mm	±4 mm ^{*1}
Unit of Adjustment	0.2 mm		

*1: B5 (SEF) is ±3 mm

0602: Letter Fold-out Position 1: Multi-sheet Fold / SP6-315-022 to -039

Adjusts the fold position for the bottom segment (S2) of letter fold-out sheets when using the multi-folding unit.

This setting will be applied if the multi-sheet fold function is enabled.



Press [+] to increase and [-] to reduce (S2).

The mark ○ indicates the leading edge (relative to the paper feed direction), and the mark ● indicates the trailing edge.

Size	Setting	Default	Range	SP
B4 SEF	S2	0 mm	±4 mm	6-315-022
A4 SEF	S2	0 mm	±4 mm	6-315-023
B5 SEF	S2	0 mm	±3 mm	6-315-029
8 1/2"x14" SEF (LG SEF)	S2	0 mm	±4 mm	6-315-025

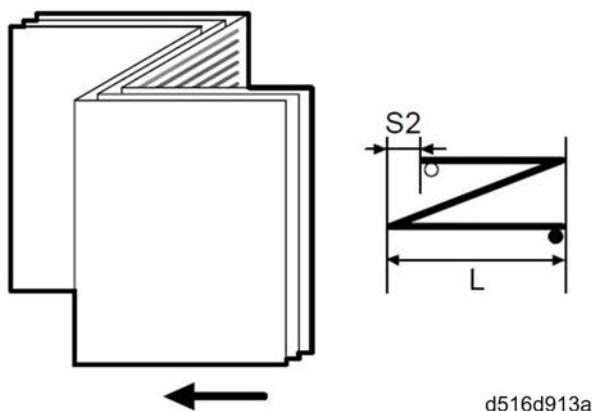
1.Replacement and Adjustment

Size	Setting	Default	Range	SP
8½"x11" SEF (LT SEF)	S2	0 mm	±4 mm	6-315-026
Other (Custom)	S2	0 mm	±4 mm	6-315-039
Unit of Adjustment	0.2 mm			

0603: Letter Fold-out Position 2: Multi-sheet Fold / SP6-316-022 to -039

Adjusts the overall fold size (L) of letter fold-out sheets when using the multi-folding unit.

This setting will be applied if the multi-sheet fold function is enabled.



Press [+] to increase and [-] to reduce (L).

The mark ○ indicates the leading edge (relative to the paper feed direction), and the mark ● indicates the trailing edge.

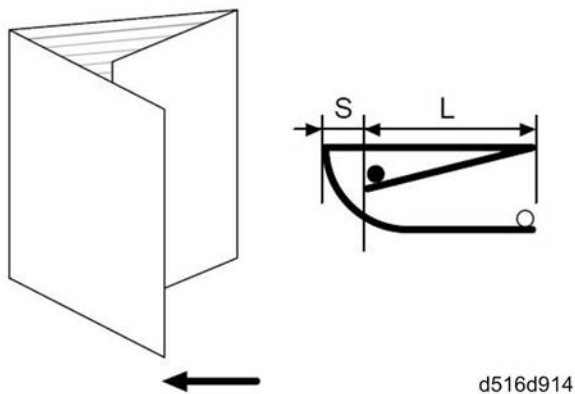
Size	Setting	Default	Range	SP
B4 SEF	L	0 mm	±4 mm	6-316-022
A4 SEF	L	0 mm	±4 mm	6-316-023
B5 SEF	L	0 mm	±3 mm	6-316-029
8½"x14" SEF (LG SEF)	L	0 mm	±4 mm	6-316-025
8½"x11" SEF (LT SEF)	L	0 mm	±4 mm	6-316-026
Other (Custom)	L	0 mm	±4 mm	6-316-039
Unit of Adjustment	0.2 mm			

FM4 Letter Fold-in: Single-sheet Fold and Multi-sheet Fold

108: Letter Fold-in Position 1: 1 sheet Fold

Adjusts the fold position of the bottom segment (S) of letter fold-in sheets when using the multi-folding unit.

This setting will not be applied when the multi-sheet fold function is enabled.



Press [+] to increase and [-] to reduce (S).

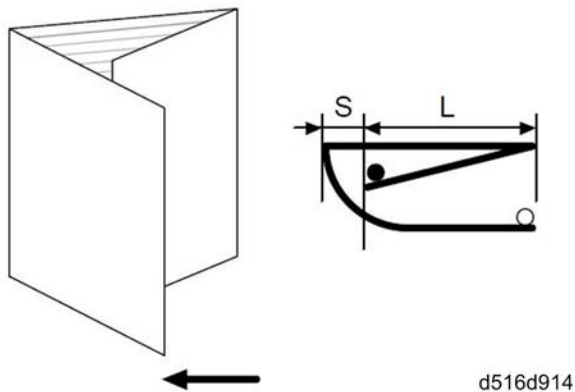
The mark ○ indicates the leading edge (relative to the paper feed direction), and the mark ● indicates the trailing edge.

Size	Setting	Default	Range
All Supported Sizes	S	0 mm	±4 mm
Unit of Adjustment	0.2 mm		

109: Letter Fold-in Position 2: 1 sheet Fold

Adjusts the overall fold size (L) of letter fold-in sheets when using the multi-folding unit.

This setting will not be applied when the multi-sheet fold function is enabled.



Press [+] to increase and [-] to reduce (L).

The mark ○ indicates the leading edge (relative to the paper feed direction), and the mark ● indicates the trailing edge.

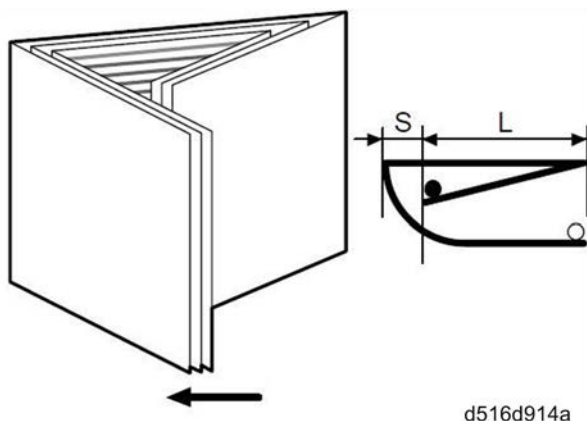
Size	Setting	Default	Range
All Supported Sizes	L	0 mm	±4 mm
Unit of Adjustment	0.2 mm		

0604: Letter Fold-in Position 1: Multi-sheet Fold / SP6-317-021 to -039

Adjusts the fold position of the bottom segment (S) of letters fold-in sheets when using the multi-folding unit.

This setting will be applied if the multi-sheet fold function is enabled.

1.Replacement and Adjustment



Press [+] to increase and [-] to reduce (S).

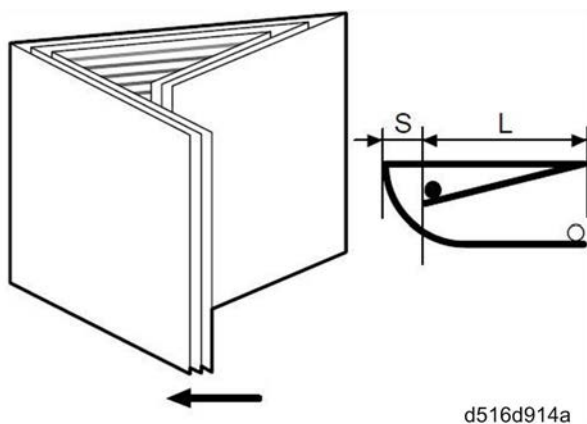
The mark ○ indicates the leading edge (relative to the paper feed direction), and the mark ● indicates the trailing edge.

Size	Setting	Default	Range	SP
A3 SEF	S	0 mm	±4 mm	6-317-021
B4 SEF	S	0 mm	±4 mm	6-317-022
A4 SEF	S	0 mm	±4 mm	6-317-023
B5 SEF	S	0 mm	±4 mm	6-317-029
12"x18" SEF	S	0 mm	±4 mm	6-317-027
11"x17" SEF (DLT SEF)	S	0 mm	±4 mm	6-317-024
8½"x14" SEF (LG SEF)	S	0 mm	±4 mm	6-317-025
8½"x11" SEF (LT SEF)	S	0 mm	±4 mm	6-317-026
8K (8-Kai)	S	0 mm	±4 mm	6-317-028
Other (Custom)	S	0 mm	±4 mm	6-317-039
Unit of Adjustment	0.2 mm			

0605: Letter Fold-in Position 2: Multi-sheet Fold / SP6-318-021 to -039

Adjusts the fold position (L) of letters fold-in sheets when using the multi-folding unit.

This setting will be applied if the multi-sheet fold function is enabled.



Press [+] to increase and [-] to reduce (L).

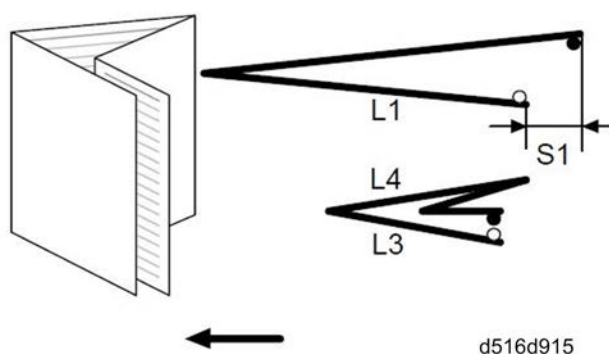
The mark ○ indicates the leading edge (relative to the paper feed direction), and the mark ● indicates the trailing edge.

Size	Setting	Default	Range	SP
A3 SEF	L	0 mm	±4 mm	6-318-021
B4 SEF	L	0 mm	±4 mm	6-318-022
A4 SEF	L	0 mm	±4 mm	6-318-023
B5 SEF	L	0 mm	±4 mm	6-318-029
12"x18" SEF	L	0 mm	±4 mm	6-318-027
11"x17" SEF (DLT SEF)	L	0 mm	±4 mm	6-318-024
8½"x14" SEF (LG SEF)	L	0 mm	±4 mm	6-318-025
8½"x11" SEF (LT SEF)	L	0 mm	0 to 4 mm	6-318-026
8K (8-Kai)	L	0 mm	±4 mm	6-318-028
Other (Custom)	L	0 mm	±4 mm	6-318-039
Unit of Adjustment	0.2 mm			

FM5 Double Parallel Fold

110: Double Parallel Fold Position 1

Adjusts the fold position of the bottom segment 1 (S1) of double parallel-folded sheets when using the multi-folding unit.



Press [+] to increase and [-] to reduce (S1).

The upper right illustration shows a partly opened, double parallel-folded sheet (folded in half), and the lower right illustration shows a fully folded sheet.

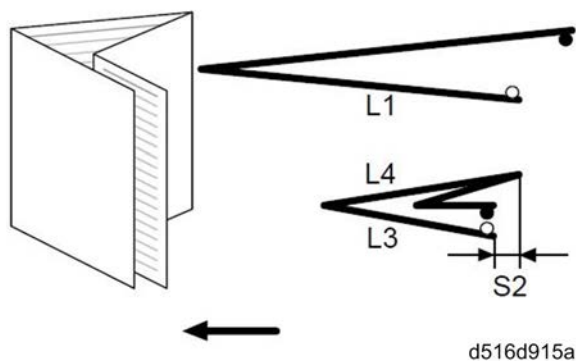
The mark ○ indicates the leading edge (relative to the paper feed direction), and the mark ● indicates the trailing edge.

1.Replacement and Adjustment

Size	Setting	Default	Range
All Supported Sizes	S1	0 mm	±4 mm
Unit of Adjustment	0.2 mm		

111: Double Parallel Fold Position 2

Adjusts the fold position of the bottom segment 2 (S2) of double parallel-folded sheets when using the multi-folding unit.



Press [+] to increase and [-] to reduce (S2).

The upper right illustration shows a partly opened, double parallel-folded sheet (folded in half), and the lower right illustration shows a fully folded sheet.

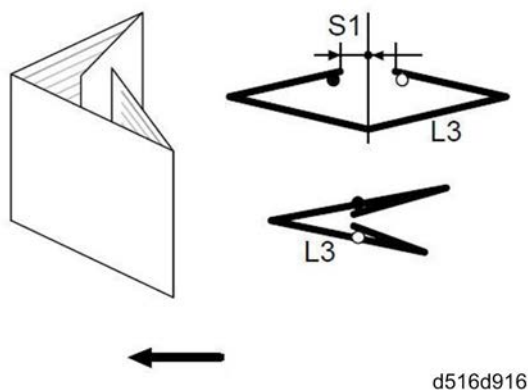
The mark ○ indicates the leading edge (relative to the paper feed direction), and the mark ● indicates the trailing edge.

Size	Setting	Default	Range
All Supported Sizes	S2	0 mm	±4 mm
Unit of Adjustment	0.2 mm		

FM6 Gate Fold

112: Gate Fold Position 1

Adjusts the fold width of the bottom segment 1 (S1) of gate folded sheets when using the multi-folding unit.



Press [+] to increase and [-] to reduce (S1).

The upper right illustration shows a partly opened, gate folded sheet, and the lower right illustration shows a fully folded sheet.

The mark ○ indicates the leading edge (relative to the paper feed direction), and the mark ● indicates the trailing edge.

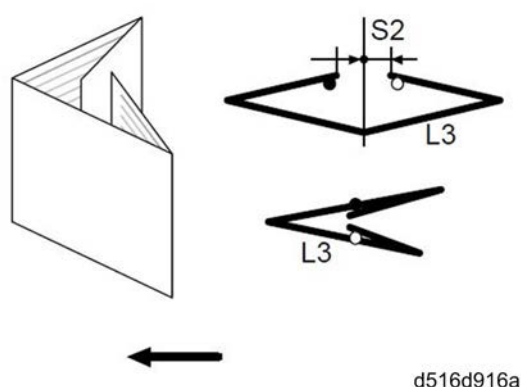
Size	Setting	Default	Range
All Supported Sizes	S1	0 mm	±4 mm
Unit of Adjustment	0.2 mm		

Note

- You cannot specify this setting when using 12"x 18" SEF paper.

113: Gate Fold Position 2

Adjusts the fold width of the bottom segment 2 (S2) of gate folded sheets when using the multi-folding unit.



Press [+] to increase and [-] to reduce (S2).

The upper right illustration shows a partly opened, double parallel-folded sheet (folded in half), and the lower right illustration shows a fully folded sheet.

The mark ○ indicates the leading edge (relative to the paper feed direction), and the mark ● indicates the trailing edge.

Size	Setting	Default	Range
All Supported Sizes	S2	0 mm	±4 mm
Unit of Adjustment	0.2 mm		

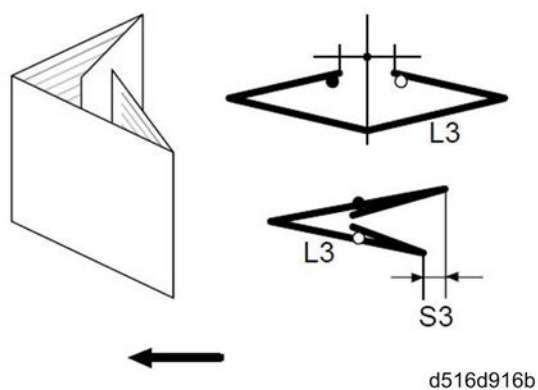
Note

- You cannot specify this setting when using 12"x 18" SEF paper.

114: Gate Fold Position 3

Adjusts the fold position of the bottom segment 3 (S3) of gate folded sheets when using the multi-folding unit.

1.Replacement and Adjustment



Press [+] to increase and [-] to reduce (S3).

The upper right illustration shows a partly opened, double parallel-folded sheet (folded in half), and the lower right illustration shows a fully folded sheet.

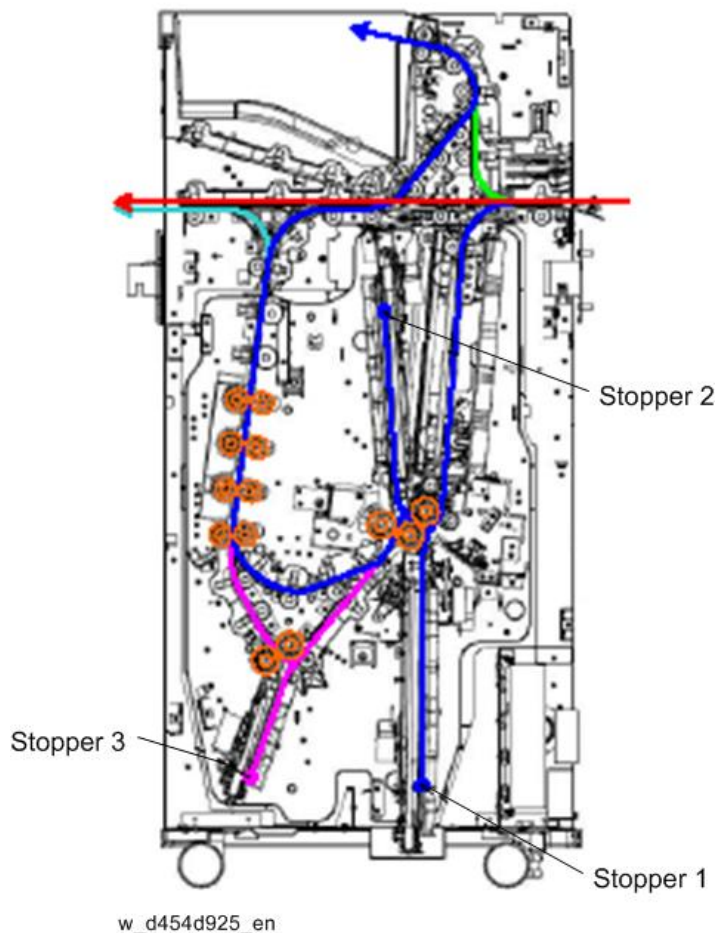
The mark ○ indicates the leading edge (relative to the paper feed direction), and the mark ● indicates the trailing edge.

Size	Setting	Default	Range
All Supported Sizes	S3	0 mm	±4 mm
Unit of Adjustment	0.2 mm		

Skew Adjustment

Before You Begin

These adjustments can be done by the service technician adjusting the set and adjustment screws on the multi-folder unit.



The illustration above shows the positions of the three stoppers inside the machine. The positioning of the stoppers is critical because this determines the types of folding.

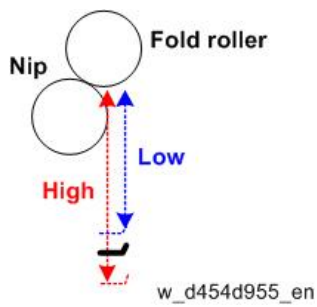
Front and Rear

The terms "Front" and "Rear" are critical to understanding how paper is skewing during folding. These terms are defined relative to the positioning of the paper in the paper path as it feeds and exits.

- "High" means the distance from the nip of the fold roller to the stopper is too far on one end of the fence.

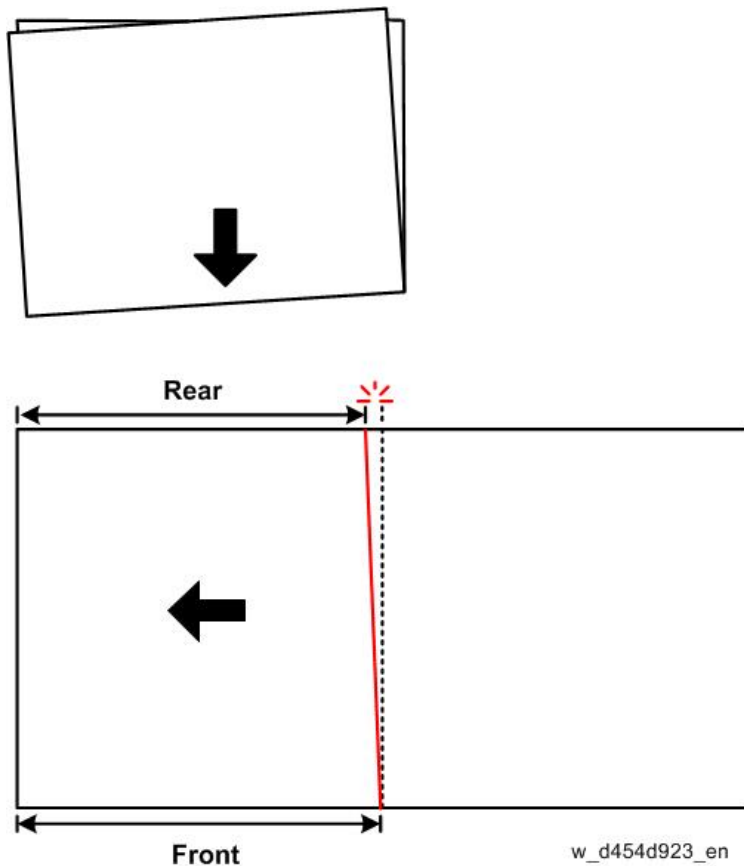
1.Replacement and Adjustment

- "Low" means the distance from the nip of the fold roller to the stopper is too short.



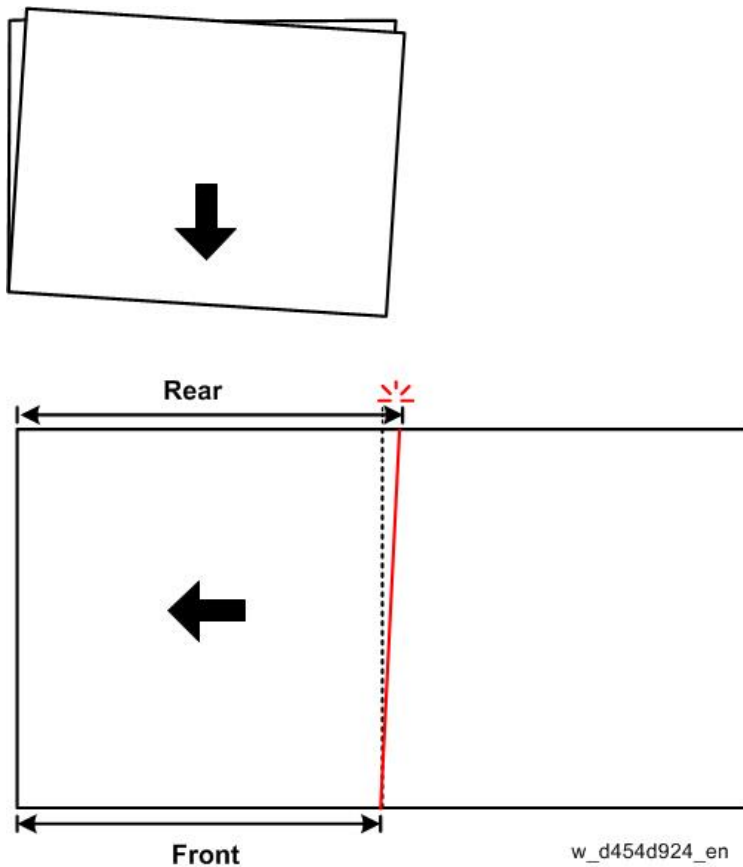
Two examples are shown below.

Example 1: High (Stopper Too Far From The Nip)



The black arrow shows the direction of paper feed from right to left. When the skewed sheet is opened, the **Front** edge is **longer** than the **Rear** edge.

Example 2: FM2: Low (Stopper too Close to the Nip)



The black arrow shows the direction of paper feed from right to left. When the skewed sheet is opened, the **Front** edge is **shorter** than the **Rear** edge.

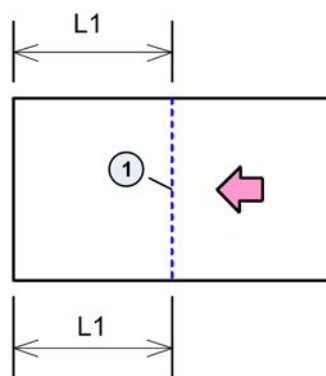
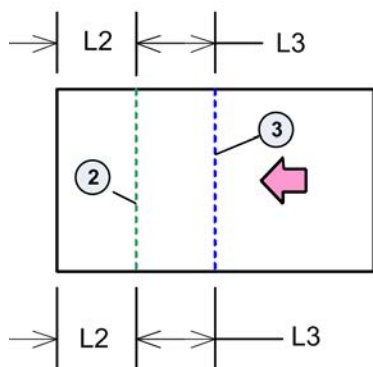
Skew Correction Reference Diagrams and Table

Skew Correction Reference Diagrams

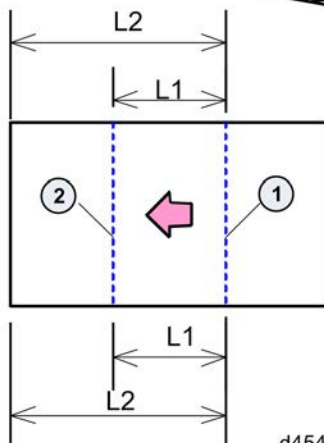
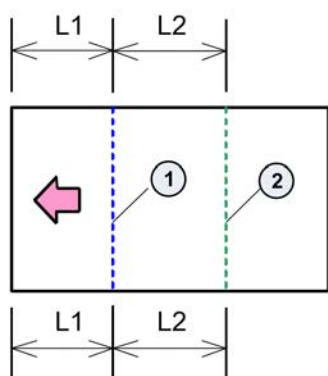
Key

Symbol/Color	What It Means
①	Stopper 1 needs adjustment
②	Stopper 2 needs adjustment
③	Stopper 3 needs adjustment
Blue line	Peak fold (points left)
Green line	Valley fold (points right)

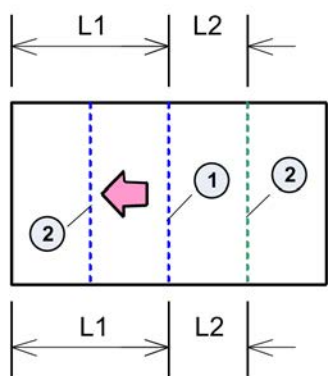
1.Replacement and Adjustment



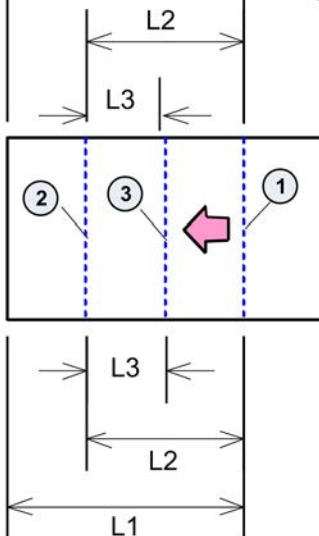
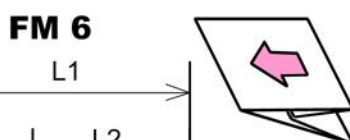
d454d921a



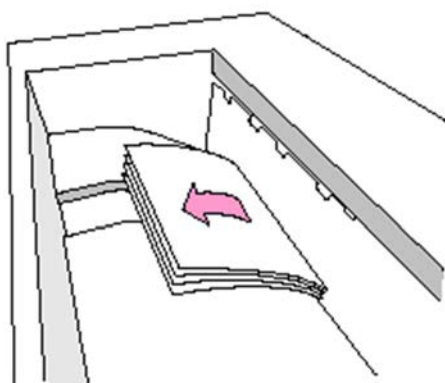
d454d921b



d454d921c



General Procedure



d454d922

1. Retrieve the first folded sheet of paper from the top of the multi-folder. The first sheet is on the bottom of the stack.
2. If a fold is skewed, spread the paper out in the direction of paper feed shown in the diagrams above.
3. Carefully measure the distances between the folds (between L1, L2, L3).
4. Compare the **Front** and **Rear** measurements.
5. Refer to the table below to determine where the paper is skewing and what type of adjustment is required.

Skew Correction Reference Table

	L1	L2	L3	S1	S2	S3
FM1	---	F Long	F Long	---	Lower F	Raise F
	---	F Short	F Short	---	Raise F	Lower F
FM2	F Long	---	---	Raise F	---	---
	F Short	---	---	Lower F	---	---
FM3	F Long	F Long	---	Raise F	Lower F	---
	F Short	F Short	---	Lower F	Raise F	---
FM4	F Long	F Long	---	Raise F	Lower F	---
	F Short	F Short	---	Lower F	Raise F	---
FM5	F Long	F Long	---	Raise F	Lower F	---
	F Short	F Short	---	Lower F	Raise F	---
FM6	F Long	F Long	F Long	Lower F	Lower F	Raise F
	F Short	F Short	F Short	Raise F	Raise F	Lower F

Table Key

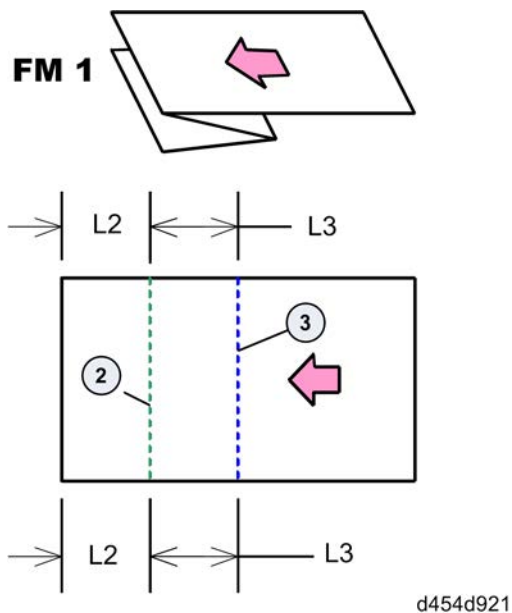
You must refer to the "Skew Correction Reference Diagrams". The following abbreviations are used in the table above.

Term	What It Means
F Long	Front measurement of L1, L2, or L3 is longer than Rear .
F Short	Front measurement of L1, L2, or L3 is shorter than Rear .
S1, S2, S3	Refers to Stopper 1, Stopper 2, Stopper 3. In the diagrams these are annotated as: ①, ②, ③ respectively.

1.Replacement and Adjustment

Term	What It Means
	For a problem with the L1 fold, we adjust stopper 1. For a problem with the L2 fold, we adjust stopper 2. For a problem with the L3 fold, we adjust stopper 3.
Raise F	Raise the front end of the stopper fence. For more, see below.
Lower F	Lower the front end of the stopper fence. For more, see below.

Example: FM1 (Z-fold)



First, compare the L2 measurements.

- In this example, imagine that L2 is longer at the front than at the rear.
- Look at the table, in the row for FM1, and the column for L2.
 - 'F Long' means Front measurement longer than Rear
 - 'F Short' means Rear measurement longer than Front
- L2 is longer at the front, so we have an 'F Long' situation.
- Then, on the same row of the table, look at the S2 column. It says 'Lower F'.
- This means you must lower the front end of stopper 2.

Then, compare the L3 measurements.

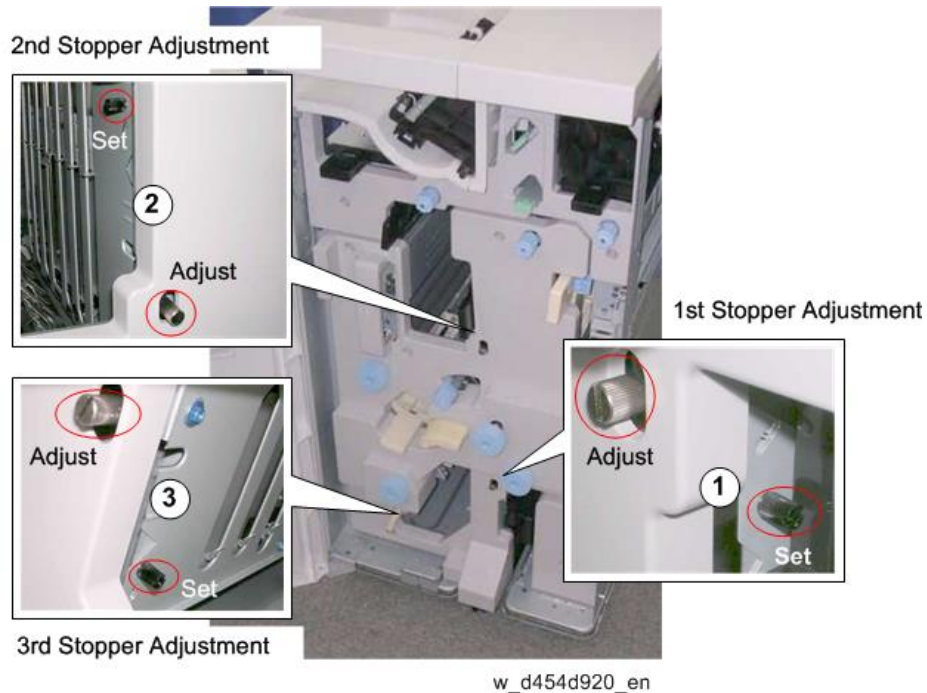
- In this example, imagine that L3 is longer at the front than at the rear.
- Look at the table, in the row for FM1, and the column for L3.
 - 'F Long' means Front measurement longer than Rear
 - 'F Short' means Rear measurement longer than Front
- L3 is longer at the front, so we have an 'F Long' situation again.
- Then, on the same row of the table, look at the S3 column. It says 'Raise F'.
- This means you must raise the front end of stopper 3.

Stopper Adjustment Procedures

1. Use the "Skew Correction Reference Diagrams" and "Skew Correction Reference Table" in the previous

section to determine the location of the skew and which stopper needs adjustment.

2. Now you are ready to do the adjustment on the multi-folder unit.



3. The illustration above shows the location for each stopper adjustment.

- Each stopper is equipped with two screws.
- The black plastic screw is the set screw and the metal silver screw is the adjustment screw.
- Before the adjustment, mark the location of each adjustment screw.



d454d941

1.Replacement and Adjustment

4. Remove the set screw.



d454d942

5. Turn the adjustment screw to do the adjustment for the stopper.

1st, 3rd Stopper

- Turn the Adjustment screw **clockwise** to **lower** the front end of the fence.
- or-
- Turn the Adjustment screw **counter-clockwise** to **raise** the front of the fence.

2nd Stopper

- Turn the Adjustment screw **clockwise** to **raise** the front end of the fence.
- or-
- Turn the Adjustment screw **counter-clockwise** to **lower** the front of the fence.



d454d943

6. Fasten the set screw in the hole of the diagonal cutout near the hole where you removed it.

Note

- The diagonal cut may be above or below the original hole, depending on which stopper you are adjusting.
- The photo above shows the set screw for Stopper 2.

7. Tighten the set screw so that the plate holds the adjustment.

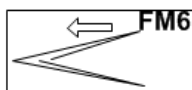
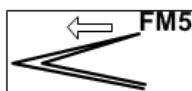
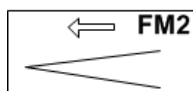
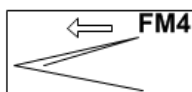
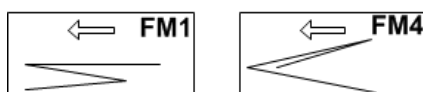
2. Detailed Descriptions

Overview

Specifications

General

Dimensions (W × D × H)	470 × 980 × 730 mm (18.6 × 38.6 × 28.8 in.)	
Weight	Approx. 92 kg (202.9 lb.)	
Power Consumption	Maximum 270 W (A separate power source is required.)	
Power Source	220 - 240 V, 50/60 Hz, 1.2 A	
Operating Environment	Temperature and humidity ranges: Same as main machine.	
Paper Weight	Single sheet mode: 64 to 103 g/m ² (17 lb. Bond - 28 lb. Bond) Multiple sheets mode: 64 to 80 g/m ² (17 lb. Bond - 20 lb. Bond)	
Folding Methods	6 (see below)	
Speed	Straight-Through	100 to 700 mm/s
	Folding	270 to 700 mm/s
Straight-Through Feed	Size	Postcard to 13x19.2"
	Type	Used paper: A3, A4, B4, B5 OHP: A4, B5 Tap paper: A4 LEF, LT LEF
Folding Methods	6 (FM1 to FM6)	



FM1: Z-Folding
 FM2: Half Fold
 FM3: Letter Fold-out
 FM4: Letter Fold-in
 FM5: Double Parallel Fold
 FM6: Gate Fold

w_d454v900_en

Paper Sizes (Folding)	FM1	A3, B4, DLT, LG, A4, LT, 12x18", 8-kai
--------------------------	-----	----------------------------------------

2.Detailed Descriptions

	FM2	A3, B4, DLT, LG, A4, B5, LT 12x18", 12.6x18.5", 12.6x19.2", 13x18", 13x19", 13x19.2", 226x310 mm, 310x432 mm, SRA3, SRA4, 8-kai
	FM3	A3, B4, DLT, LG, A4, LT, B5, 12x18", 8-kai
	FM4	
	FM5	
	FM6	
Paper Weights (Folding)	FM1	64 to 105 g/m ²
	FM2	
	FM3	
	FM4	
	FM5	
	FM6	
Multiple Folding	FM1	Not allowed
	FM2	Max. 3 (64 to 80 g/m ² only)
	FM3	Max. 3 (64 to 80 g/m ² only)
	FM4	Max. 3 (64 to 80 g/m ² , B4, A4, LT, B5 only)
	FM5	Not allowed
	FM6	
Line Speed (Only FM1 Z-Folded paper can exit downstream)		
No Fold	350 mm/sec. to top tray To downstream: Same as main machine.	
FM1	700 mm/sec. to top tray (paper ≦ 355.6 mm long) 450 mm/sec. to top tray (paper < 355.6 mm long) To downstream: Same as main machine.	
FM2	1 Sheet: Same as main machine 2-3 Sheets: 454 mm/sec. 700 mm/sec. to top tray (paper ≦ 355.6 mm long) 350 mm/sec. to top tray (paper ≦ 279.4 <355.6 mm long) 250 mm/sec. to top tray (paper < 279.4 mm long)	
FM3 FM4	1 Sheet: Same as main machine 2-3 Sheets: 454 mm/sec. to top tray 350 mm/sec. to top tray (paper ≦ 420 mm long) 250 mm/sec. to top tray (paper < 420 mm long)	
FM5	1 Sheet: Same as main machine 350 mm/sec. to top tray (paper ≦ 420 mm long) 250 mm/sec. to top tray (paper < 420 mm long)	
FM6	1 Sheet: Same as main machine as far as 3rd Stopper. At 3rd stopper feeds 50 mm at 100	

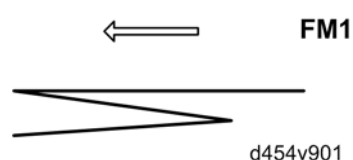
	mm/sec. 350 mm/sec. to top tray (paper ≤ 420 mm long) 250 mm/sec. to top tray (paper < 420 mm long)		
Power Supply	NA	AC 120V 60 Hz, 15A	
	EU	AC 220 to 240V, 50/60 Hz 10A	
Power Consumption	270 W		
Size (w x d x h)	466 x 980 x 730 mm (18.4 x 38.6 x 28.7 in.)		
Level	Less than 5 mm deviation at front/back, left/right		
Weight	92 kg (203 lb)		
Noise Level (dB A)	Mode	Alone	System
	No Folding	< 76 dB	---
	Folding	< 78 dB	< 83 dB

Tray Capacity

The capacity of the tray on top of the unit for folded paper is determined by these variables:

- Folding Methods (FM1 to FM6)
- Paper size
- Paper weight

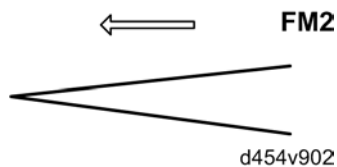
Folding Mode FM1



Size	Weight (Standard) 64 to 80 g/m ²	Weight (Heavy) 64 to 80 g/m ²
8-kai	35	20
12x18"	35	20
A3 SEF	35	20
DLT	35	20
B4 SEF	35	20
LG SEF	35	20
A4 SEF	30	20
LT SEF	30	20

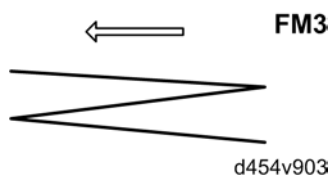
Folding Mode FM2

2.Detailed Descriptions



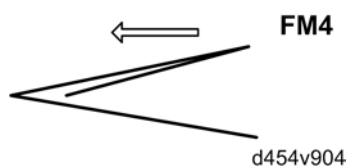
Size	Weight (Standard) 64 to 80 g/m ²	Weight (Heavy) 64 to 80 g/m ²
13x19.2"	40	25
13x19"	40	25
12.6x19.2"	40	25
12.6x18.5"	40	25
13x18"	40	25
SRA3 (320x450 mm)	40	25
SRA4 (225x320 mm)	40	25
226x310 mm	40	25
310x432 mm	40	25
8-kai	40	25
12x18"	40	25
A3 SEF	40	25
DLT	40	25
B4 SEF	40	25
LG SEF	40	25
A4 SEF	50	50
LT SEF	50	50
B5 SEF	50	50

Folding Mode FM3

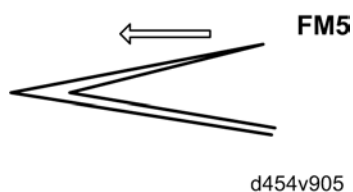


Size	Weight (Standard) 64 to 80 g/m ²	Weight (Heavy) 64 to 80 g/m ²
8-kai	30	20
12x18"	30	20
A3 SEF	30	20
DLT	30	20
B4 SEF	30	20
LG SEF	30	20
A4 SEF	40	30

Size	Weight (Standard) 64 to 80 g/m ²	Weight (Heavy) 64 to 80 g/m ²
LT SEF	40	30
B5 SEF	40	30

Folding Mode FM4

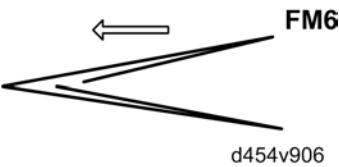
Size	Weight (Standard) 64 to 80 g/m ²	Weight (Heavy) 64 to 80 g/m ²
8-kai	40	20
12x18"	40	20
A3 SEF	40	20
DLT	40	20
B4 SEF	40	20
LG SEF	40	20
A4 SEF	50	40
LT SEF	50	40
B5 SEF	50	40

Folding Mode FM5

Size	Weight (Standard) 64 to 80 g/m ²	Weight (Heavy) 64 to 80 g/m ²
8-kai	30	20
12x18"	30	20
A3 SEF	30	20
DLT	30	20
B4 SEF	30	20
LG SEF	30	20
A4 SEF	30	30
LT SEF	30	30
B5 SEF	30	30

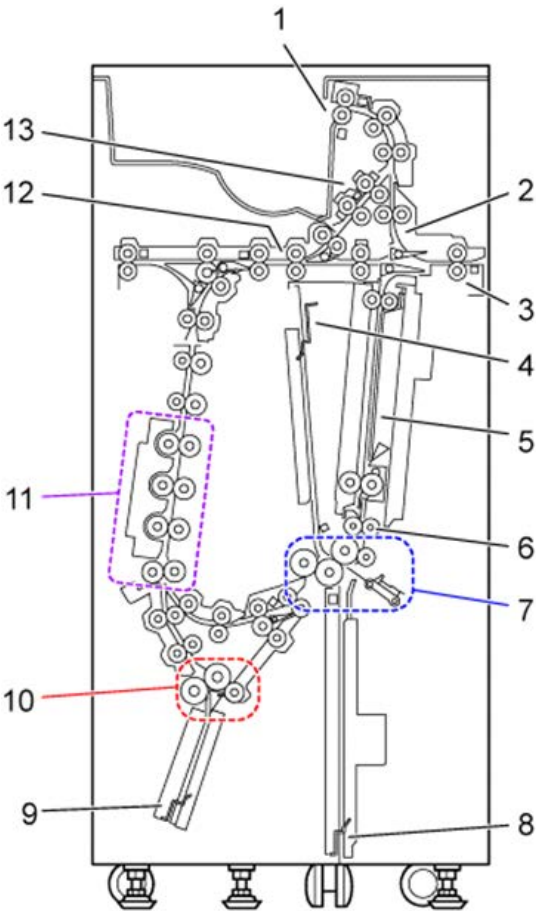
Folding Mode FM6

2.Detailed Descriptions



Size	Weight (Standard) 64 to 80 g/m ²	Weight (Heavy) 64 to 80 g/m ²
8-kai	50	20
12x18"	50	20
A3 SEF	50	20
DLT	50	20
B4 SEF	50	20
LG SEF	50	20
A4 SEF	30	30
LT SEF	30	30
B5 SEF	30	30

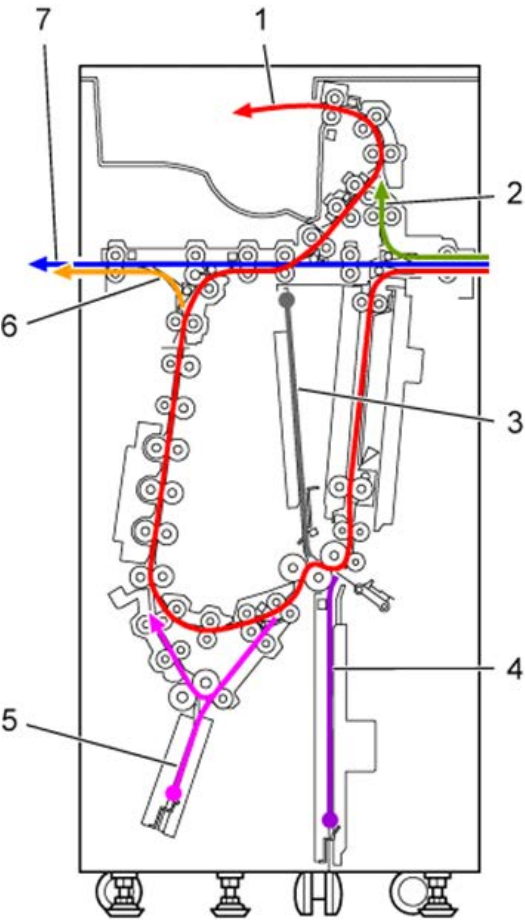
General Layout



d6150100

No.	Part	No.	Part
1	Top Tray Exit	8	1st Stopper
2	Mixed-Size Flat Paper Path	9	3rd Stopper
3	Entrance Transport Mechanism	10	2nd Fold Mechanism
4	2nd Stopper Part	11	Crease Mechanism
5	Vertical Transport	12	Horizontal Transport
6	Registration Transport	13	Top Tray Transport
7	1st Fold Mechanism		

Paper Path



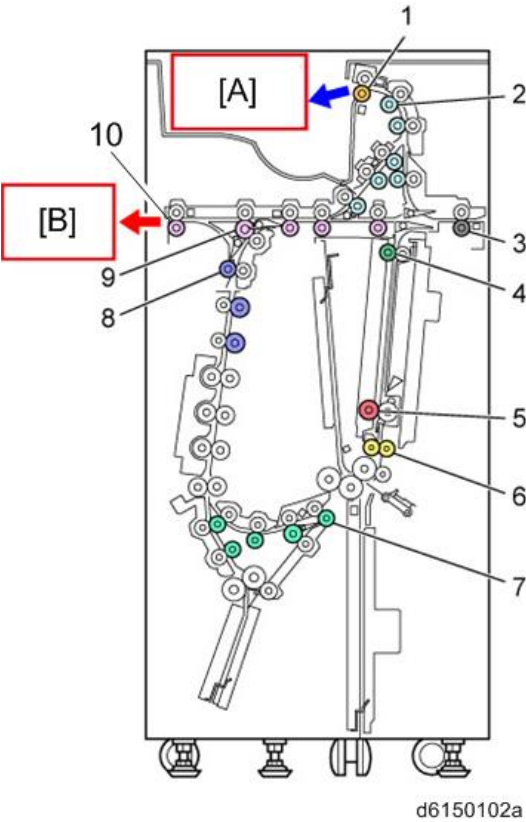
d6150101

No.	Part	No.	Part
1	Folded Paper Path 1 (Top Tray Output)	5	3rd Stopper Transport Path
2	Mixed-Size Flat Paper Path	6	Folded Paper Path 2 (to downstream-process [optional finisher])
3	2nd Stopper Transport Path	7	Straight-through Path

2.Detailed Descriptions

No.	Part	No.	Part
4	1st Stopper Transport Path		

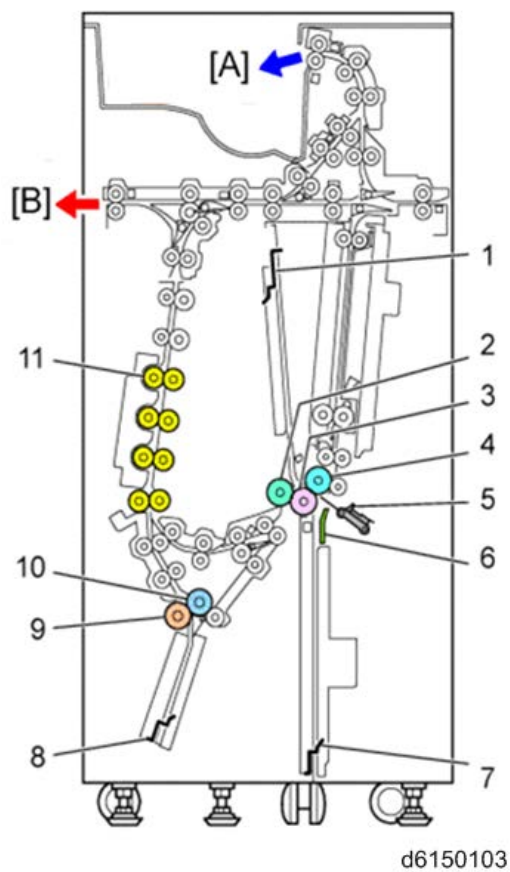
Rollers



A: Top Tray

B: To Downstream-process (optional finisher)

No.	Part	No.	Part
1	Top Tray Exit Roller	6	Registration Transport Roller
2	Top Tray Transport Roller	7	Bypass Transport Roller
3	Entrance Transport Roller	8	3rd Vertical Transport Roller
4	1st Vertical Transport Roller	9	Horizontal Transport Roller
5	2nd Vertical Transport Roller	10	Folder Unit Exit Roller

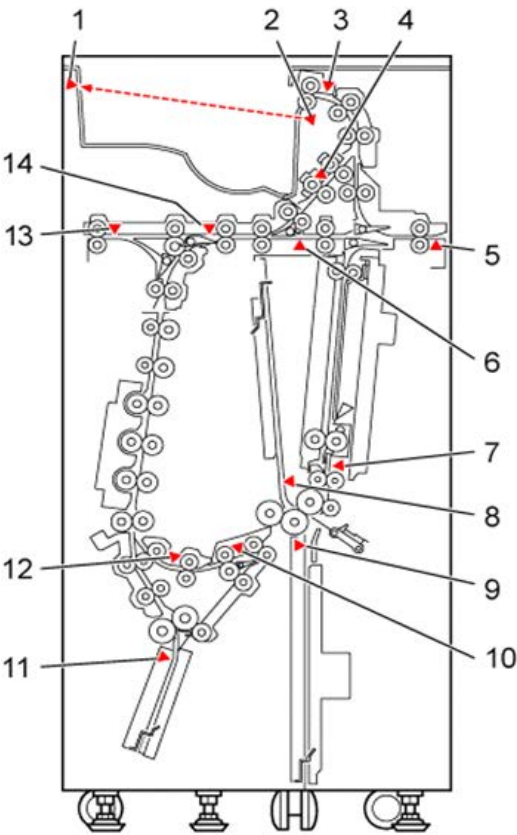


A: Top Tray

B: To Downstream-process (optional finisher)

No.	Part	No.	Part
1	2nd Stopper	7	1st Stopper
2	3rd Fold Roller	8	3rd Stopper
3	2nd Fold Roller	9	5th Fold Roller
4	1st Fold Roller	10	4th Fold Roller
5	Fold Plate	11	Crease Roller x 4
6	Jogger Fence		

Sensor Layout



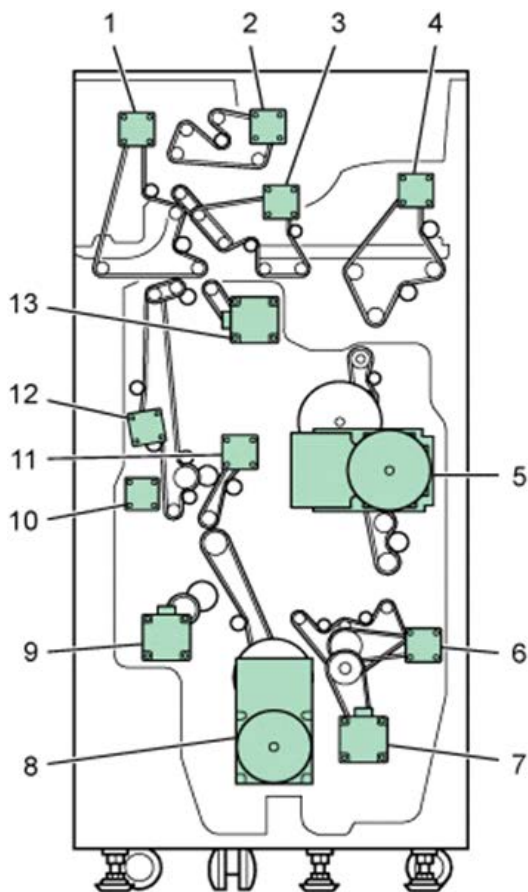
d6150104

No.	Part	No.	Part
1	Top Tray Full Sensor (R)	8	2nd Stopper Paper Sensor
2	Top Tray Full Sensor (E)	9	1st Stopper Paper Sensor
3	Top Tray Exit Sensor	10	Bypass Entrance Paper Sensor
4	Top Tray Paper Path Sensor	11	3rd Stopper Paper Sensor
5	Entrance Sensor	12	Bypass Exit Paper Sensor
6	Horizontal Path Paper Sensor	13	Horizontal Path Exit Sensor
7	Registration Sensor	14	Horizontal Path Paper Sensor

Motors, Solenoids

Main Motors

The illustration below shows drive layout viewed from rear side of the multi-folding unit.



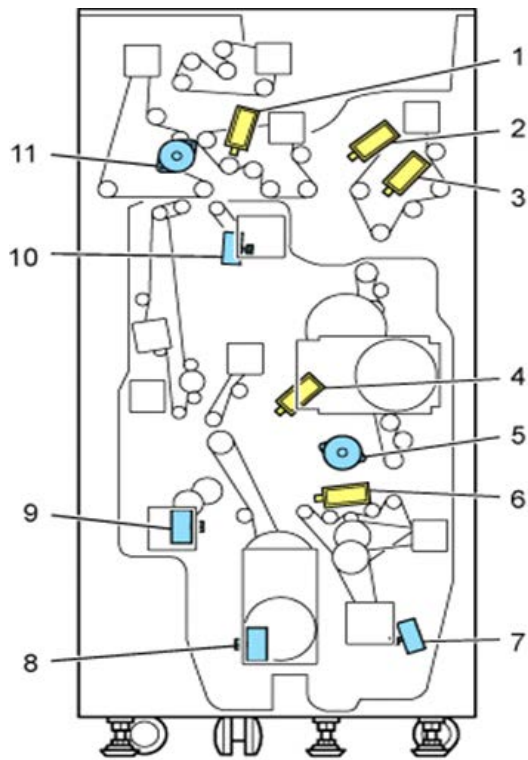
d6150105

No.	Part	No.	Part
1	Horizontal Transport Motor	8	1st Fold Motor
2	Top Tray Exit Motor	9	Fold Plate Motor
3	Top Tray Transport Motor	10	Registration Roller Transport Motor
4	Horizontal Transport Exit Motor	11	Registration Roller Release Motor
5	Crease Motor	12	Dynamic Roller Transport Motor
6	FM6 Pawl Motor	13	Dynamic Roller Transport Motor
7	2nd Fold Motor		

Solenoids, Motors

The illustration below shows solenoid/drive layout viewed from rear side of the multi-folding unit.

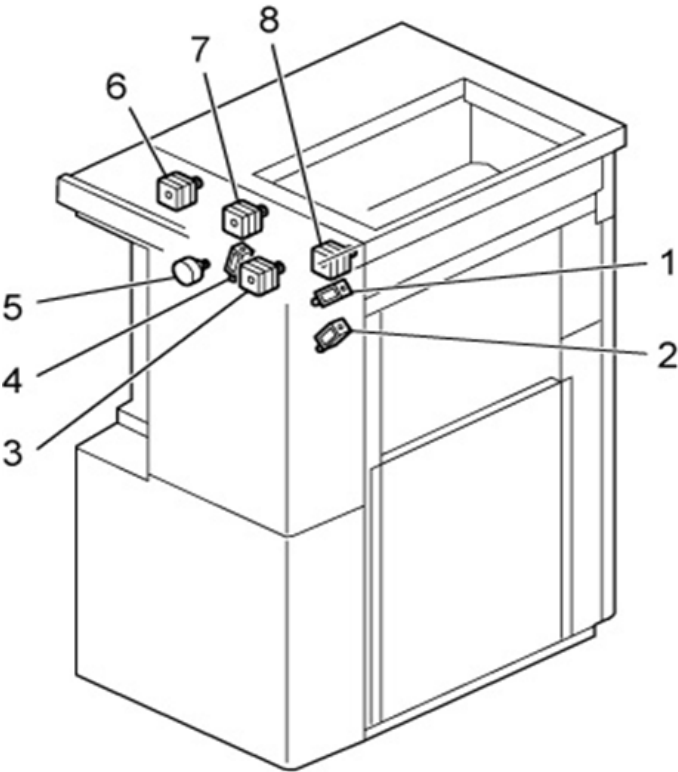
2.Detailed Descriptions



d6150106

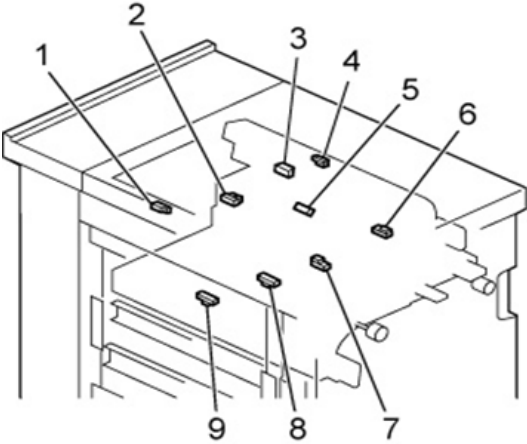
No.	Part	No.	Part
1	TopTray Junction Gate Solenoid	7	3rd Stopper Motor
2	Reverse-Transport Pawl Solenoid	8	1st Stopper Motor
3	Exit JG Pawl Solenoid	9	Jogger Fence Motor
4	Leading Edge Stopper Pawl Solenoid	10	2nd Stopper Motor
5	Direct Send JG Motor	11	Entrance JG (Junction Gate) Motor
6	Bypass JG Pawl Solenoid		

Electrical Components: Transport



d6150901

No.	Part	No.	Part
1	Reverse JG Pawl Solenoid	5	Entrance JG (Junction Gate) Motor
2	Exit JG Pawl Solenoid	6	Horizontal Transport Motor
3	Top Tray Transport Motor	7	Top Tray Exit Motor
4	Top Tray JG Solenoid	8	Horizontal Transport Exit Motor



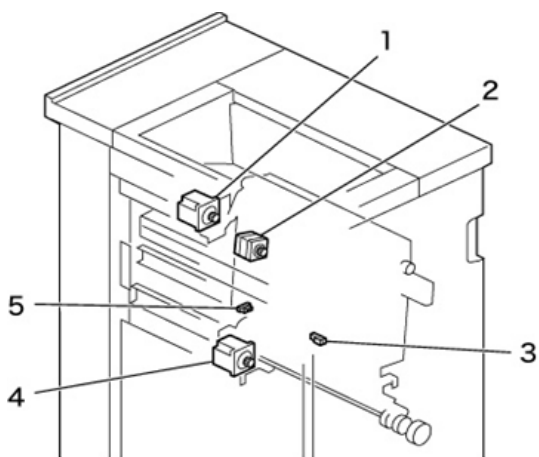
d6150902

No.	Part
1	Top Tray Full Sensor (R)

2.Detailed Descriptions

No.	Part
2	Entrance JG (Junction Gate) HP Sensor
3	Top Tray Exit Sensor
4	Top Tray Paper Path Sensor
5	Top Tray Full Sensor (E)
6	Entrance Sensor
7	Horizontal Transport Paper Path Sensor
8	Horizontal Path Paper Sensor
9	Horizontal Path Exit Sensor

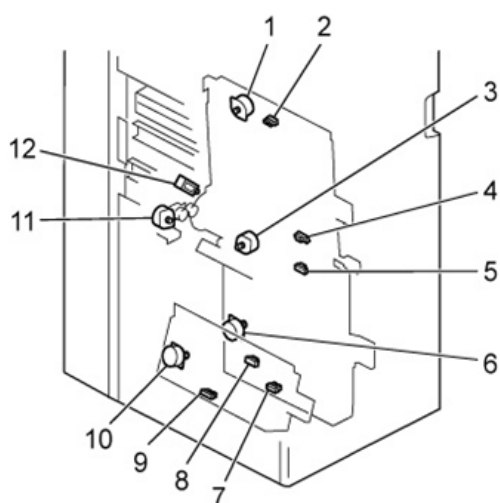
Electrical Components: Vertical Transport



d6150904

No.	Part
1	Dynamic Roller Lift Motor
2	Dynamic Roller Transport Motor
3	Registration Sensor
4	Fold Plate Motor
5	Dynamic Roller HP Sensor

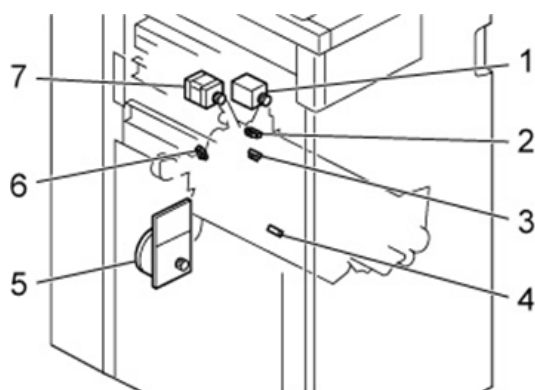
Electrical Components: 1st, 2nd, 3rd Stoppers



d6150903

No.	Part	No.	Part
1	2nd Stopper Motor	7	1st Stopper HP Sensor
2	2nd Stopper HP Sensor	8	3rd Stopper Paper Sensor
3	Jogger Fence Motor	9	3rd Stopper HP Sensor
4	2nd Stopper Paper Sensor	10	3rd Stopper Motor
5	1st Stopper Paper Sensor	11	Direct Send JG HP Sensor
6	1st Stopper Motor	12	Leading Edge Stopper Pawl Solenoid

Electrical Components: Registration, 1st Fold



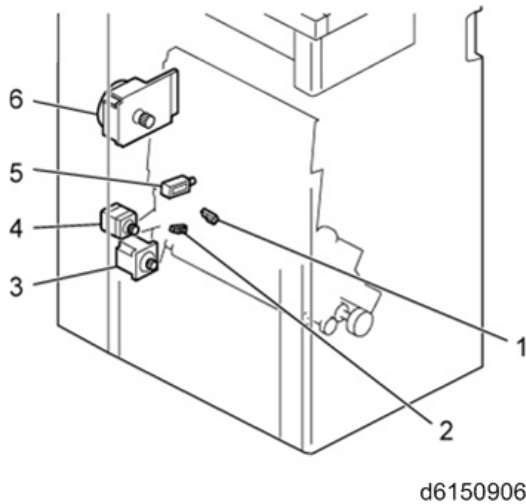
d6150905

No.	Part
1	Registration Roller Release Motor
2	Registration Roller HP Sensor
3	Fold Plate HP Sensor
4	Bypass Entrance Paper Sensor

2.Detailed Descriptions

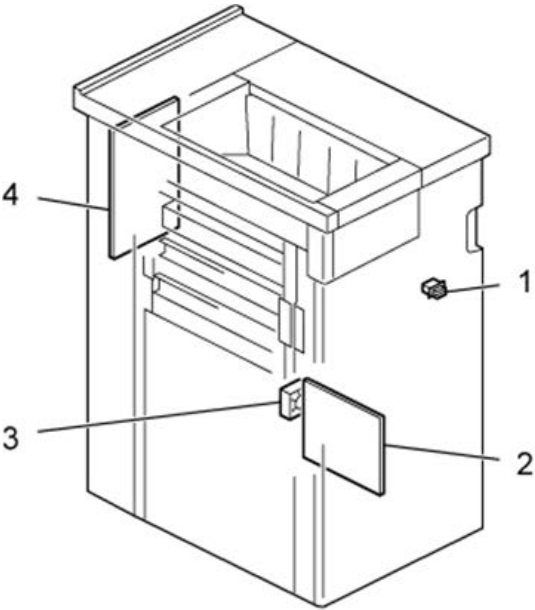
No.	Part
5	1st Fold Motor
6	Direct-Send JG (Junction Gate) HP Sensor
7	Registration Roller Transport Motor

Electrical Components: 2nd Fold, Crease



No.	Part
1	Bypass Exit Paper Sensor
2	FM6 Pawl HP Sensor
3	2nd Fold Motor
4	FM6 Pawl Motor
5	Bypass Junction Gate Solenoid
6	Crease Motor

Electrical Components: Switch, Board, Fan



d6150907

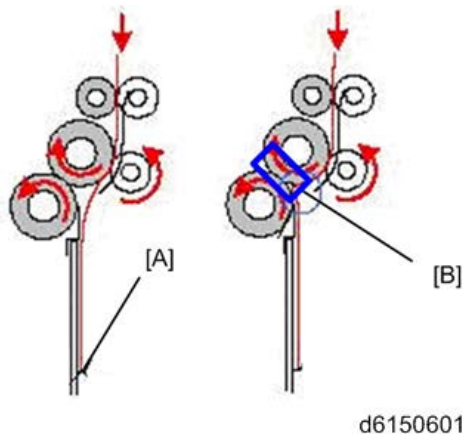
No.	Part
1	Front Door Switch
2	PSU
3	PSU Fan
4	Main Board

Fold Mechanisms

Fold Process

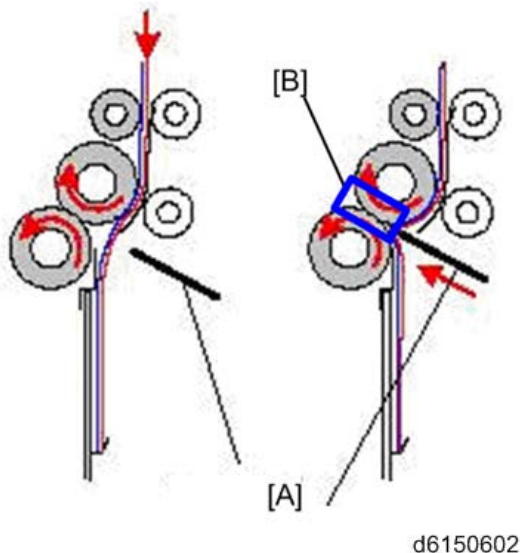
Single-sheet Fold Mode

The leading edge of the paper bumps against the stopper pawl [A] but is fed a bit further to make an arch in the paper. Then the arched part is fed into the fold roller nip [B] and the fold is formed.



Double-sheet Fold Mode

One, two, or three sheets of paper are stacked in the pre-stack area. At this time, the transport roller that normally makes an arch in the paper is moved away, so no arch is made. The fold plate [A] moves forward to press the paper into the roller nip [B]. The paper goes into the roller nip while being folded.

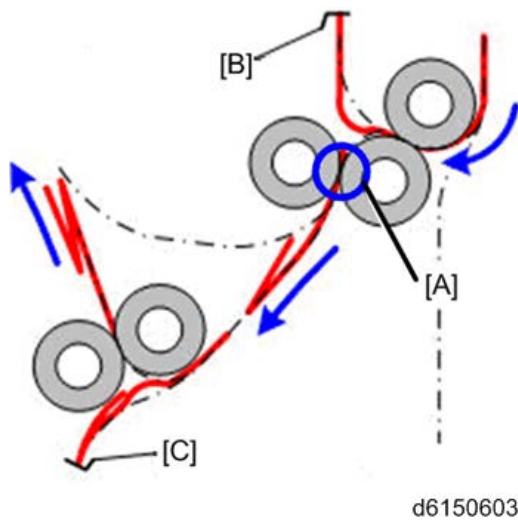


Fold Operations

Z-Fold

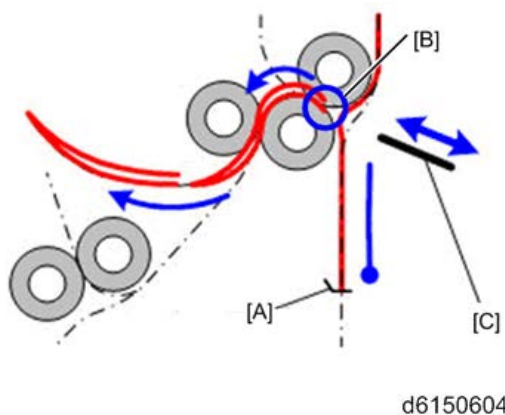
Paper passes through the 1st folding area [A] without any treatment and bumps against the 2nd stopper [B] to make an arch in the paper. With this arch, the paper is fed into the 2nd-fold roller nip and the 1st fold is made.

Then the paper bumps against the 3rd stopper [C] where paper is fed into to form the 2nd fold. As a result, a Z-fold is formed.



Half-fold

- **Single-sheet Fold:** The paper bumps against the 1st stopper [A] and makes an arch in the paper near the 1st fold nip [B]. With this arch, paper is fed into the 1st fold nip [B] to be half-folded.
- **Double-sheet Fold:** 1 to 3 sheets of paper are pre-stacked while bumping against the 1st stopper [A]. The fold plate [C] presses the paper into the 1st fold nip [B] and the paper is folded into a double-sheet half-fold.

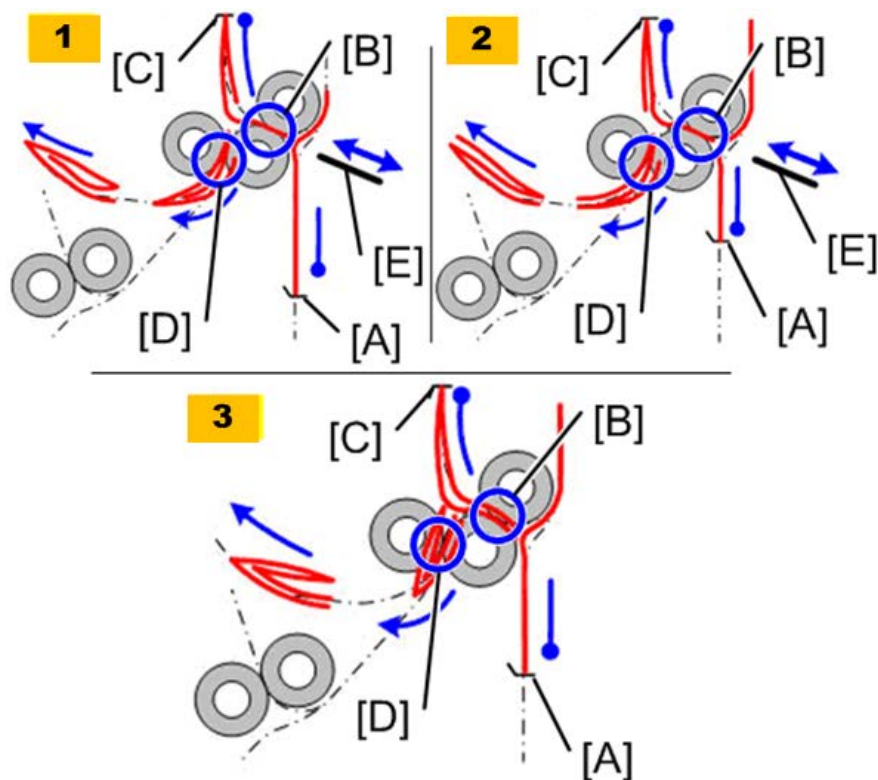


Letter Fold-in [1], Letter Fold-out [2], Double-parallel Fold [3]

- **Single-sheet Fold:** The paper bumps against the 1st stopper [A] to make an arch in the paper near the 1st fold nip [B]. With this arch, paper is fed into the 1st fold nip [B] and the 1st fold is formed. Then the paper bumps against the 2nd stopper [C] and the 2nd fold is formed at the 2nd fold nip [D]. At this time, the locations of the 1st stopper [A] and the 2nd stopper [C] vary depending on the mode: Letter Fold-in, Letter Fold-out, Double-parallel Fold.
- **Double-sheet Fold:** 1 to 3 sheets of paper are pre-stacked while bumping against the 1st stopper [A]. The fold plate [E] presses the paper into the 1st fold nip [B] and the 1st fold is formed. The following steps are

2.Detailed Descriptions

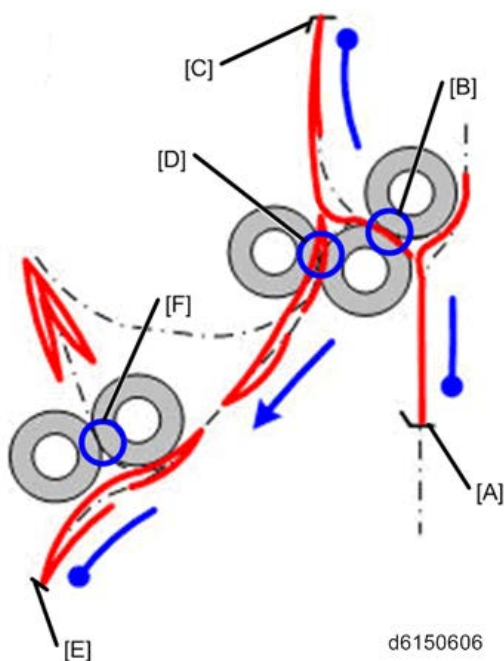
the same as for single-sheet folding.



d6150605

Gate Fold

Paper bumps against the 1st stopper [A] to make an arch in the paper near the 1st fold nip [B]. With this arch, the paper is fed into the 1st fold nip [B] and the 1st fold is formed. After that, the paper bumps against the 2nd stopper [C] and the 2nd fold is made at the 2nd fold nip [D]. After passing through the 2nd fold nip, the paper bumps against the 3rd stopper [E] and the 3rd fold is made at the 3rd fold nip [F] and the double gate-fold is formed.

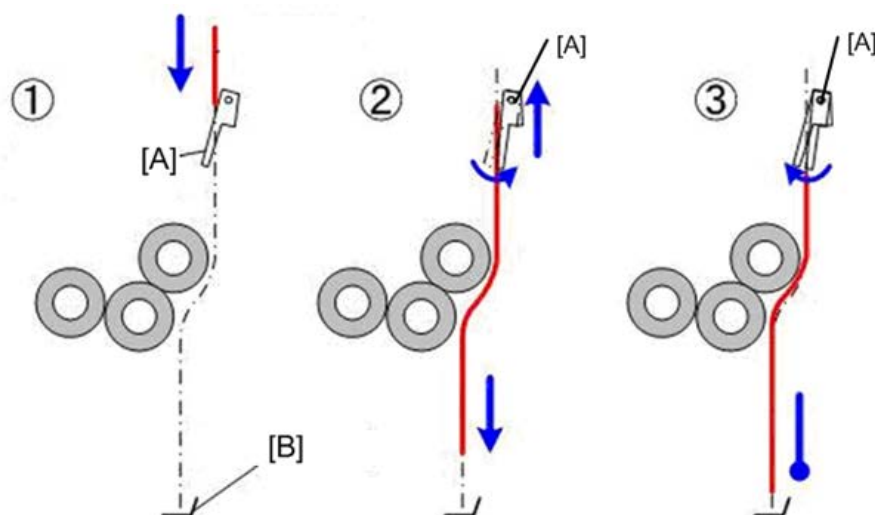


d6150606

Double Fold

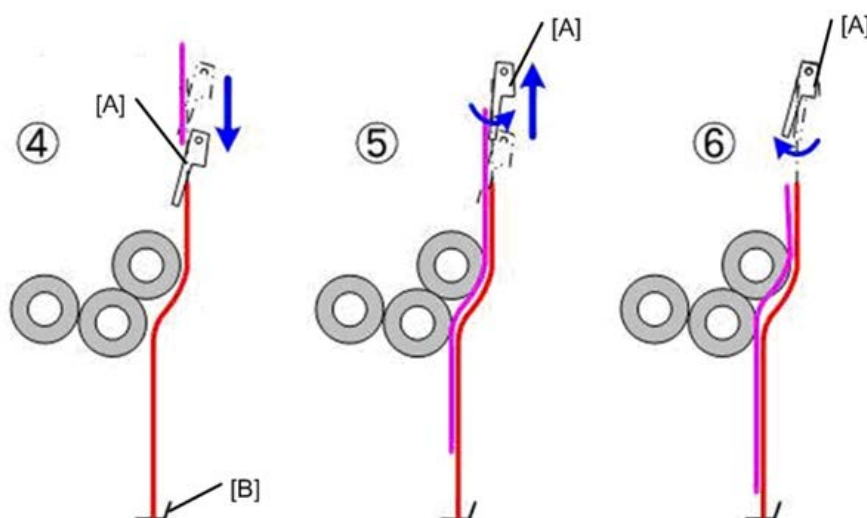
Mixed loading is allowed for paper of 64.0 to 81.5 gsm.

1. The 1st sheet of paper goes into the pre-stack area which includes the TE stopper pawl [A] and the 1st stopper [B].
2. The paper pushes the TE stopper pawl [A] aside and opens it to pass by. The pawl [A] moves up when the paper has passed through a certain amount.
3. When the trailing edge of the paper leaves the TE stopper pawl [A], the pawl [A] closes.



d6150607

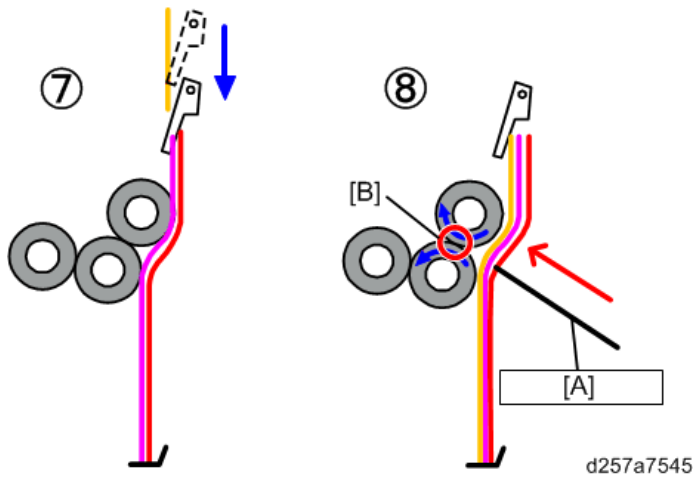
4. The leading edge of the 1st sheet reaches the 1st stopper [B], and the TE stopper pawl [A] closes so that the leading edge of the 2nd sheet does not bump into the trailing edge of the 1st sheet. The 2nd paper goes into the pre-stack area.
5. As in “Step 2”, the 2nd sheet begins to go into the pre-stack area while pushing the TE stopper pawl [A] out. Then the pawl [A] moves up when a certain amount of the 2nd sheet has fed through.
6. As in “Step 3”, when the trailing edge of the 2nd sheet leaves the TE stopper pawl [A], the pawl [A] closes.



d6150608

2.Detailed Descriptions

7. The 3rd sheet comes and the same operation (Steps 4 ~ 6) is applied to it.
8. After 1 to 3 sheets of paper are stacked in the pre-stack area, the fold plate [A] moves forward to press the paper in the direction of the roller nip [B] to fold the stack.

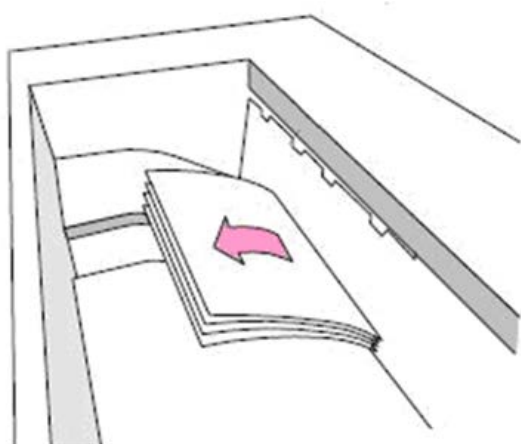


Fold Adjustment

Fold Measurement Location

Mark the top face of the folded stack on the top exit tray. Then unfold the paper to measure the length of L1, L2, and L3. If there is an error, correct the skew at the 1st, the 2nd, and the 3rd stopper.

- Direction of a folded sheet stack on the top tray



d6150610

- Definition of the areas you should measure

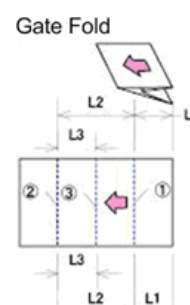
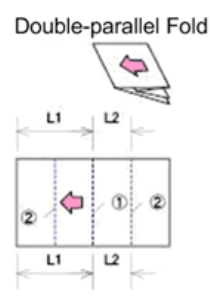
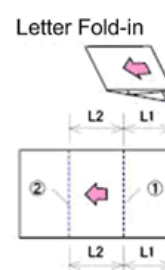
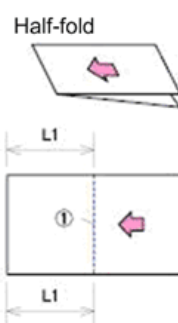
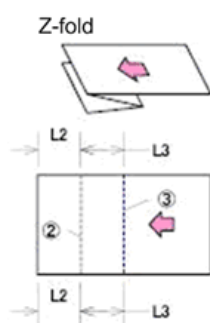
----- Mountain Fold

----- Valley Fold

— ① Folded with 1st stopper

— ② Folded with 2nd stopper

— ③ Folded with 3rd stopper



w_d6150611_en

- Adjustment List Categorized by Fold Type

	L1	L2	L3	1st Stopper	2nd Stopper	3rd Stopper
Z-Fold	-	F Long	F Long	-	F Lower	F Raise
	-	F Short	F Short	-	F Raise	F Lower
Half-fold	F Long	-	-	F Raise	-	-
	F Short	-	-	F Lower	-	-

2.Detailed Descriptions

	L1	L2	L3	1st Stopper	2nd Stopper	3rd Stopper
Letter Fold In	F Long	F Long	-	F Raise	F Lower	-
	F Short	F Short	-	F Lower	F Raise	-
Letter Fold Out	F Long	F Long	-	F Lower	F Lower	-
	F Short	F Short	-	F Raise	F Raise	-
Double-Parallel Fold	F Long	F Long	-	F Raise	F Lower	-
	F Short	F Short	-	F Raise	F Raise	-
Gate Fold	F Long	F Long	F Long	F Lower	F Lower	F Raise
	F Short	F Short	F Short	F Raise	F Raise	F Lower

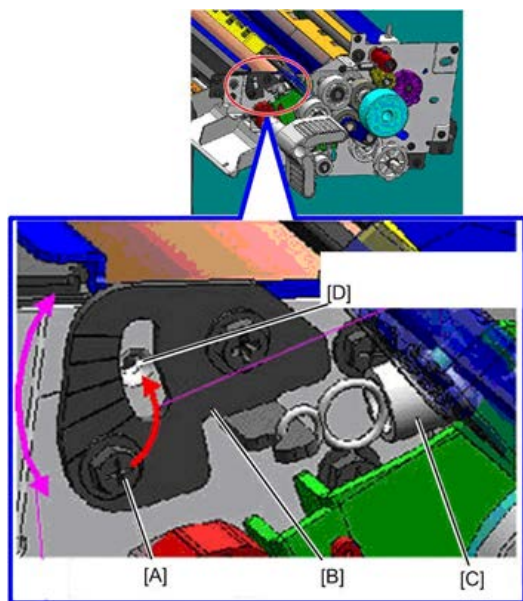
- When the fold operation finishes, it is difficult to determine which stopper needs adjustment even if you measure the skew at the end of a fold (excluding the half-fold case). So check the direction of skew by measuring the length of each fold while the paper is spread out.
- Except in the case of half-fold mode, you need to determine which stopper needs adjustment from the length of the 1st fold that affects the following folds.

Crease Roller Adjustment

Detach the screw [A] to move the pressure adjustment bracket [B] that affects the length of the pressure spring [C].

- **To strengthen the pressure:** Move the bracket [B] up
- **To weaken the pressure:** Move the bracket [B] down

After the adjustment, attach the screw [A] in the other hole [D] to fix the location of the pressure adjustment bracket [B].



d6150612

Fold Area Adjustment

1) Z-Fold

User Tool Setting

Input the change value (S) for the fold area with the operation panel.

Size	Set Area	Default	Value Range
A3 SEF	S	0mm	±10mm
B4 SEF	S	0mm	±10mm
A4 SEF	S	0mm	±10mm
DLT	S	0mm	±10mm
LG	S	0mm	±10mm
LT SEF	S	0mm	±10mm
Others	S	0mm	±10mm
Unit of Adjustment	1mm		

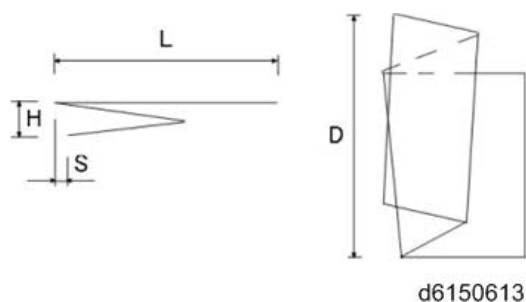
Adjust with SP mode (*1, *3), user setting (*2), operator adjustment (*3), special operator adjustment (*3). Input the adjustment value for the fold size (L, S) with the operation panel.

Size	Set Area	Default	Value Range
A3 SEF	S	0mm	±4mm
B4 SEF	S	0mm	±4mm
A4 SEF	S	0mm	±4mm
DLT	S	0mm	±4mm
LG	S	0mm	±4mm
LT SEF	S	0mm	±4mm
12"×18"	S	0mm	±4mm
8k	S	0mm	±4mm
13"×19"	S	0mm	±4mm
Others	S	0mm	±4mm
Adjustment Pitch	0.2mm		

*1 FD4000

*2 FD5010: For single fold

*3 FD5010: For double fold



2.Detailed Descriptions

2) Half-fold

User Tool Setting

Input the change value (S) for the fold area with the operation panel.

Size	Set Area	Default	Value Range
A3 SEF	S	0mm	±10mm
B4 SEF	S	0mm	±10mm
A4 SEF	S	0mm	±10mm
B5 SEF	S	0mm	±10mm
DLT	S	0mm	±10mm
LG	S	0mm	±10mm
LT SEF	S	0mm	±10mm
12×18	S	0mm	±10mm
8K	S	0mm	±10mm
Others	S	0mm	±10mm
Unit of Adjustment	1mm		

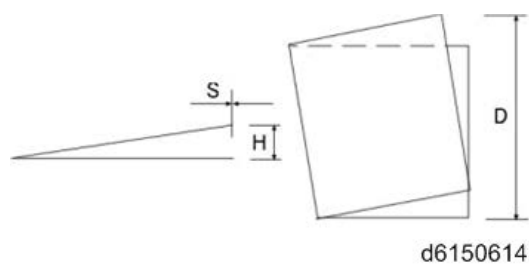
Adjust with SP mode (*1, *3), user setting (*2), operator adjustment (*3), special operator adjustment (*3). Input the adjustment value for the fold size (S) with the operation panel.

Size	Set Area	Default	Value Range
13×19.2	S	0mm	-
13×19	S	0mm	-
12.6×19.2	S	0mm	-
12.6×18.5	S	0mm	±5mm
13×18	S	0mm	±10mm
SRA3	S	0mm	±10mm
SRA4	S	0mm	±10mm
226×310	S	0mm	±10mm
310×432	S	0mm	±10mm
A3 SEF	S	0mm	±10mm
B4 SEF	S	0mm	±10mm
A4 SEF	S	0mm	±10mm
B5 SEF	S	0mm	±10mm
DLT	S	0mm	±10mm
LG	S	0mm	±10mm
LT SEF	S	0mm	±10mm
12×18	S	0mm	±10mm
8K	S	0mm	±10mm
Others	S	0mm	±10mm
Unit of Adjustment	0.2mm		

*1 FD4000

*2 FD5010: For single fold

*3 FD5010: For double fold



3) Letter Fold-in

User Tool Setting

Input the change value (S1) for the fold area with the operation panel.

Size	Set Area	Default	Value Range
A3 SEF	S1	4mm	±10mm
B4 SEF	S1	4mm	±10mm
A4 SEF	S1	4mm	±10mm
DLT	S1	4mm	±10mm
LG	S1	4mm	±10mm
LT SEF	S1	4mm	±10mm
12×18	S1	4mm	±10mm
8K	S1	4mm	±10mm
Others	S1	4mm	±10mm
Unit of Adjustment	1mm		

Adjust with SP mode (*1, *3), user setting (*2), operator adjustment (*3), special operator adjustment (*3). Input the adjustment value for the fold area (L, S2) with the operation panel.

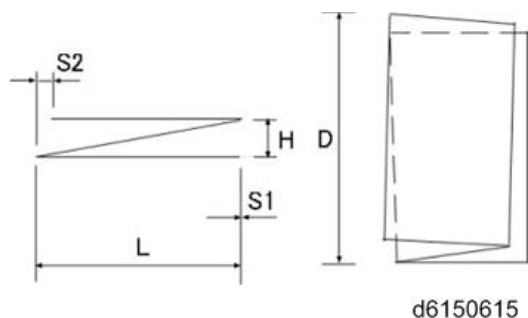
Size	Set Area	Default	Value Range	Set Area	Default	Value Range
A3 SEF	L	0mm	±4mm	S2	0mm	±4mm
B4 SEF	L	0mm	±4mm	S2	0mm	±4mm
A4 SEF	L	0mm	±4mm	S2	0mm	±4mm
DLT	L	0mm	±4mm	S2	0mm	±4mm
LG	L	0mm	±4mm	S2	0mm	±4mm
LT SEF	L	0mm	±4mm	S2	0mm	±4mm
12×18	L	0mm	±4mm	S2	0mm	±4mm
8K	L	0mm	±4mm	S2	0mm	±4mm
Others	L	0mm	±4mm	S2	0mm	±4mm
Unit of Adjustment	0.2mm					

*1 FD4000

*2 FD5010: For single fold

2.Detailed Descriptions

*3 FD5010: For double fold



4) Letter Fold-in

User Tool Setting

Input the change value (S1) for the fold area with the operation panel.

Size	Set Area	Default	Value Range
A3 SEF	S1	2mm	2 to 7mm
B4 SEF	S1	2mm	2 to 7mm
A4 SEF	S1	2mm	2 to 7mm
B5 SEF	S1	2mm	-
DLT	S1	2mm	2 to 7mm
LG	S1	2mm	2 to 7mm
LT SEF	S1	2mm	2 to 7mm
12×18	S1	2mm	2 to 7mm
8K	S1	2mm	2 to 7mm
Others	S1	2mm	2 to 7mm
Unit of Adjustment	1mm		

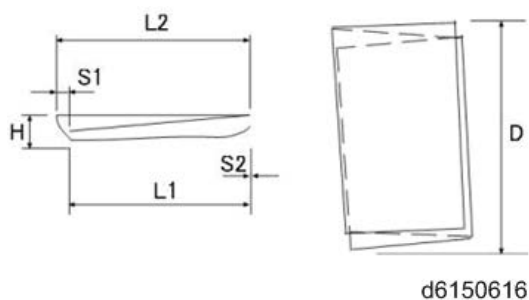
Adjust with SP mode (*1, *3), user setting (*2), operator adjustment (*3), special operator adjustment (*3). Input the adjustment value for the fold area (L1, L2) with the operation panel.

Size	Set Area	Default	Value Range	Set Area	Default	Value Range
A3 SEF	L1	0mm	±4mm	L2	0mm	±4mm
B4 SEF	L1	0mm	±4mm	L2	0mm	±4mm
A4 SEF	L1	0mm	±4mm	L2	0mm	±4mm
B5 SEF	L1	0mm	±4mm	L2	0mm	±4mm
DLT	L1	0mm	±4mm	L2	0mm	±4mm
LG	L1	0mm	±4mm	L2	0mm	±4mm
LT SEF	L1	0mm	±4mm	L2	0mm	±4mm
12×18	L1	0mm	±4mm	L2	0mm	±4mm
8K	L1	0mm	±4mm	L2	0mm	±4mm
Others	L1	0mm	±4mm	L2	0mm	±4mm
Unit of Adjustment	0.2mm					

*1 FD4000

*2 FD5010: For single fold

*3 FD5010: For double fold



5) Double-parallel Fold

User Tool Setting

Input the change value (S1, S2) for the fold area with the operation panel.

Size	Set Area	Default	Value Range	Set Area	Default	Value Range
A3 SEF	S1	0mm	±10mm	S2	0mm	±10mm
B4 SEF	S1	0mm	±10mm	S2	0mm	±10mm
A4 SEF	S1	0mm	±10mm	S2	0mm	±10mm
B5 SEF	S1	0mm	±10mm	S2	0mm	±10mm
DLT	S1	0mm	±10mm	S2	0mm	±10mm
LG	S1	0mm	±10mm	S2	0mm	±10mm
LT SEF	S1	0mm	±10mm	S2	0mm	±10mm
12×18	S1	0mm	±10mm	S2	0mm	±10mm
8K	S1	0mm	±10mm	S2	0mm	±10mm
Others	S1	0mm	±10mm	S2	0mm	±10mm
Unit of Adjustment	1mm					

Adjust with SP mode (*1, *3), user setting (*2), operator adjustment (*3), special operator adjustment (*3). Input the adjustment value for the fold area (S1, S2) with the operation panel.

Size	Set Area	Default	Value Range	Set Area	Default	Value Range
A3 SEF	S1	0mm	±4mm	S2	0mm	±4mm
B4 SEF	S1	0mm	±4mm	S2	0mm	±4mm
A4 SEF	S1	0mm	±4mm	S2	0mm	±4mm
B5 SEF	S1	0mm	±4mm	S2	0mm	±4mm
DLT	S1	0mm	±4mm	S2	0mm	±4mm
LG	S1	0mm	±4mm	S2	0mm	±4mm
LT SEF	S1	0mm	±4mm	S2	0mm	±4mm
12×18	S1	0mm	±4mm	S2	0mm	±4mm
8K	S1	0mm	±4mm	S2	0mm	±4mm
Others	S1	0mm	±4mm	S2	0mm	±4mm

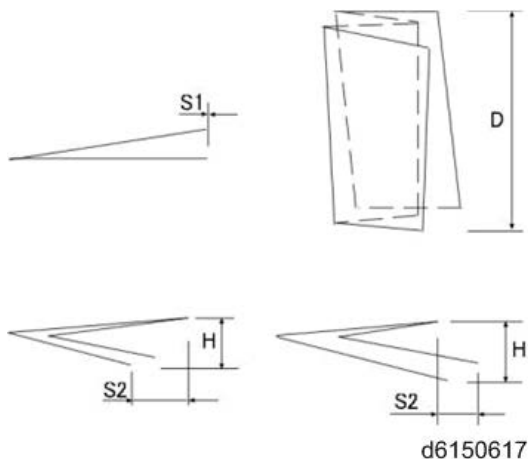
2.Detailed Descriptions

Size	Set Area	Default	Value Range	Set Area	Default	Value Range
Unit of Adjustment	0.2mm					

*1 FD4000

*2 FD5010: For single fold

*3 FD5010: For double fold



6) Gate Fold

User Tool Setting

Input the change value (S1, S2) for the fold area with the operation panel.

Size	Set Area	Default	Value Range
A3 SEF	S1(S2)	2mm	2 to 12mm
B4 SEF	S1(S2)	2mm	2 to 12mm
A4 SEF	S1(S2)	2mm	2 to 12mm
B5 SEF	S1(S2)	2mm	2 to 12mm
DLT	S1(S2)	2mm	2 to 12mm
LG	S1(S2)	2mm	2 to 12mm
LT SEF	S1(S2)	2mm	2 to 12mm
12×18	S1(S2)	2mm	-
8K	S1(S2)	2mm	2 to 12mm
Others	S1(S2)	2mm	2 to 12mm
Unit of Adjustment	1mm		

Adjust with SP mode (*1, *3), user setting (*2), operator adjustment (*3), special operator adjustment (*3). Input the ± adjustment value for the fold area (S1, S2, S3) with the operation panel.

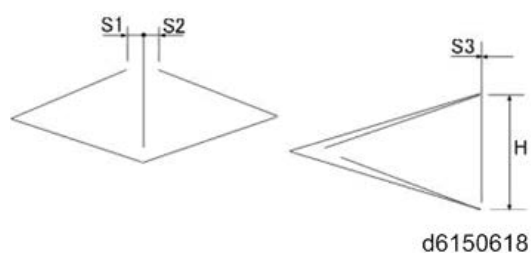
Size	Set Area	Default	Value Range	Set Area	Default	Value Range	Set Area	Default	Value Range
A3 SEF	S1	0mm	±4mm	S2	0mm	±4mm	S3	0mm	±4mm
B4 SEF	S1	0mm	±4mm	S2	0mm	±4mm	S3	0mm	±4mm
A4 SEF	S1	0mm	±4mm	S2	0mm	±4mm	S3	0mm	±4mm

Size	Set Area	Default	Value Range	Set Area	Default	Value Range	Set Area	Default	Value Range
B5 SEF	S1	0mm	±4mm	S2	0mm	±4mm	S3	0mm	±4mm
DLT	S1	0mm	±4mm	S2	0mm	±4mm	S3	0mm	±4mm
LG	S1	0mm	±4mm	S2	0mm	±4mm	S3	0mm	±4mm
LT SEF	S1	0mm	±4mm	S2	0mm	±4mm	S3	0mm	±4mm
12×18	S1	0mm	±4mm	S2	0mm	±4mm	S3	0mm	±4mm
8K	S1	0mm	±4mm	S2	0mm	±4mm	S3	0mm	±4mm
Others	S1	0mm	±4mm	S2	0mm	±4mm	S3	0mm	±4mm
Unit of Adjustment	0.2mm								

*1 FD4000

*2 FD5010: For single fold

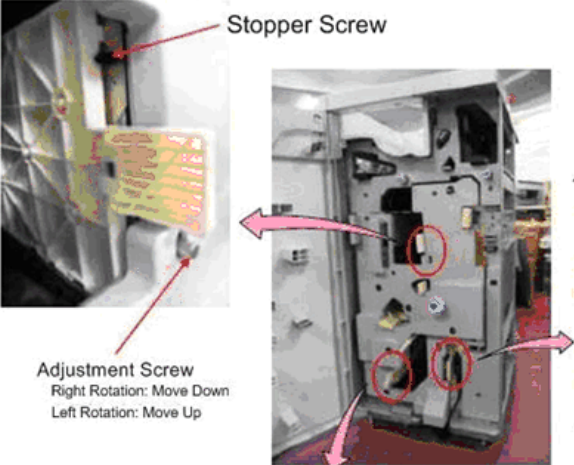
*3 FD5010: For double fold



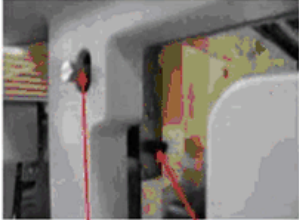
Detach the stopper screw and then relocate it to the screw hole for adjustment before fixing it loosely. After that, move the adjustment screw to adjust the tilt and then fasten the stopper screw to fix the location. The location of each stopper screw and adjustment screw is shown below:

2.Detailed Descriptions

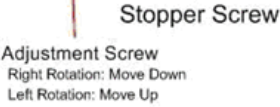
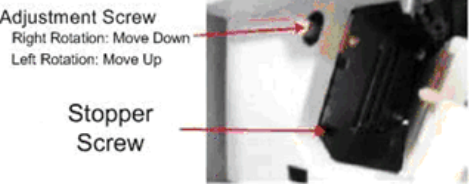
2nd Stopper Adjustment



1st Stopper Adjustment



3rd Stopper Adjustment



w_d6150619_en