

# ⇒ Please use this guide from behind your PC ⇐

## Printer

### How to install a printer driver...

- 1 Insert the supplied CD-ROM into the CD-ROM drive.
- 2 Select a language and click [OK].
- 3 Select the printer driver you want to install.
- 4 Click [I accept the agreement.], click [Next >].
- 5 Follow the instructions on the display.

### How to prepare printing...

- 1 Select [Start], [Settings], [Printers].
- 2 Select the required printer.
- 3 Select [File], [Printing Preferences...].
- 4 Make the settings you want, click [OK].

### How to print...

- 1 Open your document.
- 2 Press directly the 'Print' icon, or press [File], [Print], [Properties].
- 3 Make the settings you want, click [OK].

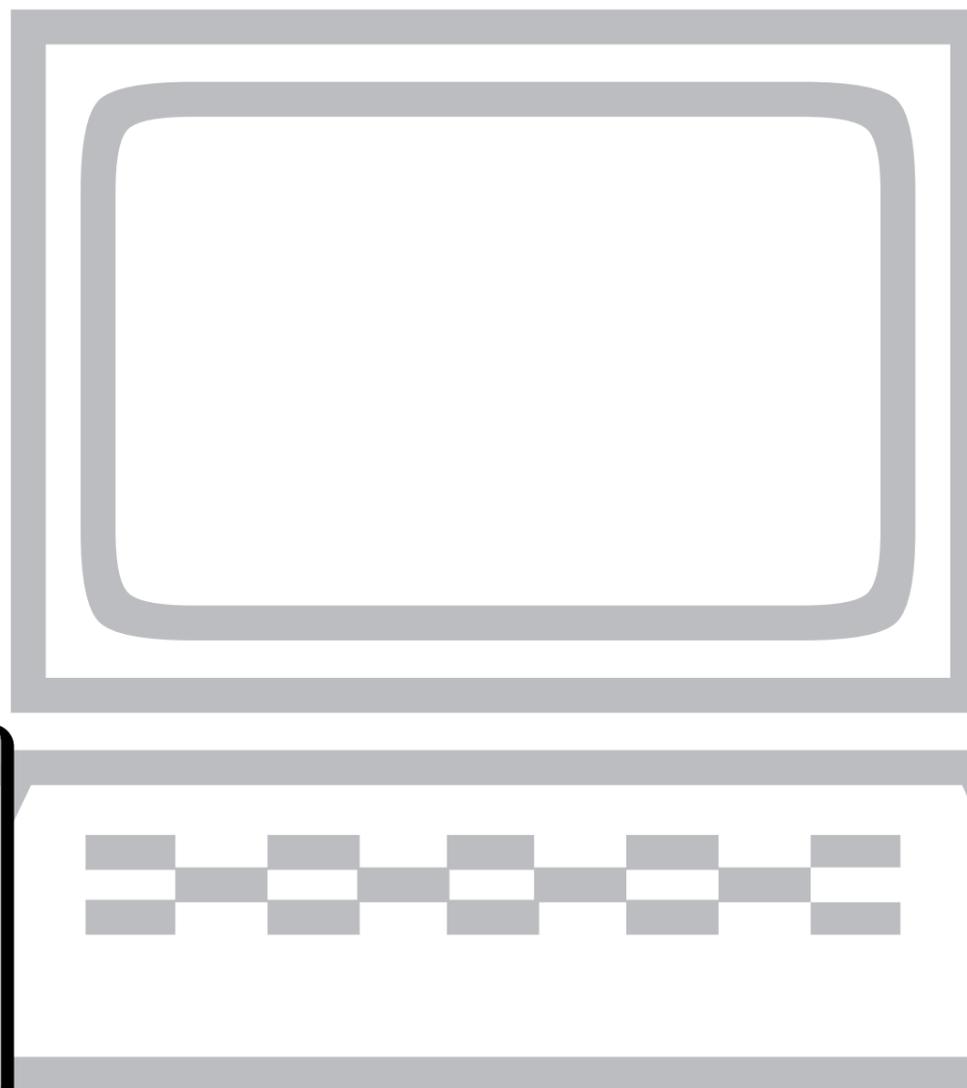
## Scanner

### How to install a TWAIN Driver...

- 1 Insert the supplied CD-ROM into the CD-ROM drive.
- 2 Select a language and click [OK].
- 3 Click [DDST TWAIN Driver].
- 4 Follow the instructions on the display.

### How to scan originals...

- 1 Select [Start], [Program], [Product Name], [Setting].
- 2 Select the connection method, click [OK].
- 3 Select [Start], [Program], [Accessories], [Imaging].
- 4 Press [File], [Select Device...].
- 5 Select the required model, press [OK].
- 6 Place the original in the scanner.
- 7 Press [File], [Acquire Image...].
- 8 Select [Preview] or [Scan].
- 9 Press [File], [Save as...].



### Setting Originals

1 An original to be scanned.				
2 Decide the placement method.	Exposure glass		ARDF	
3 Place the original. (There are two original orientations.)	Place the original so that the top edge touches the top left of the exposure glass. 	Place the original so that the top edge touches the rear of the exposure glass. 	Place the top edge of the original first. 	Place the original so that the top edge touches the back of the ARDF. 
4 The original displayed on a computer				