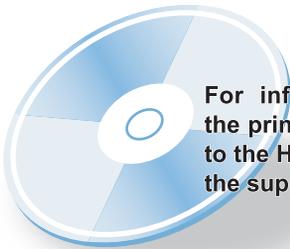




Pro C651EX/C751EX

Operating Instructions Options Reference



For information not in the printed manual, refer to the HTML/PDF files on the supplied CD-ROM.

- **Trimmer Unit**
- **Buffer Pass Unit**
- **Ring Binder**
- **High Capacity Stacker**
- **Cover Interposer Tray**

-
- 1 Getting Started
 - 2 Using the Options
 - 3 Adding Paper and Ring Combs
 - 4 Troubleshooting
 - 5 Remarks
 - 6 Appendix

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Manuals for This Machine

Read this manual carefully before you use this machine.

Refer to the manuals that are relevant to what you want to do with the machine.

★ Important

- Media differ according to manual.
- The printed and electronic versions of a manual have the same contents.
- Adobe® Acrobat® Reader®/Adobe Reader must be installed in order to view the manuals as PDF files.
- A Web browser must be installed in order to view the html manuals.

About This Machine

Before using the machine, be sure to read the section of this manual entitled Safety Information.

This manual introduces the machine's various functions. It also explains the control panel, preparation procedures for using the machine, how to enter text, how to install the CD-ROMs provided, and how to replace paper, toner, staples, and other consumables.

Troubleshooting

Provides a guide for resolving common usage-related problems.

Copy and Document Server Reference

Explains Copier and Document Server functions and operations. Also refer to this manual for explanations on how to place originals.

Scanner Reference

Explains Scanner functions and operations.

Network and System Settings Reference

Explains how to connect the machine to a network and how to configure and operate the machine in a network environment. It also explains how to change System Settings, how to specify Adjustment Settings for Operators, and how to register information in the Address Book.

Paper Settings Reference

Explains how to make paper settings for each tray using the paper library, which contains optimum printing conditions. It also explains how to manually specify a paper size and type for a paper tray.

Options Reference

Explains the trimmer unit, ring binder, buffer pass unit, high capacity stacker, and interposer functions and operations.

Security Reference

This manual is for administrators of the machine. It explains security functions that you can use to prevent unauthorized use of the machine, data tampering, or information leakage. For enhanced security, we recommend that you first make the following settings:

- Install the Device Certificate.
- Enable SSL (Secure Sockets Layer) Encryption.
- Change the user name and password of the administrator using Web Image Monitor.

For details, see “Setting up the Machine”, Security Reference.

Be sure to read this manual when setting the enhanced security functions, or user and administrator authentication.

Guide to Paper

Explains paper characteristics and methods for handling paper.

VM Card Extended Feature Settings Device Reference

Explains how to set up the extended features settings with the machine.

VM Card Extended Feature Settings Web Reference

Explains how to set up the extended features settings using Web Image Monitor.

Note

- Manuals provided are specific to machine types.
- In addition to the above, manuals are also provided for the Printer function.

Notice

Important

In no event will the company be liable for direct, indirect, special, incidental, or consequential damages as a result of handling or operating the machine.

For good output quality, the manufacturer recommends that you use genuine toner from the manufacturer.

The manufacturer shall not be responsible for any damage or expense that might result from the use of parts other than genuine parts from the manufacturer with your office products.

How to Read This Manual

Symbols

This manual uses the following symbols:



Indicates points to pay attention to when using the machine, and explanations of likely causes of paper misfeeds, damage to originals, or loss of data. Be sure to read these explanations.



Indicates supplementary explanations of the machine's functions, and instructions on resolving user errors.



Indicates the names of keys on the machine's display or control panels.



Indicates instructions in book form.



Indicates instructions stored in a file on a provided CD-ROM.

Names of Major Items

Major items of this machine are referred to as follows in this manual:

Auto document feeder → ADF

Multi Bypass Tray BY5010 (optional) → Multi bypass tray

LCIT RT5060 (optional) → Wide large capacity tray (Wide LCT)

Multi-Folding Unit FD5010 (optional) → Multi-folding unit

Decurler Unit DU5010 (optional) → Decurler unit

Buffer Pass Unit Type 5010 (optional) → Buffer pass unit

Ring Binder RB5010 (optional) → Ring binder

High Capacity Stacker SK5020 (optional) → High capacity stacker

Trimmer Unit TR5040 (optional) → Trimmer unit

Cover Interposer Tray CI5020 (optional) → Interposer

Notes

Contents of this manual are subject to change without prior notice.

Colors on color keys or the color circle may differ slightly from the colors of actual copies.

Some illustrations in this manual might be slightly different from the machine.

Certain options might not be available in some countries. For details, please contact your local dealer.

Depending on which country you are in, certain units may be optional. For details, please contact your local dealer.

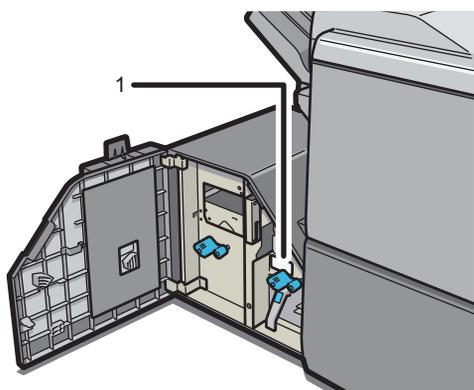
Safety Labels of This Machine

This section explains the machine's safety information labels.

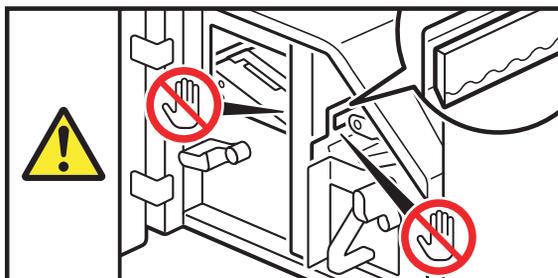
Positions of WARNING and CAUTION labels

This machine has labels for ⚠WARNING and ⚠CAUTION at the positions shown below. For safety, please follow the instructions and handle the machine as indicated.

Trimmer Unit

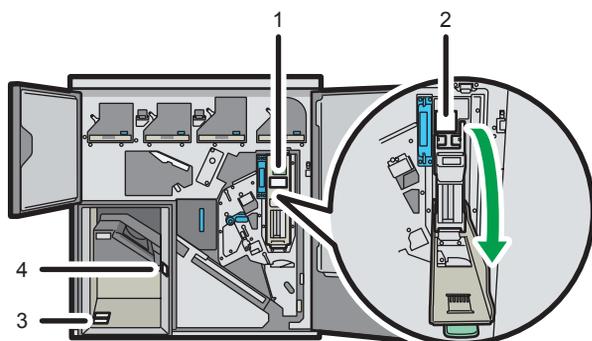


1



Keep your hands clear of the internal cutting blade when you are removing jammed paper. Not doing so risks injury to your fingers from the cutting blade.

Ring Binder



CGH004

1



BZY023

Keep your other hand clear when closing the cartridge cover. You might trap your fingers if you do not.

2



BZY024

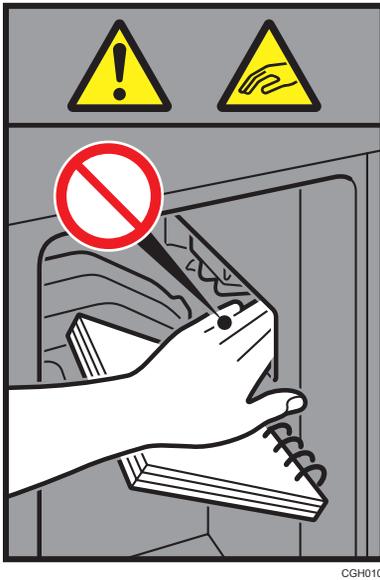
Keep your hands clear of the parts a label indicates. Otherwise, you might trap your fingers and an injury might occur.

3



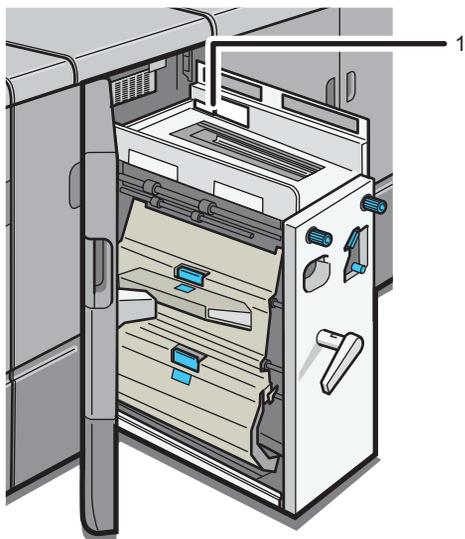
When the ring binder is in operation, keep your hands clear of the ring binder tray. You might trap your fingers if you do not.

4



When removing bound booklets, keep your hands clear of the paper exit. You might trap your fingers if you do not.

Buffer Pass Unit



CGH013

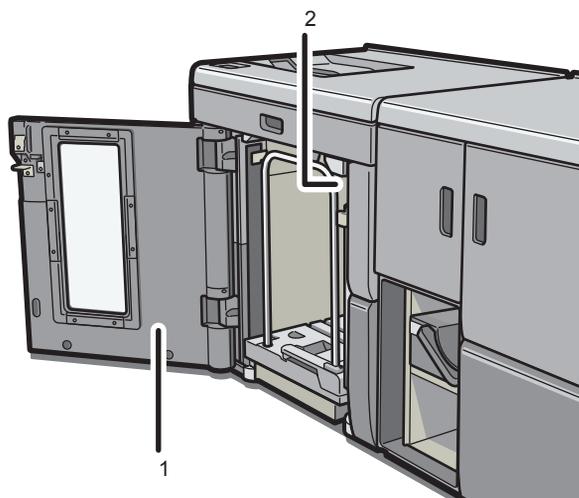
1



CET038

These labels indicate the weight of the unit and describe how to lift the unit. However, these labels are meant for customer engineers. Do not lift a unit that has these labels.

High Capacity Stacker



CGH006

1



CGH012

Do not attempt to get inside the high capacity stacker. Otherwise, an injury might occur.

2



BZY034

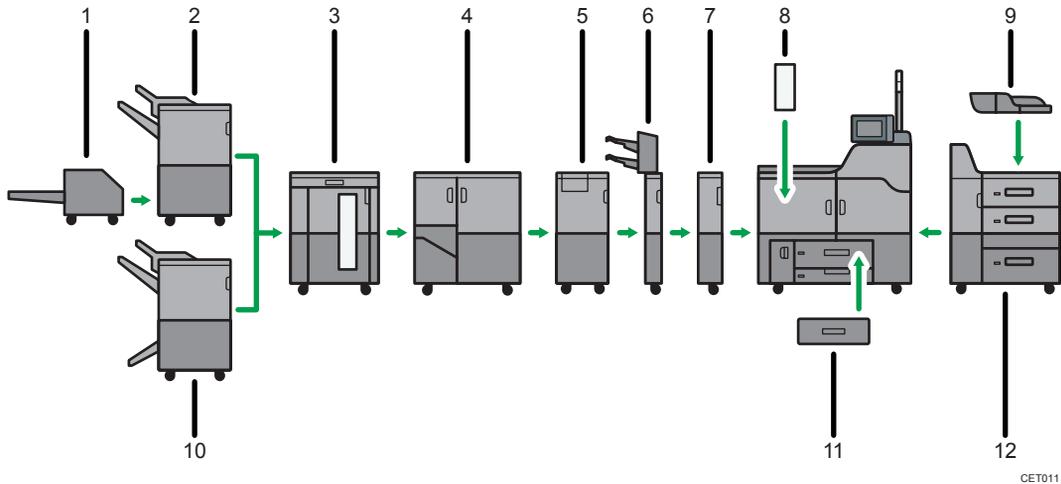
Do not touch the parts a label indicates. The inside of the high capacity stacker could be very hot. Caution should be taken when removing misfed paper.

1. Getting Started

This chapter explains the different options and types of paper that can be used.

About Options

This section introduces the names and functions of main optional parts.



1. Trimmer

Cuts the fore edge of the book block after the book block is saddle stitched. To use the trimmer, the Booklet Finisher SR5040 is required.

2. Finisher SR5030

3. High capacity stacker

Consists of the following paper trays:

- Stacker upper tray
- Stacker tray

The stacker upper tray can hold up to 250 sheets of paper, and stacker tray can hold up to 5,000 sheets of paper.

4. Ring binder

Binds sheets of paper with a ring comb.

5. Multi-folding unit

6. Interposer

Inserts cover or slip sheets into copied or printed paper.

7. Buffer pass unit

Cools copies or prints.

8. Decurler unit

9. Multi bypass tray

10. Booklet Finisher SR5040

11. A3/11 × 14 tray unit

12. Wide LCT

 **Note**

- For details about options other than trimmer unit, ring binder, buffer pass unit, high capacity stacker, and interposer, see "Options", About This Machine  .

Recommended Paper Sizes and Types

This section explains the paper sizes and types that can be loaded on the interposer.

For details about the paper sizes that can be output to the trimmer, ring binder, or high capacity stacker, see p.65 "Specifications for Trimmer Unit", p.66 "Specifications for Ring Binder", or p.68 "Specifications for High Capacity Stacker".

★ Important

- Do not use paper designed for inkjet printers, as these may stick to the fusing unit and cause a misfeed.
- If you use damp or curled paper, a staple clogging or paper jam may occur.

↓ Note

- For details about unusable papers, see "Unusable Paper", About This Machine  .
- For details about paper storage, see "Paper Storage", About This Machine  .

Interposer

Paper type and weight ^{*1}	Paper size	Paper capacity ^{*2, *3}
63.1 - 216.0 g/m ² Paper Weight 2 - Paper Weight 5	^{*4} A3  , A4  , A5  , B4 JIS  , B5 JIS  , 12 × 18  , 11 × 17  , 8 1/2 × 11  , 8 × 13  , 5 1/2 × 8 1/2 	200 sheets × 2
63.1 - 216.0 g/m ² Paper Weight 2 - Paper Weight 5	^{*5} A4  , A5  , B5 JIS  , SRA3  , SRA4  , 210 × 340mm  , 182 × 210mm  , 170 × 210mm  , 13 × 19 1/5  , 13 × 19  , 13 × 18  , 12 3/5 × 19 1/5  , 12 3/5 × 18 1/2  , 11 × 15  , 11 × 14  , 10 × 15  , 10 × 14  , 8 1/2 × 14  , 8 1/2 × 13  , 8 1/4 × 14  , 8 1/4 × 13  , 8 × 10 1/2  , 8 × 10  , 7 1/4 × 10 1/2  , 8K  , 16K 	200 sheets × 2

Paper type and weight ^{*1}	Paper size	Paper capacity ^{*2, *3}
63.1 - 216.0 g/m ² Paper Weight 2 - Paper Weight 5	*6 Custom size Vertical: 5.50 - 13.00 inches Horizontal: 5.50 - 19.20 inches	200 sheets × 2

- *1 For details about the basis for the weights for Paper Weight 1 to 7, refer to the table titled "Paper Thickness" in "Recommended Paper Sizes and Types", About This Machine  .
- *2 When loading paper, make sure the stack height does not exceed the limit mark of the paper tray. For details, see "Loading Paper", About This Machine  .
- *3 Actual paper capacity might be lower than indicated here, depending on the paper type.
- *4 The paper size is detected automatically.
- *5 Select the paper size in Tray Paper Settings function. For details, see p.38 "Tray Paper Settings".
- *6 If you want to copy or print onto custom size paper, enter the paper size using the Tray Paper Settings function. See "Changing Tray paper Settings", Paper Settings Reference  .

Note

- If multiple sheet feeding occurs, load sheets one by one.
- If you load paper of the same size in two or more trays, the machine automatically shifts to the other tray when the first tray in use runs out of paper. This function is called Auto Tray Switching. (However, if the paper type of one tray is recycled or special paper, the settings of the other trays must be the same for the Auto Tray Switching function to work.) This saves interrupting a copy run to replenish paper when making a large number of copies. You can set the paper type of the paper trays.
- If the surface of the paper is dusty, white spots might appear on prints. To remove dust, fan the paper thoroughly.
- Flatten out curled sheets before loading them.

2. Using the Options

This chapter explains how to use the user tools and functions for each option.

Using the Trimmer Unit

Cutting the Fore Edge

Use this function to cut the fore edge of a document after it is saddle stitched.

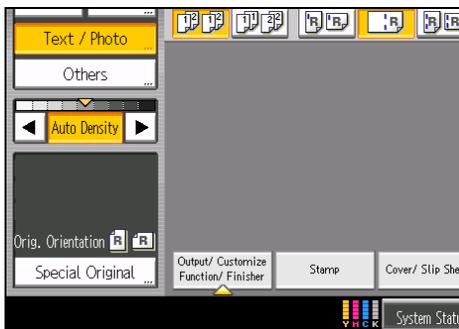
★ Important

- This function is available only when you select Center as the stapling position.

1. Select Center as the staple position.

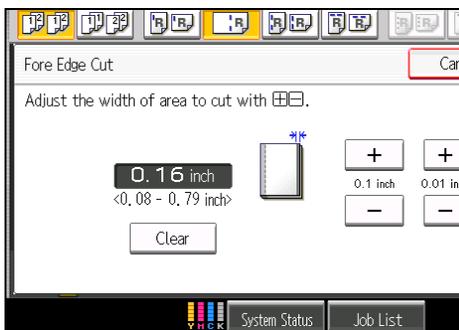
For details about stapling, see "Finishing", Copy and Document Server Reference  .

2. Press [Output/ Customize Function/ Finisher].



3. Press [Fore Edge Cut].

4. Specify the cut length width with [+] and [-], and then press [OK].



To change the value you entered, press [Clear] and then enter a new value.

5. Press [OK].

6. Enter the number of copy sets using the number keys.

7. Place the originals, and then press the [Start] key.

Note

- You can adjust the position of the fore edge cut from 2.0 to 20.0 mm (0.08 to 0.79 inches) in 0.1 mm (0.01 inch) increments.
- Empty the trimmer tray if prints are ejected with waste paper stuck to them. For details, see p.60 "Removing Waste Paper".
- For details about paper sizes, weights, and the number of sheets that can be cut by the trimmer, see p.65 "Specifications for Trimmer Unit".

User Tools Menu

When the trimmer unit is installed on the machine, Fore Edge Cut Setting is displayed in the user tools. This setting can be changed when necessary.

Input / Output (Copier / Document Server Features)

Fore Edge Cut Setting

Specify the length of the fore edge cut.

The Fore Edge Cut function is available only if the trimmer is installed.

Select the cut length as follows:

- Metric version: 2.0 - 20.0 mm (B5: 2.0 - 10.0 mm) (in increments of 1 mm)
- Inch version: 0.08 - 0.79 inch (in increments of 0.01 inch)

Default: **[4.0 mm]** (Metric Version) / **[0.16 inch]** (Inch Version).

Note

- For details about how to specify the user tools, see "Accessing User Tools", Copy and Document Server Reference  .

Using the Ring Binder

Ring Binding

You can punch holes into copies and bound them by ring comb.

★ Important

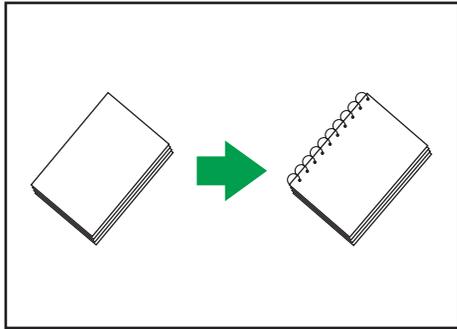
- Before using this function, select the binding and punch hole positions shown on the [Finisher] tab under Finisher: Ring Binding Type in Input / Output. For details, see p.29 "User Tools Menu".
- The following copier functions are not available when ring binding output:
 - Booklet/Magazine
 - Stack
 - Shift tray off in sort/stack
 - Slip Sheet
 - Separation Sheet
 - Z-fold
 - Copy Face Up
 - Staple/Staple (Center)
 - Punch
 - Eject copies to the stacker

↓ Note

- For details about paper sizes, weights, and the number of sheets that can be bound or punched, and the volume that can be output to the ring binder tray, see p.66 "Specifications for Ring Binder".

Binding copies by ring comb

Copies are punched, and then bound by ring comb.



BZH091

Original orientation and binding position

Place all the originals in the ADF in the orientation in which they can be read normally. When placing the original on the exposure glass, keep the same orientation, but set the original facing downwards.

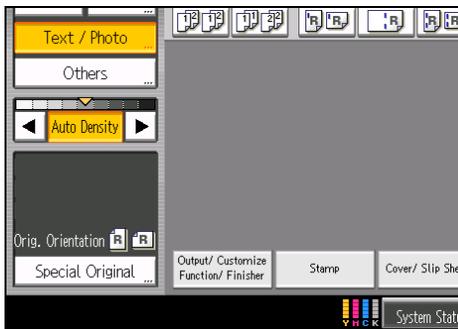
The relationship between the orientation in which you place the original and the binding positions is as follows:

		Original location		Binding position *1
		Exposure glass	ADF	
	Left			
	Top			
	Right			

BZH092

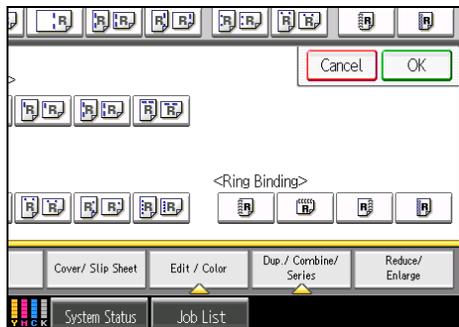
*1 The above table shows binding positioning. The orientation of the paper does not indicate direction of delivery.

1. Place the originals.
2. Press [Output/ Customize Function/ Finisher].



3. Press [Finisher].

4. Select one of the binding positions.



When you select a binding position, Sort is automatically selected.

5. Press [OK].

6. Enter the number of copy sets using the number keys.

7. Specify any other copier functions that you require.

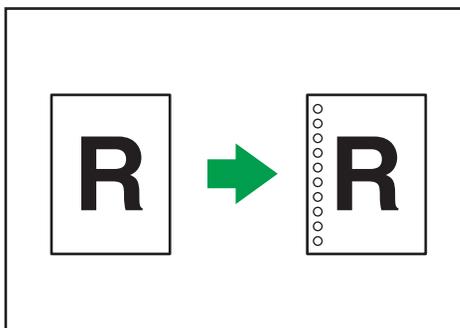
8. Press the [Start] key.

↓ Note

- When placing an original on the exposure glass, start with the first page to be copied. When placing originals in the ADF, set so that the first page is on the top.
- When placing originals on the exposure glass, press the [#] key after all the originals have been scanned.

Punching copies for ring binding

Use this function to punch holes into copies so that those copies can be inserted into a ring bound booklet.



BZH093

Original orientation and punch hole position

Place all the originals in the ADF in the orientation in which they can be read normally. When placing the original on the exposure glass, keep the same orientation, but set the original facing downwards.

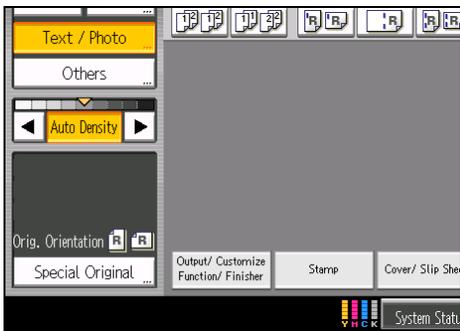
The relationship between the orientation in which you place the original and the punch hole positions is as follows:

	Exposure glass	Original location		Punching position *1
		ADF		
	Left			
	Top			
	Right			

BZH094

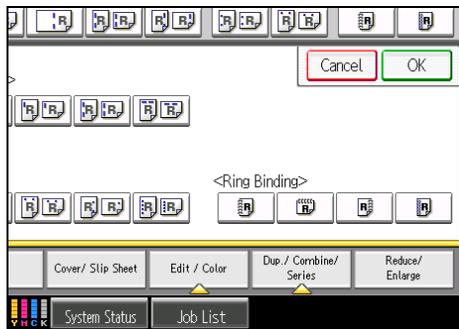
*1 The above table shows punching positioning. The orientation of the paper does not indicate direction of delivery.

1. Place the originals.
2. Press [Output/ Customize Function/ Finisher].



3. Press [Finisher].

4. Select one of the punch hole positions.



5. Press [OK].

6. Enter the number of copy sets using the number keys.

7. Specify other copier functions, if necessary.

8. Press the [Start] key.

↓ Note

- When placing an original on the exposure glass, start with the first page to be copied. When placing originals in the ADF, set so that the first page is on the top.
- When placing originals on the exposure glass, press the [#] key after all the originals have been scanned.
- For details about how to insert pages into a ring bound booklet, see p.26 "Inserting Pages into an Existing Ring Bound Booklet".

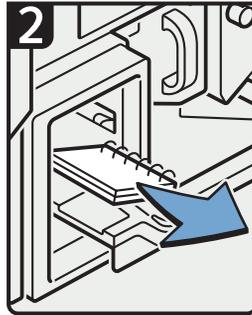
Removing Bound Booklets from the Ring Binder Tray

⚠ CAUTION

- Keep your hands clear of the inside of the ring binder and the space under the ring binder tray. You can trap your fingers if you do not.



- Pull out the ring binder tray.



- Remove bound booklets.
- Slide the ring binder tray fully in carefully.

CGH014

Note

- Before pulling out the ring binder tray, make sure the machine is not in operation.
- When removing bound booklets from the ring binder tray, be careful not to catch the rings on the machine.

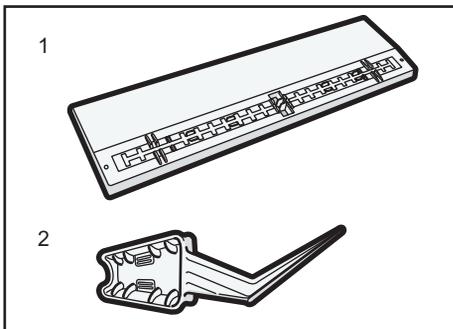
Inserting Pages into an Existing Ring Bound Booklet

To insert new pages into a ring bound booklet, perform the following procedure.

CAUTION

- When binding paper manually with the ring opener, take care not to trap or injure your fingers.

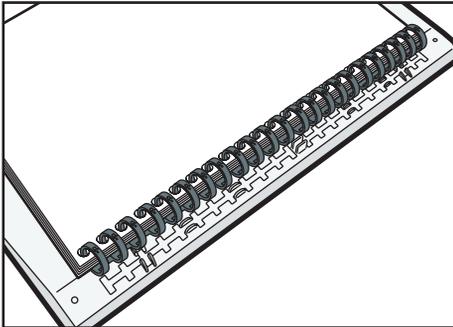
You can use the ring stand and ring opener to insert new pages into the existing ring bound booklets. Use these devices when you need to insert covers, replace existing pages, or add new pages.



CET031

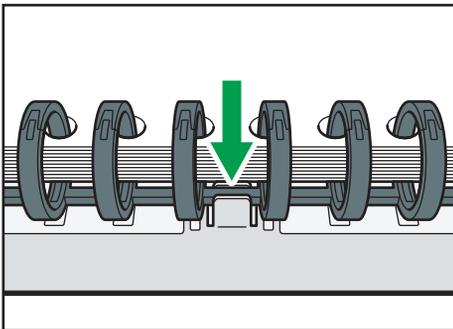
1. Ring stand
2. Ring opener

1. Punch holes into the pages that you want to insert into the ring bound booklet.
2. With the ring bound booklet closed, place the ring comb on the ring stand so that each of the rings is in a groove on the stand.



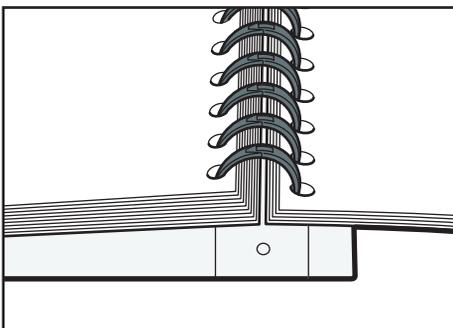
CET032

3. Insert the spine of the ring comb into the fixing lug of the ring stand. Gently press down on the ring comb to lock it into place.



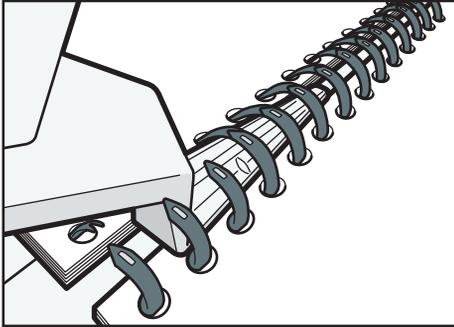
CET033

4. Open the bound booklet to where you want to insert the new pages, and then place one of your hands on the ring stand.



CET034

5. Insert the sharp end of the ring opener into one end of the ring comb, and then push it all the way through the ring comb.



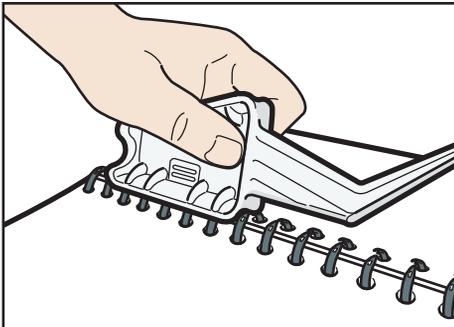
CET035

The rings of the comb will open as you push the ring opener through them.

6. Insert the new pages.
7. Holding the sides of the ring opener, carefully press down the opened rings.

To close a 100-sheet type binding ring comb, use the side of the ring opener that has the smaller grooves.

To close a 50-sheet type binding ring comb, use the side of the ring opener that has the larger grooves.



CET036

The rings of the comb will close as you press down with the ring opener.

8. Remove the ring comb from the ring stand.

Note

- When using the ring opener, take care to avoid injuring self or others and damaging nearby equipment.

User Tools Menu

When the ring binder is installed on the machine, the following settings are displayed in the user tools. These settings can be changed when necessary.

Input / Output (Copier / Document Server Features)

2

Ring Binding

You can specify which ring binding type has priority on the initial display.

Depending on which options are installed, "Ring Binding" will appear under different names.

The following functions are available:

- Ring Binding: Left
- Ring Binding: Top
- Ring Binding: Right
- Punch Only: Left
- Punch Only: Top
- Punch Only: Right

Finisher: Ring Binding Type

Specify which ring binding type has display priority on the [Finisher] tab in [Output/ Customize Function/ Finisher] on the initial display.

- Ring Binding: Left
- Ring Binding: Top
- Ring Binding: Right
- Punch Only: Left
- Punch Only: Top
- Punch Only: Right

Default for "Finisher: Ring Binding Type 1": not programmed

Default for "Finisher: Ring Binding Type 2": not programmed

Default for "Finisher: Ring Binding Type 3": not programmed

Default for "Finisher: Ring Binding Type 4": not programmed

Note

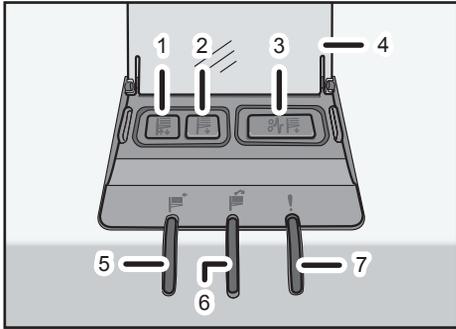
- For details about how to specify the user tools, see "Accessing User Tools", Copy and Document Server Reference  .

Using the High Capacity Stacker

Stacker Control Panel

2

The high capacity stacker has a control panel that you can use to lower the stacker tray and confirm the status of the high capacity stacker.



1. Tray Moving Indicator

This flashes green when the stacker tray is moving up or down. When the stacker tray has moved all the way up and is in the standby state, the indicator turns off. When the stacker tray has moved all the way down, the indicator lights up green.

2. Lower Tray Button

Press this button to lower the tray. The tray cannot move if the stacker front cover is open.

3. Paper Jam Button

This lights red when a paper jam occurs. Pressing this button lowers the stacker tray into the paper removal position.

4. Cover of the Stacker Control Panel

5. Stacker Collecting Indicator

This flashes green when the stacker tray is collecting output paper.

6. Stacker Full Indicator

This lights red when the stacker tray is full.

7. Error Indicator

This lights to indicate one or more of the following errors:

- The handcart is not properly set.
- The stacker front cover is open.
- Jammed paper is still inside the high capacity stacker.

Receiving Paper in the High Capacity Stacker (Sort / Shift Sort / Stack)

The stacker tray allows you to load the maximum quantity of paper and to move the output paper using the handcart.

By using the stacker tray as the output tray, the following functions can be specified:

- Shift Sort
- Stack

For details about Shift Sort and Stack, see "Finishing", Copy and Document Server Reference  .

Important

- The following functions cannot be performed when delivering to the high capacity stacker:
 - Reverse Ejection: Face Up/ Down
 - Staple
 - Punch
 - Fold
 - Ring Binding
- Output tray settings must to be specified in advance. For details about output tray settings, see p. 36 "User Tools Menu".
- When "Multi-job Output Method to Stacker" is set to [Do not Stack Jobs] in [Output Tray Setting] under [System Settings], the receiving stacker tray is treated as full, regardless of the actual number of sheets it is holding, and the Stacker Full Indicator lights red.

Shift Sort

1. **Make sure that there is no paper on the tray from the last job. If there is paper, remove it.**

For details about how to remove paper, see p.33 "Removing Paper".

2. **Specify the job settings.**

For details about how to specify the job settings, see Copy and Document Server Reference  .

3. Select the Sort function () under Sort / Stack.



4. Press [Output/ Customize Function/ Finisher].
5. Press [Stacker].
6. Press [Stacker Tray], and then press [OK].
7. Enter the number of copies with the number keys.
8. Place the originals.

To confirm the type of finishing, press the [Sample Copy] key.

9. Press the [Start] key.

Stack

1. Make sure that there is no paper on the tray from the last job. If there is paper, remove it.
For details about how to remove paper, see p.33 "Removing Paper".
2. Specify the job settings.
For details about how to specify the job settings, see Copy and Document Server Reference  .
3. Select the Stack function () under Sort / Stack.



4. Press [Output/ Customize Function/ Finisher].
5. Press [Stacker].
6. Press [Stacker Tray], and then press [OK].

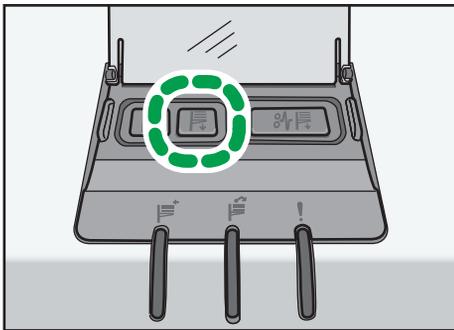
7. Enter the number of copies with the number keys.
8. Place the originals.
To confirm the type of finishing, press the [Sample Copy] key.
9. Press the [Start] key.

Removing Paper

2

★ Important

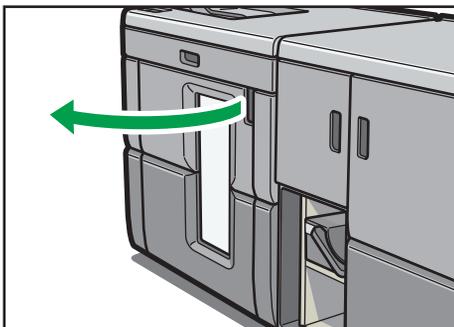
- Use the stacker cart for transporting paper from the high capacity stacker. Do not use the stacker cart for any other purpose.
 - Do not attempt to get inside the high capacity stacker.
1. Open the cover of the stacker control panel, and then press the Tray Lowering button.



CET019

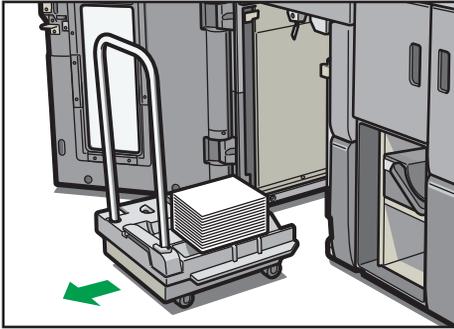
When the stacker tray is fully lowered, the Tray Moving Indicator stops flashing and remains lit.

2. Open the stacker front cover.



CET020

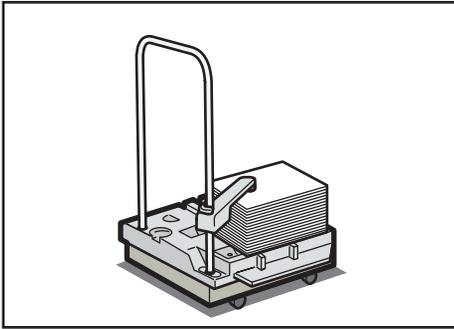
3. Carefully pull out the stacker cart.



CET021

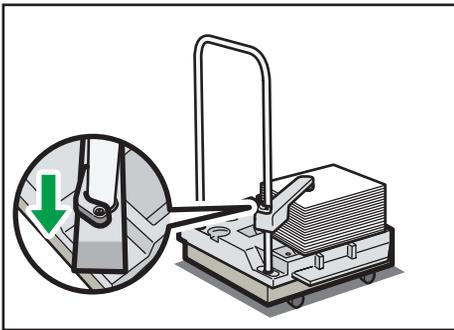
Take care not to let the paper stack topple.

4. Rest the paper press on top of the paper stack.



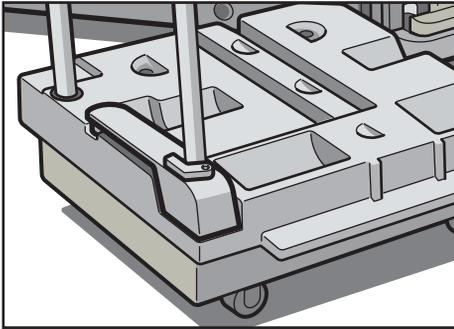
CET022

5. Pull the lever on the paper press toward you.

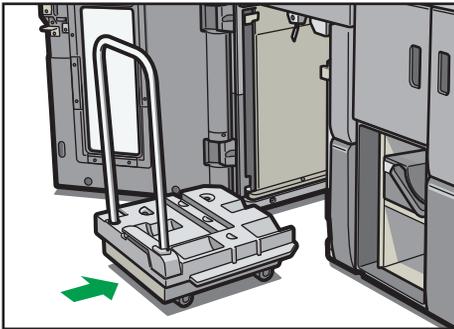


CET023

6. Transport the paper to where it is required, and then unload the stacker cart.

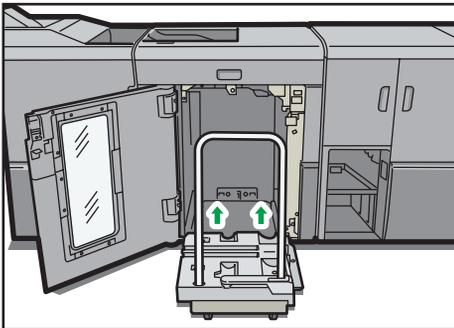
7. Return the paper press to its original position.

CET024

8. Put the stacker cart back inside the high capacity stacker.

CET025

Be careful to push the stacker cart in straight, not at an angle.



CET026

9. Close the stacker front cover.

The stacker tray begins elevating automatically and the Tray Moving Indicator begins flashing. When the Tray Moving Indicator stops flashing, the tray is fully elevated.

↓ Note

- Before moving the high capacity stacker, be sure to take the stacker cart out of the high capacity stacker.

User Tools Menu

When the high capacity stacker is installed on the machine, the following settings are displayed in the user tools. These settings can be changed when necessary.

2

General Features (System Settings)

Output: Copier

Specify a tray to which documents are delivered.

- Finisher Upper Tray
- Finisher Shift Tray
- Stacker Upper Tray
- Stacker Tray

Default: [Finisher Upper Tray]

Output: Document Server

Specify a tray to which documents are delivered.

- Finisher Upper Tray
- Finisher Shift Tray
- Stacker Upper Tray
- Stacker Tray

Default: [Finisher Upper Tray]

Output: Printer

Specify a tray to which documents are delivered.

- Finisher Upper Tray
- Finisher Shift Tray
- Stacker Upper Tray
- Stacker Tray

Default: [Finisher Upper Tray]

Output Tray Setting

Specify the machine to deliver multiple jobs to the stacker tray.

This setting appears only when stacker tray is attached to the machine.

- Multi-job Output Method to Stacker
 - Stack Jobs
 - Do not Stack jobs

Default: [Stack Jobs]

Note

- For details about how to specify the user tools, see "Accessing User Tools", Network and System Settings Reference .

Input / Output (Copier / Document Server Features)

2

Stacker Output Tray

You can specify whether stacker tray has priority on the initial display.

Depending on which options are installed, "Stacker Output Tray" will appear under different names.

Default: [Stacker Output Tray]

Note

- For details about how to specify the user tools, see "Accessing User Tools", Copy and Document Server Reference .

Using the Interposer

Inserting Paper from the Interposer

2

The interposer can be specified as the input tray for the following functions:

- Covers (Front Cover / Back Cover)
- Designation Sheet Copy

The procedure to insert the cover and designation from the interposer is the same as the one used to insert from the paper tray.

For details about how to insert the cover or designation sheet, see "Advanced Copier Functions", Copy and Document Server Reference  .

Important

- The front/back cover sheet or designation sheet in Tray Paper Settings must be specified in advance. For details how to specified Tray Paper Settings, see "Tray Paper Settings", Paper Settings Reference  .
- The paper inserted from interposer cannot be printed.
- You cannot specify the interposer as the Main Sheet Tray.

Note

- For details about how to load paper on the interposer, see p.41 "Loading Paper".

Tray Paper Settings

When the interposer is installed on the machine, the settings on the following page are displayed in the Tray Paper Settings. The settings can be changed when necessary.

Important

- If the specified size differs from the actual size of the paper loaded in the paper tray, a misfeed might occur because the correct paper size is not detected.
- If you want to use preprinted paper, contact your service representative.

Interposer Upper and Lower Tray

This section explains the paper tray settings for the upper and lower trays of the interposer.

Paper Size

Auto Detect, A3 , A4 , A4 , A5 , A5 , B4 JIS , B5 JIS , B5 JIS , SRA3 , SRA4  SRA4 
, 210 × 340mm , 182 × 210mm , 182 × 210mm , 170 × 210mm , 170 × 210mm , 13

$\times 19\frac{1}{5}$, 13×19 , 13×18 , $12\frac{3}{5} \times 19\frac{1}{5}$, $12\frac{3}{5} \times 18\frac{1}{2}$, 12×18 , 11×17 ,
 11×15 , 11×14 , 10×15 , 10×14 , $8\frac{1}{2} \times 14$, $8\frac{1}{2} \times 13$, $8\frac{1}{2} \times 11$,
 $8\frac{1}{2} \times 11$, $8\frac{1}{4} \times 14$, $8\frac{1}{4} \times 13$, 8×13 , $8 \times 10\frac{1}{2}$, $8 \times 10\frac{1}{2}$, 8×10 , 8×10
 $7\frac{1}{4} \times 10\frac{1}{2}$, $7\frac{1}{4} \times 10\frac{1}{2}$, $5\frac{1}{2} \times 8\frac{1}{2}$, $5\frac{1}{2} \times 8\frac{1}{2}$, 8K, 16K, 16K,
 Custom Size

Default: **[Auto Detect]**

You can specify a custom size of between 139.7 to 330.2 mm (5.50 to 13.00 inches) vertically, and between 139.7 to 487.7 mm (5.50 to 19.20 inches) horizontally.

The machine can detect the following sizes automatically:

A3, A4, A5, B4 JIS, B5 JIS, 12×18 , 11×17 , $8\frac{1}{2} \times 11$, 8×13 , $5\frac{1}{2} \times 8\frac{1}{2}$

Note

- If you want the machine to be able to detect the A4, A5, and B5 JIS sizes automatically, contact your service representative.
- For details about how to specify the Tray Paper Settings, see "Accessing Tray Paper Settings", Paper Settings Reference  .

3. Adding Paper and Ring Combs

This chapter describes recommended paper sizes and types, and how to load paper into the paper tray.

Loading Paper

★ Important

- Do not stack paper over the limit mark.

↓ Note

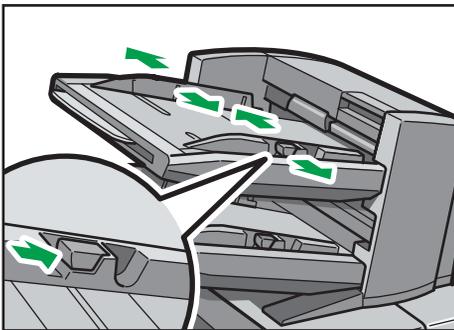
- For details about paper sizes and types, see p.17 "Recommended Paper Sizes and Types".

Cover Interposer Tray

★ Important

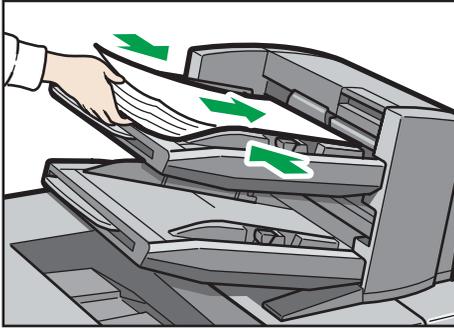
- Load paper on the side already printed (the front side). If you are using the Booklet Finisher SR5040, load sheets printed side down.
- Load paper in the interposer in the same orientation as paper in the paper tray.
- The staple or punching location will be on the left side of the paper, when you are facing the machine.
- Do not place anything on top of or leave documents on the sensor. This may lead to the paper size not being correctly scanned or paper jams.
- When using the folding functions, the paper in the interposer must be of the same size as the prints after they have been folded. If the paper in the interposer is larger than the folded sheets, a misfeed might occur.

1. While pressing the release lever, align the side fences with the paper size to be loaded.



2. Load paper orderly. Tightly fit the side fences to the loaded paper.

Do not stack paper over the limit mark.



3

When loading paper larger than A4, draw out the paper extender.

Note

- Each tray can hold up to 200 sheets of paper.
- If you load a paper size that is not selected automatically, you will need to specify the paper size with the control panel. For details, see "Changing to a Size That Is Not Automatically Detected", About this Machine  .
- When loading the interposer, be sure to load the paper in the orientation that it will be delivered.

Replacing Ring Combs

Ring Binder

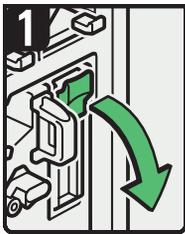
This section describes how to replace ring combs.

⚠ CAUTION

- Keep your hands clear of the inside of the ring binder and the space under the ring binder tray. You can trap your fingers if you do not.

★ Important

- Use of non-recommended ring combs and/or ring comb cartridges can result in binding failures and comb jams.



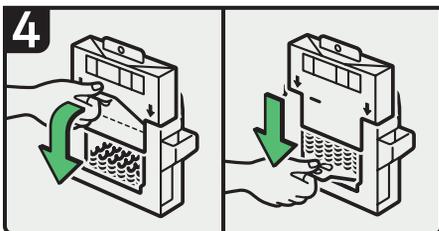
- Open the ring binder front right cover.
- Open the cartridge cover.



- Pull out the ring comb cartridge.



- Insert the ring comb package into the cartridge.



- Pull the tab at the base of the package towards you, and then pull it down.



- Tear the tab along the perforated line, and then remove it.



- Remove the package.
- Push in the cartridge, and then close the cartridge cover.
- Close the ring binder front right cover.

CGH015

Note

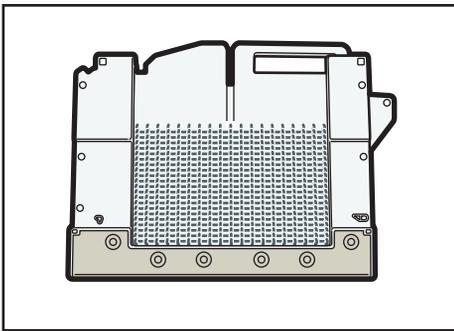
- Add new ring combs to the cartridge only when the "Out of binding ring combs. Add binding ring combs." message appears on the display panel.
- The ring comb cartridge can hold both 100-sheet and 50-sheet type ring combs, but be sure not to mix the two sizes inside the cartridge.
- We recommend that you prepare separate ring comb cartridges for each type and color of ring comb.
- Store ring combs in their original packaging and stand them upright.

3

Changing the Type of Ring Combs

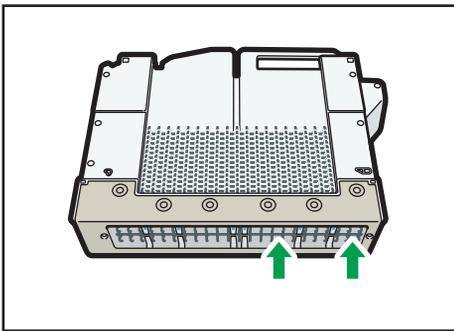
This section describes how to change the type of ring comb set in the ring comb cartridge.

1. Pull the ring comb cartridge out of the machine.



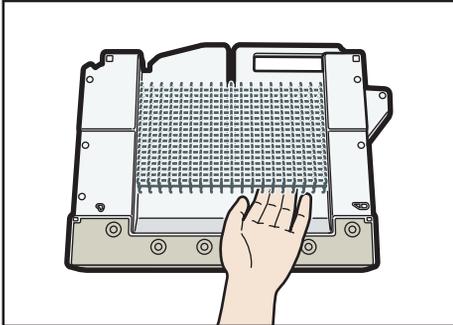
CET028

2. Push the ring combs up from the bottom of the cartridge.



CET029

3. Place your fingers between the cartridge and the ring combs, and then remove the ring combs.



CET030

4. Insert the ring combs you want to use into the cartridge.
5. Put the cartridge back into the machine.

4. Troubleshooting

This chapter explains a guide for resolving common usage-related problems.

When You Have Problems Operating the Machine

This section describes likely causes of and possible solutions for problems when using the options.

High Capacity Stacker

Problem	Causes	Solutions
Paper delivered to the high capacity stacker is curled, causing it to not align properly.	Paper is curled.	<ul style="list-style-type: none">When the paper is curled downward, select [Adjust  Curl: Weak] or [Adjust  Curl: Strong] under [Adjust Paper Curl] in Adjustment Settings for Operators.When the paper is curled upward, select [Adjust  Curl: Weak] or [Adjust  Curl: Strong] under [Adjust Paper Curl] in Adjustment Settings for Operators. <p>For details about the Adjustment Settings for Operators, see "Adjustment Settings for Operations", Network and System Settings Reference .</p>

Problem	Causes	Solutions
Output paper to the stacker tray does not align properly.	When using coated paper, the output paper to the stacker tray might fail to align properly.	<p>Select [Adjust  Curl: Weak] or [Adjust  Curl: Strong] under [Adjust Paper Curl] in Adjustment Settings for Operators.</p> <p>For details about the Adjustment Settings for Operators, see "Adjustment Settings for Operations", Network and System Settings Reference .</p>
Output paper to the stacker tray does not align properly.	When the paper weight is 280.0 g/m ² or more, and the paper size is A3, SRA3 or larger, the output paper to the stacker tray might fail to align properly.	<p>Select [Adjust  Curl: Weak] or [Adjust  Curl: Strong] under [Adjust Paper Curl] in Adjustment Settings for Operators.</p> <p>For details about the Adjustment Settings for Operators, see "Adjustment Settings for Operations", Network and System Settings Reference .</p>

Messages Displayed When using the Machine

This section describes likely causes of and possible solutions for the error messages that appear on the control panel.

Ring Binder

Problem	Causes	Solutions
"Exceeded the maximum number of sheets possible for Ring Binding with the currently set binding ring combs. Printing will be stopped."	The ring combs currently loaded are too small for the number of sheets that need to be bound.	Change to ring combs that are big enough to bind the sheets.
"Ring Binding is not available for different paper sizes."	Mixed Sizes mode is specified.	Cancel Mixed Sizes mode, or specify the Auto Reduce / Enlarge function.
"Ring Binding is not available with the settings."	Ring binding is not possible under the settings that you have specified.	Check the current settings. For details about which functions are not available when ring binding is specified, see p.21 "Using the Ring Binder".

Removing Jammed Paper

This section describes how to locate and remove jammed paper.

CAUTION

- Some of this machine's internal components get very hot. For this reason, take care when removing misfed paper. Not doing so could result in burns.

CAUTION

- Keep your hands clear of the inside of the ring binder and the space under the ring binder tray. You can trap your fingers if you do not.

4

Important

- When clearing misfeeds, do not turn off the operation switch. If you do, your settings will be lost.
- When removing jammed sheets, take care to touch only those areas explicitly indicated in the manual.
- Do not remove the fusing unit. Doing so will result in loss of print quality.
- To prevent misfeeds, do not leave any torn scraps of paper inside the machine.
- Contact your service representative if misfeeds occur frequently.
- If the error message remains displayed even after you remove misfed paper, open and close the front cover.

Note

- Inside the front cover, there is a sticker explaining how to remove misfed paper.
- If a detailed removal instruction appears on the right of the screen, follow it.
- You can also use the procedure indicated in [System Status] to remove jammed paper.

Locating Jammed Paper

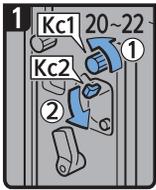
If a misfeed happens, remove the misfed paper or original following the procedures stated on the sticker inside or outside of the each option.

The location of the paper jam (misfeed) is indicated by the letter shown on the display panel.

Note

- For details about locating the paper jam on the display panel, see "Locating Jammed Paper", Troubleshooting  .
- More than one misfeed may be indicated. When this happens, check all the areas indicated.
- If there is no misfed paper in the first area you check, see the other areas that are indicated.

When K Is Displayed



- Open the buffer pass unit front cover.
- Turn knob Kc1 20 to 22 times counterclockwise.
- Open Kc2 cover.



- Remove misfed paper.



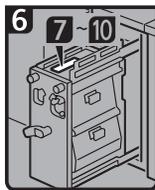
- Push Kc3 button to close Kc2 cover.



- Turn knob Kc4 20 to 22 times clockwise.



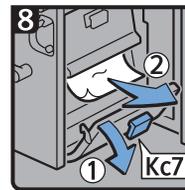
- Turn lever Kc5 to the left, and then pull out the unit.



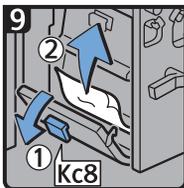
- See the illustrations on the unit.



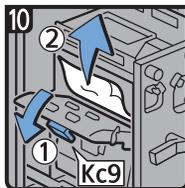
- Open Kc6 cover, and then remove misfed paper.
- Close Kc6 cover.



- Open Kc7 cover, and then remove misfed paper.
- Close Kc7 cover.



- Open Kc8 cover, and then remove misfed paper.
- Close Kc8 cover.



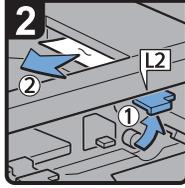
- Open Kc9 cover, and then remove misfed paper.
- Close Kc9 cover.
- Return the unit and lever Kc5 to their original positions.
- Close the buffer pass unit front cover.

When L Is Displayed

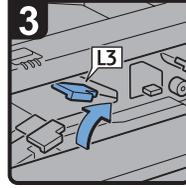
4



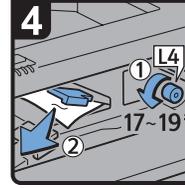
- Open the stacker upper cover.
- Raise lever L1, and then remove misfed paper.
- Return lever L1 to its original position.



- Raise lever L2, and then remove misfed paper.
- Return lever L2 to its original position.



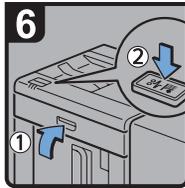
- Raise lever L3.



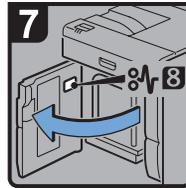
- Turn knob L4 17 to 19 times counterclockwise, and then remove misfed paper.
- Return lever L3 to its original position.



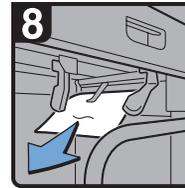
- Raise lever L5, and then remove misfed paper.
- Return lever L5 to its original position.



- Close the stacker upper cover.
- Press the paper jam button on the stacker control panel.



- Open the stacker front cover.



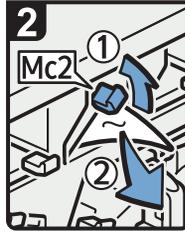
- Remove misfed paper, and then close the stacker front cover.

CEQ007

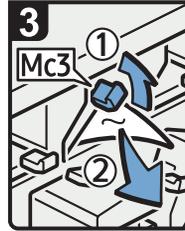
When Mc1 - Mc4 Is Displayed



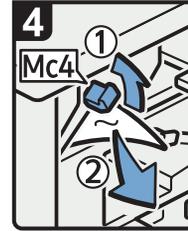
- Open the ring binder front right and front left covers.
- Raise lever Mc1, and then remove misfed paper.
- Return lever Mc1 to its original position.



- Raise lever Mc2, and then remove misfed paper.
- Return lever Mc2 to its original position.



- Raise lever Mc3, and then remove misfed paper.
- Return lever Mc3 to its original position.



- Raise lever Mc4, and then remove misfed paper.
- Return lever Mc4 to its original position.
- Close the ring binder front right and front left covers.

4

CEQ004

When Mc5 or Mc6 Is Displayed



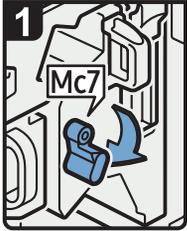
- Open the ring binder front right and front left covers.
- Pull down lever Mc5, and then remove misfed paper.
- Return lever Mc5 to its original position.



- Raise lever Mc6, and then remove misfed paper.
- Return lever Mc6 to its original position.
- Close the ring binder front right and front left covers.

CEQ005

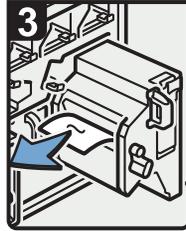
When Mc7 or Mc8 Is Displayed



- Open the ring binder front right cover.
- Pull down lever Mc7.



- Remove the unit fully by pulling on handle Mc8.



- Remove misfed paper.
- Return the unit to its original position.
- Return lever Mc7 to its original position.



- Remove any bound booklets that are inside the machine.
- Close the ring binder front right cover.

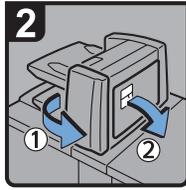


- Remove any jammed bound booklets from the paper exit.

When Q1 - Q4 Is Displayed



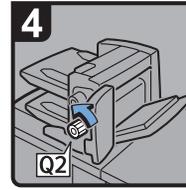
- Open the interposer upper tray cover.
- Remove misfed paper.
- Open the interposer lower tray cover.
- Remove misfed paper.
- Close the interposer upper tray cover and interposer lower tray cover.



- Open the interposer main cover and right cover.



- Turn knob Q1 counterclockwise.
- Remove misfed paper.



- Turn knob Q2 counterclockwise.
- Close the interposer main cover and right cover.



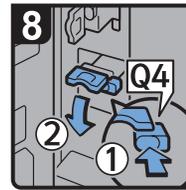
- Open the interposer base cover.



- Press button Q3, and then open the guide board.



- Remove misfed paper.
- Return the guide board to its original position.

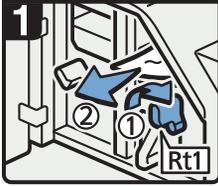


- Press button Q4, and then open the guide board.



- Remove misfed paper.
- Return the guide board to its original position.
- Close the interposer base cover.

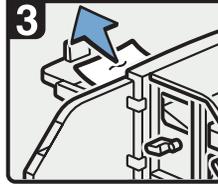
When Rt1 or Rt2 Is Displayed



- Open the trimmer front cover.
- Turn lever Rt1 to the right, and then remove misfed paper.
- Return lever Rt1 to its original position.



- Turn lever Rt2 to the left, and then remove misfed paper.



- Remove misfed paper from the trimmer tray.
- Return lever Rt2 to its original position.
- Close the trimmer front cover.

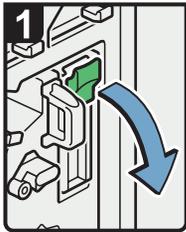
Removing Jammed Ring Combs

Ring Binder

⚠ CAUTION

- Keep your hands clear of the inside of the ring binder and the space under the ring binder tray. You can trap your fingers if you do not.

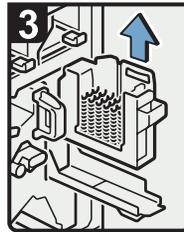
If ring combs become jammed, a message appears on the display panel. Follow the message's instructions to remove the jammed ring combs.



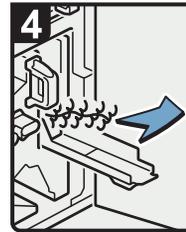
- Open the ring binder front right cover.
- Open the cartridge cover.



- Pull out the ring comb cartridge.



- Lift up and pull out the ring comb cartridge.



- Remove the jammed ring combs from the ring binder.



- To remove jammed ring combs from the bottom of the cartridge:

While pressing down the blue buttons ① at the bottom of the cartridge, remove the jammed ring combs ② carefully.

- Reinsert the cartridge, push it into place, and then close the cartridge cover.
- Close the ring binder front right cover.

 **Note**

- The ring combs set in the ring comb cartridge might move or become slanted when you remove the jammed ring combs from the ring comb cartridge. Before replacing the cartridge, check that all the ring combs are straight and properly aligned.

Removing Punch Waste

Ring Binder

↓ Note

- While "Comb Binding Punch Receptacle is full." is displayed, you cannot use the punch function.
- "Comb Binding Punch Receptacle is full." is displayed until the receptacle is reinstalled.
- If the message is still displayed, reinstall the receptacle.



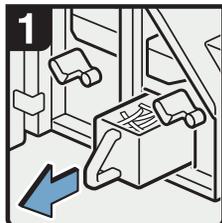
- Open the ring binder front right cover.
- Using both hands, pull out the comb binding punch receptacle.



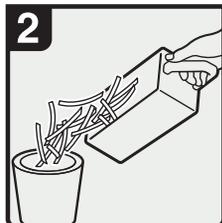
- Empty the comb binding punch receptacle.
- Reinstall the comb binding punch receptacle.
- Close the ring binder front right cover.

Removing Waste Paper

Trimmer Unit



- Open the trimmer front cover.
- Pull out the waste paper receptacle.



- Remove waste paper.
- Reinstall the waste paper receptacle.
- Close the trimmer front cover.

4

CEQ008

5. Remarks

This chapter describes how to maintain the machine.

Checking the Earth Leakage Breakers

WARNING

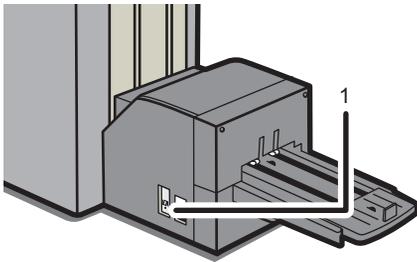
- When this machine's circuit breaker is set to "Off", do not switch it to "On". Doing so could result in electric shock, fire, smoke, or tripping of the room's breakers.

Important

- If the earth leakage breakers are not functioning normally, contact your sales or service representative.

An earth leakage breaker is installed on the back side of the trimmer unit and the ring binder.

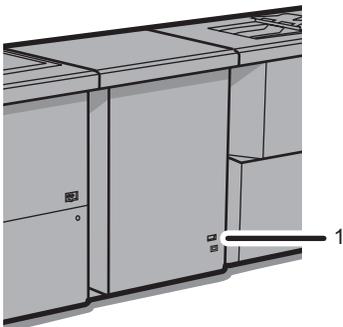
Trimmer unit



CGH008

1. Earth Leakage Breaker

Ring binder



CGH009

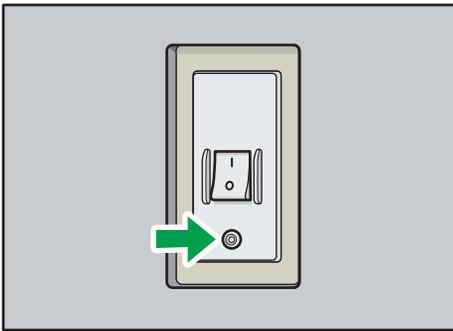
1. Earth Leakage Braker

Once a year, check that the earth leakage breakers function properly. Normally, the breaker is in the On position.

The explanation uses the earth leakage breaker of the trimmer unit as an example.

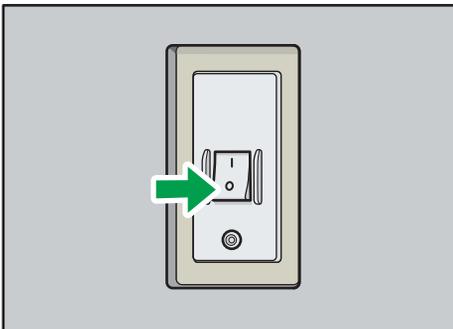
Check all breakers in the same way.

- 1. Press the operation switch to turn off the power.**
- 2. Turn off the main power.**
- 3. Using a ballpoint pen or similar pointed object, press in the earth leakage breaker's test button.**

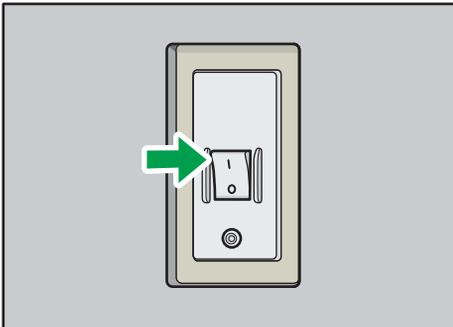


CGH001

- 4. Check that the earth leakage breaker moves to the Off position.**



CGH002

5. Return the earth leakage breaker to the On position.

CGH003

6. Turn on the main power.**↓ Note**

- If the machine does not start up when you turn its main power switch back on, check whether the earth leakage breaker is in the Off position. If any breaker is in the Off position, contact your sales or service representative. Do not reset the earth leakage breaker yourself.

5

6. Appendix

Specifications for Trimmer Unit

This section describes specifications for the trimmer.

To use the trimmer, the Booklet Finisher SR5040 is required.

Paper size:

A3, A4, B4 JIS, B5 JIS, 11 × 17, 8¹/₂ × 14, 8¹/₂ × 11, 12 × 18, 13 × 19¹/₅, 13 × 19, 12³/₅ × 19¹/₅, 12³/₅ × 18¹/₂, 13 × 18, SRA3, SRA4

Paper weight:

63.1 - 90.0 g/m² (17.0 - 24.0 lb. Bond)

You can use one sheet of paper weighing between 90.1 g/m² (24.1 lb. Bond) and 163.0 g/m² (60.0 lb. Cover) per set.

Fore edge cut capacity (80 g/m², 20 lb. Bond):

20 sheets

Stack capacity (80 g/m², 20 lb. Bond):

- 1 sheet: 60 sets
- 2 - 5 sheets: 60 sets
- 6 - 10 sheets: 35 sets
- 11 - 20 sheets: 25 sets
- 16 - 20 sheets: 20 sets

Power source:

100 - 240 V, 50/60 Hz, 2 A

Power consumption:

Maximum 250 W (A separate power source is required.)

Dimensions (W × D × H):

1,115 × 591 × 555 mm (43.9 × 23.3 × 21.9 inches)

Weight:

Approx. 75 kg (165.4 lb.) or less

↓ Note

- The stack capacity varies according to the size of the sheets.

Specifications for Ring Binder

This section describes specifications for the ring binder.

Paper size (ring binding/comb binding punching):

A4□, 8¹/₂ × 11□

Paper weight (ring binding/comb binding punching):

64.0 - 216.0 g/m² (17.1 lb. Bond - 80.0 lb. Cover)

Ring binding capacity:

2 - 100 sheets

For paper between 80.1 - 216.0 g/m² (21.1 lb. Bond - 80.0 lb. Cover), the ring binding capacity is one-third that of 80.0 g/m² (20.0 lb. bond) paper.

Capacity of the ring comb cartridge:

80 ring combs

Ring comb type:

50-sheet type (white, black), 100-sheet type (white, black)

Comb binding punch capacity:

50 sheets

Comb binding punch holes:

23 holes, 21 holes

Ring binder tray capacity:

- 51 to 100 leaf binding: 11 sets
- In comb binding punch mode: 50 sheets

Power source:

120 V, 60 Hz, 2.8 A

Power consumption:

Maximum 400 W (A separate power source is required.)

Dimensions (W × D × H):

870 × 730 × 1,010 mm (34.3 × 28.8 × 39.8 inches)

Weight:

140 kg (308.7 lb.) or less

Note

- You can apply 23-hole ring binding or punching to A4 sheets only if the A4 punch unit is installed.
- You can apply 21-hole ring binding or punching to 8¹/₂ × 11 sheets only if the letter punch unit is installed.

Specifications for Buffer Pass Unit

This section describes specifications for the buffer pass unit.

Paper size:

A3, B4 JIS, A4, B5 JIS, A5, A6, B6 JIS

11 × 17, 8¹/₂ × 14, 8¹/₂ × 11, 5¹/₂ × 8¹/₂, 8¹/₂ × 13, 8¹/₄ × 13, 8 × 13, 7¹/₄ × 10¹/₂, 11 × 15, 11 × 14, 10 × 15, 10 × 14, 8¹/₄ × 14, 8 × 10, 8K, 16K, 13 × 19¹/₅, 13 × 19, 12³/₅ × 19¹/₅, 12³/₅ × 18¹/₂, 13 × 18, SRA3, 12 × 18, SRA4

Custom size:

- Vertical: 100.0 - 330.2 mm (3.94 - 13.00 inches)
- Horizontal: 139.7 - 487.7 mm (5.50 - 19.20 inches)

Paper weight:

52.3 - 300.0 g/m² (14.0 lb. Bond - 165.0 lb. Index)

Power source:

100 - 120 V, 50/60 Hz, 3 A

Power consumption:

Maximum 200 W (A separate power source is required.)

Dimensions (W × D × H):

330 × 730 × 1,000 mm (13.0 × 28.8 × 39.4 inches)

Weight:

90 kg (198.5 lb.) or less

Specifications for High Capacity Stacker

This section describes specifications for the high capacity stacker.

Stacker Upper Tray

Paper size:

A3, B4 JIS, A4, A5, A6, B5 JIS, B6 JIS

12 × 18, 11 × 17, 11 × 15, 11 × 14, 10 × 15, 10 × 14, 8¹/₂ × 14, 8¹/₄ × 14, 8¹/₂ × 13, 8¹/₂ × 11, 5¹/₂ × 8¹/₂, 8¹/₄ × 13, 8 × 13, 8 × 10¹/₂, 8 × 10, 7¹/₄ × 10¹/₂, 8K, 16K, 13 × 19¹/₅, 13 × 19, 12³/₅ × 19¹/₅, 12³/₅ × 18¹/₂, 13 × 18, SRA3, SRA4, 210 × 340 mm, 182 × 210 mm, 170 × 210 mm, custom size

Paper weight:

52.3 - 300.0 g/m² (14.0 lb. Bond - 165.0 lb. Index)

Stack capacity (80 g/m², 20 lb. Bond):

250 sheets

Stacker Tray

Paper size:

A3, B4 JIS, A4, A5, B5 JIS

12 × 18, 11 × 17, 11 × 15, 11 × 14, 10 × 15, 10 × 14, 8¹/₂ × 14, 8¹/₄ × 14, 8¹/₂ × 13, 8¹/₂ × 11, 5¹/₂ × 8¹/₂, 8¹/₄ × 13, 8 × 13, 8 × 10¹/₂, 8 × 10, 7¹/₄ × 10¹/₂, 8K, 16K, 13 × 19¹/₅, 13 × 19, 12³/₅ × 19¹/₅, 12³/₅ × 18¹/₂, 13 × 18, SRA3, SRA4, 210 × 340 mm, 182 × 210 mm, 170 × 210 mm, custom size

Paper weight:

52.3 - 300.0 g/m² (14.0 lb. Bond - 165.0 lb. Index)

Stack capacity (80 g/m², 20 lb. Bond):

- 5,000 sheets: A3, B4 JIS, A4, 12 × 18, 11 × 17, 11 × 15, 11 × 14, 10 × 15, 10 × 14, 8¹/₂ × 14, 8¹/₂ × 13, 8¹/₂ × 11, 13 × 19¹/₅, 13 × 19, 12³/₅ × 19¹/₅, 12³/₅ × 18¹/₂, 13 × 18, SRA3, SRA4, 210 × 340 mm
- 2,500 sheets: A5, B5 JIS, 8¹/₄ × 14, 5¹/₂ × 8¹/₂, 8¹/₄ × 13, 8 × 13, 8 × 10¹/₂, 8 × 10, 7¹/₄ × 10¹/₂, 8K, 16K, 182 × 210 mm, 170 × 210 mm

Power source:

120 V, 60 Hz, 1.5 A

Power consumption:

Maximum 100 W (A separate power source is required.)

Dimensions (W × D × H):

900 × 730 × 1,000 (35.5 × 28.8 × 39.4 inches)

Weight:

- High capacity stacker: 120 kg (264.6 lb.) or less
- Stacker tray: 15 kg (33.1 lb.) or less

Specifications for Interposer

Paper size:

A3, A4, A5, B4 JIS, B5 JIS, SRA3, SRA4, 210 × 340mm, 182 × 340mm, 182 × 210mm, 170 × 210mm, 13 × 19¹/₅, 13 × 19, 13 × 18, 12³/₅ × 19¹/₅, 12³/₅ × 18¹/₂, 12 × 18, 11 × 17, 11 × 15, 11 × 14, 10 × 15, 10 × 14, 8¹/₂ × 14, 8¹/₂ × 13, 8¹/₂ × 11, 8¹/₄ × 14, 8¹/₄ × 13, 8 × 13, 8 × 10¹/₂, 8 × 10, 7¹/₄ × 10¹/₂, 5¹/₂ × 8¹/₂, 8K, 16K

Custom Size:

- Vertical: 139.7 - 330.2 mm (5.50 - 13.00 inches)
- Horizontal: 139.7 - 487.7 mm (5.50 - 19.20 inches)

Paper weight:

63.1 - 216.0 g/m² (17.0 lb. Bond - 80.0 lb. Cover)

Paper capacity (80 g/m², 20 lb. Bond):

200 sheets × 2

Power consumption:

Maximum 70 W (Power is supplied from the main unit.)

Dimensions (W × D × H):

540 × 730 × 1,290 mm (21.3 × 28.8 × 50.8 inches)

Weight:

Approx. 45 kg (99.3 lb.) or less

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